

**Atlanta Township**  
**301 SW Arch Street, Atlanta, Illinois 61723**  
**February 13, 2024**  
**Monthly Meeting Minutes**

The monthly meeting of the Atlanta Township Board was held February 13th, 2024, at the Atlanta Township Building. The meeting was called to order at 7:30 P.M. by Clerk Shellie Reed. Those present were Clerk Shellie Reed; Trustees Amy Wertheim, Georgia Green, and Becky Brandt; Cemetery Manager Shelly Brooks and Highway Commissioner Wes Green. Supervisor Julie Osborn and Trustee Chuck Van Hoorn were absent. Public present was Shelly Buettner.

The Pledge of Allegiance was led by Clerk Shellie Reed.

Clerk Reed asked for a nomination for a Pro Tem Chairman in the absence of Supervisor Osborn. Trustee Green nominated Trustee Brandt. Trustee Wertheim seconded the motion. A roll call vote was held: Ayes:3; Nays: 0. The motion carried and the nomination of Trustee Brandt to be the Pro Tem Chairman was approved.

The following items were discussed:

**PUBLIC COMMENTS:** No public comments.

**MINUTES OF PREVIOUS MEETING:** The minutes of the January 9, 2024 meeting were reviewed by each member. Trustee Green made a motion to approve the minutes as presented. Trustee Wertheim seconded the motion. A vote was taken, and the motion passed to approve the minutes of the January 9, 2024 meeting as presented.

**SUPERVISOR'S REPORT:** There was no Supervisors Report.

**CLERK'S REPORT:** Logan County Township Officials Dinner Update – the invitations have been mailed and a copy was passed around for review. Two representatives from TOI will be there to speak and Sue Adams will speak about the CO2 Pipeline.

Economic Interest Statement Forms – forms were distributed and are due at County Clerk by May 2, 2024.

**HIGHWAY COMMISSIONER REPORT:** Highway Commissioner Green reported the following: during recent snow and ice storms salting and cindering have been done as well as plowing of snow and pulling people out of ditches; as it dries out, gravel roads are being graded.

**CEMETERY REPORT:** Cemetery Manager Brooks reported the following: three traditional burials have been held: January 18 for George Dyer; January 20 for Janet Bell; January 29 for Elizabeth Daughtery; 11 burial cards have been updated; a posting will be done to remind everyone to clean-up winter decorations at cemetery by April 1; an inquiry was received today for space availability.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:** Transfer of funds from Cemetery Care Fund to Town fund – Trustee Wertheim

made a motion to transfer money from the Cemetery Capital Fund to the Town Fund to reimburse the Town Fund for the road repairs and tree removals. Trustee Green seconded the motion. A roll call vote was held: Ayes – 3; Nays – 0. Supervisor Osborn and Trustee Van Hoon were absent. The motion carried and funds will be transfer to reimburse the Town Fund from the Cemetery Capital Fund for the road repairs and tree removals.

Sexton's Contract Bid – the current contract expires March 31. Discussion was held on allowing for bids to be split to cover maintenance only; burials only; or both. The current Sexton's duties were distributed and reviewed. Clerk Reed will post the bid notices on the two Atlanta Facebook pages as well as at the Post Office, the website and the bulletin board. Bids will be due March 11 for review at the March 12 meeting.

2024-2025 Initial Budget Proposal – the tentative budget proposal based on current status of accounts and expected expenses was distributed for review and discussion. The proposed budget will be approved at March 12 meeting for posting prior to April approval.

**FINANCIAL REPORT & PAYING OF BILLS:** Board Members reviewed the bills to be paid. Trustee Green made a motion to approve the financial report and paying of the bills. Trustee Wertheim seconded the motion. A roll call vote was taken: Ayes: 3; Nays: 0. Supervisor Osborn and Trustee Van Hoon were absent. The motion carried and bills were authorized for payment.

**QUESTIONS AND COMMENTS:** No questions or comments were made.

Pro Tem Supervisor Brandt adjourned the meeting at 8:22 PM.

Respectfully Submitted,

Shellie Reed  
Atlanta Township Clerk