



8350 E Main Street  
Alexandria, KY 41001  
859-635-9587, 859-635-5666  
FAX: 859-635-0496  
[www.campbellkyconservation.org](http://www.campbellkyconservation.org)  
[campbellcd@fuse.net](mailto:campbellcd@fuse.net)

Ronald McCormick, Chairman  
Richard Simon, Vice Chairman  
C. Kenneth McCormick, Sec/Treasurer

James Benton  
William Landon, Ph.D.

Staff: Linda Grizzell  
Amy Winkler

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17 June 2019

## **Grant promotes conservation and enhancement of public lands**

The Campbell County Conservation District invites cities and non-profit community organizations in Campbell County to apply for the Campbell County Conservation Grant for Tree Planting and Urban Forestry Enhancement. An application form and project guideline information sheet is enclosed. The deadline for applications is **Friday, August 30, 2019**.

The district is offering this grant to help cities and communities establish programs or develop projects to protect and conserve our natural resources while enhancing the aesthetic value of the natural environment. The maximum award through this grant can be up to \$ 3,000, which must be matched with cash or in-kind services or donations. The project must be carried out on publicly owned or controlled land. Please contact our office if you need assistance in filing your grant application.

### **Scroll Down for Application**

**Also, a fillable application in WORD is available at**  
**[www.campbellkyconservation.org](http://www.campbellkyconservation.org)**

**Campbell County Conservation District Grant for Tree Planting and Urban Forest Enhancement**

**APPLICATION and GRANT GUIDELINES**

1. Please contact our office for technical assistance on species selection or other planning assistance.
2. Proposals will be reviewed on a competitive basis by the Conservation District.
3. Project proposals must include funding or in-kind contributions from the applicant in an amount equal to the grant request. In-kind contributions can include materials, volunteer labor at a rate of \$15/hour, employee labor at current rate of pay, cash donations, or other grants. The maximum award through this grant can be up to \$3,000. If partial funding for a project is approved by the grants committee, the applicant will have the option to either accept the approval or reject it and withdraw their application.
4. Grant money will be issued on a **reimbursement basis only** for the approved project.
5. Applicant must provide a tree and plant species list for approval by the Conservation District and list the species for the project on the application budget.
6. Applicants who do not submit all required grant information will not be eligible for consideration.
7. You may be asked to furnish information or make a presentation about your project at the district's annual awards dinner or other district function or publications.
8. You will be contacted by October 1 concerning the status of your application.
9. If approved, project must be completed by **May 29, 2020**. Submit the following for reimbursement:
  - a. an evaluation of the project;
  - b. details on how funds were spent;
  - c. receipts for expenditures;
  - d. receipts or other documentation for match requirement;
  - e. future plans for the project.
10. A site visit by the District will be completed prior to reimbursement.

Applications must be postmarked by **Friday, August 30, 2019**, or hand delivered to the Conservation District Office located on the First Floor of the Alexandria Court House on or before the deadline during regular office hours – Monday, Wednesday, Friday 8:00 A.M. – 4:00 P.M. Applications cannot be accepted by facsimile (FAX).

Send application to:

**Enhancement Grants Committee  
Campbell County Conservation District  
8350 East Main Street  
Alexandria, KY 41001**

**Questions?  
E-mail: [campbellcd@fuse.net](mailto:campbellcd@fuse.net) or call 859-635-9587**

## PROJECT GUIDELINES

1. Project must be done on lands located in Campbell County which are owned, leased, or otherwise controlled by city, county, state, or federal government and are not operated for a profit.
2. Proposals will be accepted for projects that:
  - a. promote conservation of soil and water resources
  - b. improve and protect open space
  - c. enhance the aesthetic quality of the land
  - d. protect and improve water quality
  - e. provide stormwater benefits
  - f. provide wildlife habitat benefits
  - g. promote the use of native plant species
  - h. eradicate exotic, invasive species
  - i. promote urban agricultural initiatives (community gardens, etc.)
3. Proposals will be considered for:
  - a. expansion of existing programs
  - b. tree maintenance programs, but preference will be given to tree planting
  - c. signage for interpretative purposes and identification of plantings, when an integral part of a larger strategy
  - d. equipment and other signs, when an integral part of a larger strategy
  - e. annual plantings may be a component of a proposal, but should not be the major focus.
4. Evaluation of community enhancement programs will be based on their long-term benefits to the community. Projects using native plants will be given preference.
5. The Campbell County Conservation District is to be recognized as the funding agent or partner on any signage or publicity for this project, and the District reserves the right to place a promotional yard sign at the project location at no cost to the District.



### **PROJECT DESCRIPTION**

1. What are the objectives of the project? Please be specific.
  
2. How will the project benefit the community?
  
3. What problem or opportunity does the proposed project address? These should be related to environmental or conservation activities.
  
4. Is this a new initiative or an expansion of an existing project?
  
5. How will the project be maintained or continued at the conclusion of the project?

**BUDGET**

1. Will you consider accepting a partial grant if the total amount requested is unavailable?

If yes, how would you scale back or adapt the project?

2. What will happen to the project at the conclusion of the grant?

If it is to continue, how will it be funded?

3. Include an itemized budget with your proposal (see the sample form below). Itemize any commitments of money, employee labor at current rate of pay, volunteer labor at a rate of \$15/hour, donations, or grants from others interested in the project. **Total Cost must equal cash and/or in-kind services plus the grant request.**

Item Description (list tree and/or plant species)	Total Cost	Grant Request	Cash and/or In-kind
<b>Total Cost</b>			
<b>Percentage of Cost</b>	<b>100 %</b>		