



CAMPBELL COUNTY CONSERVATION DISTRICT

8350 E Main Street
Alexandria, KY 41001
859-635-9587

www.campbellkyconservation.org
cccd@campbellkyconservation.org

SCHOOL CONSERVATION GRANTS AVAILABLE

The Campbell County Conservation District is offering grants to assist schools to foster the learning of conservation and our environment. These grants are named “The Campbell County Conservation District Mary Kathryn Dickerson Education Grants” in memory of Ms. Dickerson. She served as District Coordinator for the Boone, Campbell, and Kenton County Conservation Districts and was renowned in environmental education. The maximum project funding may be up to \$1,000 per fiscal year from July 1 to June 30.



Grant funds may be used for a variety of projects and materials including:

- materials to enhance an outdoor learning area;
- trees, perennial plants, and seeds when directly related to a program of conservation study (per the District’s list of native trees & plants);
- developing trails and trail guidebooks;
- conservation-related library materials;
- reference books;
- water monitoring equipment;
- soils testing equipment

District board members feel that educating people is the best way to conserve and protect our natural resources. The conservation district offers technical assistance as well as financial help. Please contact our staff with any questions you may have.

For information or grant application, contact the Campbell County Conservation District, 8350 E Main Street, Alexandria, KY. 41001; 859-635-9587; E-mail: cccd@campbellkyconservation.org or visit the district’s website www.campbellkyconservation.org.

The U.S. Department of Agriculture (USDA) Natural Resources Conservation Service and Conservation Districts prohibit discrimination in all programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation or marital or family status.

***CAMPBELL COUNTY CONSERVATION DISTRICT
MARY KATHRYN DICKERSON
EDUCATION GRANT APPLICATION***

Application must include:

1. Cover Sheet
2. Project Description
3. Budget

You may include other supporting information or photographs if you wish.

Mail to: Campbell County Conservation District
8350 East Main Street
Alexandria, KY 41001

(Please type - form fields in shaded area - or print)

Applicant:

Grade/Position:

School:

School Phone

School Address:

Home Phone

City

State

Zip Code

E-mail (home)

(school)

Project Title:

Grant Request \$

In the space below, provide a Brief Summary Statement about your project:

Signature of Applicant

Date

Signature of Principal

Date

Signature of Superintendent (*required for projects involving improvements to school grounds*)

Date

**Campbell County Conservation District
Mary Kathryn Dickerson Education Grant
APPLICATION and GRANT GUIDELINES**

1. Proposals will be reviewed on a competitive basis by the Conservation District and its Education Advisory Board.
2. The signature of the superintendent of schools is required for any grant projects involving improvements to school grounds such as establishment of outdoor learning areas, tree and other permanent plantings, etc.
3. If partial funding for a project is awarded, the applicant will have the option of accepting or rejecting the partial funding within 30 days of receiving approval notification.
4. Individual applicants who have received grants in the past and have not met the reporting or other requirements to complete the grant will not be eligible for consideration. The Conservation District reserves the right to have grant money returned to the district if these requirements are not met.
5. Grant money must be used to accomplish the approved project.
6. Grant money must be spent within one year.
7. Grant recipients may be requested to furnish information and/or make a presentation about their project for the district's annual awards dinner and other district-sponsored functions and publications.
8. Project deadline report must include:
 - a. an evaluation of the project;
 - b. details on how funds were spent;
 - c. receipts for expenditures;
 - d. receipts or other documentation for match requirement;
 - e. future plans for the project.
9. Applications must include:
 - a. **Grant Cover Sheet - signatures are required**
 - b. **Project Description** addressing questions listed under Section I
 - c. **Budget** addressing questions listed under Section II.

Submittal Options:

1. Hand deliver to the Conservation District Office located on the First Floor of the Alexandria Court House during regular office hours – Monday, Wednesday, Friday 8:00 A.M. – 4:00 P.M. (If after hours may be dropped in the mailbox by our door)
2. Scan and email to ccd@campbellkyconservation.org.
3. Mail to:
Campbell County Conservation District
8350 East Main Street
Alexandria, KY 41001

Questions?

Email ccd@campbellkyconservation.org or call 859-635-9587.

**Campbell County Conservation District
Mary Kathryn Dickerson Education Grant
PROJECT GUIDELINES**

1. Purchase requests should not conflict with school district responsibilities or purchase plans.
2. Proposals for equipment, speakers, and/or field trips will only be considered if the item is an integral part of a larger strategy.
3. Joint proposals from a team of educators are welcome. If grants are written by students, they must be accompanied by a letter of endorsement from the teacher sponsoring the project.
4. Proposals for the expansion of existing programs will be considered.
5. Proposals need not be limited to the academic calendar.
6. Strong consideration will be given to proposals that will use additional materials, labor, or dollars for the project (i.e., donations, volunteer labor, other grants, PTA involvement school funds).
7. The Campbell County Conservation District is to be recognized as the funding agent or partner on any signage or publicity for this project. (i.e., school website, newsletter, social media, etc.)

Campbell County Conservation District Mary Kathryn Dickerson Education Grant

Section I: Project Description

- A. What classroom or student need, problem or opportunity does the proposed project address? These should be related to environmental or conservation activities.

- B. Is this a new initiative or an expansion of existing project?

- C. What are your objectives? Please be specific.

- D. How does this project correlate with the Program of Studies for Kentucky Schools and the Core Content for Assessment?

- E. Approximately how many students will be affected by this project? Explain your numbers.

- F. Does this project involve the entire school or is it a joint project with one or more teachers? Please explain.

- G. Will the project also benefit the community? If so, how?

- H. Has the school participated in the art and writing contest, sponsored by the Campbell County Conservation District, Kentucky Farm Bureau, and the Kentucky Division of Conservation, in the past three years?

- I. How or where do you plan to promote the project and the school's partnership with the District? (i.e., school website, newsletter, social media, etc.)

Section II: Budget

1. Specific dollar amount requested. (For breakdown in Item #5, budget must include funding or in-kind contributions in an amount equal to the grant request. In-kind contributions can include materials, volunteer labor at a rate of \$15/hour, employee labor at current rate of pay, cash donations, or other grants.)

2. Will you consider accepting a partial grant if the total amount requested is unavailable?

How would you scale back or adapt the project?

3. What if more funding was available, how would you expand or continue the project?

4. Describe any commitments of money, volunteer hand labor at \$15/hour, employee labor at current rate of pay, donations, or grants from other sources.

5. What will happen to the project at the conclusion of the grant?

If it is to continue, how will it be funded?

