

Atlanta Township
301 SW Arch Street, Atlanta, Illinois 61723
July 8, 2025
Monthly Meeting Minutes

The monthly meeting of the Atlanta Township Board was held July 8th, 2025 at the Atlanta Township Building. The meeting was called to order at 7:34 P.M. by Supervisor Julie Osborn. Those present were Supervisor Julie Osborn, Clerk Shellie Reed, Trustees Georgia Green, Bruce Compton, and Joshua Koonce; Highway Commissioner Wes Green and Cemetery Manager Shelly Brooks. Guests present were Martha Green and Harold Green. Trustee Chuck Van Hoorn was absent.

The Pledge of Allegiance was led by Supervisor Julie Osborn.

The following items were discussed:

PUBLIC COMMENTS: There was no public comment.

MINUTES OF PREVIOUS MEETING: The minutes of the June 10, 2025 meeting were reviewed by each member. Trustee Green made a motion to approve the minutes as presented. Trustee Compton seconded the motion. A vote was taken and the motion carried to approve the minutes of the June 10, 2025 meeting as presented.

SUPERVISOR'S REPORT: Supervisor Osborn announced she has appointed a new member to the Cemetery Advisory Board with the resignation of Shelly Buettner who has moved away. The new member is Julie Frantz. The Cemetery Advisory Board members are now: Cemetery Manager Shelly Brooks; Laverne Thompson; Becky Brandt; Julie Frantz; Atlanta Township liaison – Julie Osborn.

CLERK'S REPORT: Clerk Reed reminded the board a few people need to complete the Open Meetings Act training and offered assistance if needed to log in and get set up at the office when she is there.

HIGHWAY COMMISSIONER REPORT: Highway Commissioner Green reported he has graded gravel roads after the rains; mowed a few road sides; did some patching; and cleaned up ditch trash of tires, piece of steel, sheets, etc. Scott Hostetler has been spray patching to prepare for seal coating which should be starting July 14.

CEMETERY REPORT: Cemetery Manager Brooks reported the following: a burial was held for Katheryn Thompson June 11; a cremation burial of Crystal Glaser was June 23; a cremation burial for Harold and Sue Long was done July 7; on June 17 she was notified Gary Kindred's stone has been vandalized – the middle was knocked down and it has been reported to police who agreed there was no way it was done by mowing - Don Manley Memorials, where it was purchased, has completed repairs; damages were discovered to the Thompson monument during the burial on June 11 and it has been determined it was damaged by the vault company who is paying for the repairs; and three burial cards have been updated.

OLD BUSINESS: New Windows: Scott Martin sent a proposal for \$4,500 to remove, haul off and install four new windows and repair the building as needed for the installation where leaking.

Trustee Green moved to approve the proposal for the window repairs and replacements. Trustee Compton seconded the motion. A roll call vote was taken: Ayes: 4; Nays: 0; Trustee Van Hoorn was absent. The motion carried to hire Scott Martin to repair and replace the 4 windows.

City-wide clean-up day: Highway Commissioner Green said he felt it needs to be in September after the seal coating is completed and the rock removed to allow room for the dumpsters. Discussion was held on asking the City of Atlanta to participate again. Clerk Reed will determine the procedure for requesting it with the new Mayor and City Council, as no one was sure of the process.

NEW BUSINESS: Charging an administrative fee for burials to funeral homes as the digging of the graves will be completed by Scott Jones and not the Sexton was discussed. Trustee Green made a motion to set an administrative fee of \$150.00 for traditional and cremation burials. Trustee Compton seconded the motion. A roll call votes was taken: Ayes: 4; Nays: 0; Trustee Van Hoorn was absent. The motion carried to charge an administrative fee of \$150.00 to funeral homes for traditional and cremation burials. An amended motion was made by Trustee Green to only charge the \$150.00 for traditional burials. Trustee Compton seconded the motion. A roll call vote was taken: Ayes: 4; Nays: 0; Trustee Van Hoorn was absent. The amended motion carried to charge \$150.00 for traditional burials to funeral homes.

Charging cremation fee to funeral homes and families – discussion was held on charging a fee to families and funeral homes for cremation burials as the Atlanta Cemetery Sexton will be completing the burials for the cremations. Trustee Compton made a motion to charge \$300.00 per person for cremation burials to funeral homes and families - \$150.00 is the administrative fee and \$150.00 will go to Atlanta Cemetery Sexton. Trustee Green seconded the motion. A roll call vote was taken: Ayes: 4; Nays: 0; Trustee Van Hoorn was absent. The motion carried to charge a \$300 fee for cremation burials per person to funeral homes and families which includes the \$150.00 administrative fee and a \$150.00 fee for Atlanta Cemetery Sexton.

Hiring Sexton for cremation burials – discussion was held on using Atlanta Cemetery Sexton for cremation burials. Motion included in previous motion.

FINANCIAL REPORT & PAYING OF BILLS: Board Members reviewed the bills to be paid. Trustee Compton made a motion to approve the financial report and paying of the bills. Trustee Koonce seconded the motion. A roll call vote was taken: Ayes: 4; Nays: 0. Trustee Van Hoorn was absent. The motion carried and bills were approved for payment.

QUESTIONS AND COMMENTS: Supervisor Osborn reminded everyone the August meeting is Monday, August 11.

Supervisor Osborn adjourned the meeting at 8:20 pm.

Respectfully Submitted,

Shellie Reed
Atlanta Township Clerk