# Meeting Summary for MBA2004.ai

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# Quick recap

Andrew discussed the rapid advancements in AI and its potential applications, including its use in various tasks such as graphic design, image generation, and legal advice. He also demonstrated the use of AI tools for creating engaging content and enhancing productivity, and shared his positive experience with Claude AI in handling complex legal issues. The team also discussed the potential of AI in daily work lives, the importance of prompt engineering, and the potential for inherent bias in AI models.

# **Next steps**

Andrew to share meeting content links and website links via WhatsApp group

Andrew to share Al tools and resources documentation referenced during the presentation with the group

# **Summary**

### **Al Adoption and New Developments**

Andrew begins the meeting by greeting everyone and addressing some initial audio issues. The group engages in small talk, with Nikhil mentioning his weekly commute between the UK and Malta or Cyprus. Andrew then introduces the topic of Al, joking about the difficulty of distinguishing between human and Al-generated responses. He plans to share updated materials from a previous presentation and mentions that he will be putting some information on his website. Andrew starts screen sharing and recommends following a particular person on LinkedIn who posts about new developments in Al and its adoption.

# **Exploring AI Tools and Applications**

Andrew discussed his tech stack and Al toolkit, including various free and paid options. He emphasized the importance of prompt engineering and the potential of Al to augment human capabilities. Andrew also shared his experiences with different Al engines, such as Chat GPT, Claude, and Gemini, and demonstrated how they can be used together to achieve better results. He also mentioned the use of Al for note-taking, meeting summaries, and image creation. Andrew concluded by discussing his ongoing projects, including an online tutor for his daughter and an Al agent for conducting interviews.

#### Al Models and Potential Biases Discussed

Andrew presented a comparison of various AI models, including O3, Meta Llama, Deep Seek, and GROK. He discussed the potential use of these models for different tasks, such as graphic design and image generation. Andrew also



**TalentOptima Ltd.** registered UK company number 15923883 2nd Floor, College House, 17 King Edwards Road, Ruislip, London HA4 7AE, UK highlighted the potential for inherent bias in Al models, using an example of a prompt for a photo-realistic group of men that resulted in a group of men with various physical inaccuracies. He also demonstrated the use of Sora, a video model, and discussed the potential for hallucinations in Al-generated content. The team, including Nikhil, Aruna, and Zontag, participated in the discussion and observed the Al-generated images and videos.

#### Al Tools for Creative and Legal Tasks

Andrew demonstrated the use of Al tools for various tasks, including generating a podcast on the craft beer industry in Leamington Spa, creating a DIY guide for removing wood sealer from a patio, and generating unique images for use in company materials. He emphasized the uniqueness and potential copyright issues of these Al-generated materials. Andrew also highlighted the potential of Al tools for tasks like legal and financial advice, suggesting they could be as effective as human professionals.

#### Claude Al's Efficiency in Legal Matters

Andrew discussed his positive experience with Claude AI, a tool that helped him navigate complex legal issues. He shared how Claude AI efficiently processed his wife's delayed flight compensation claim and assisted in creating UK and US wills. Andrew emphasized the tool's ability to provide 80-90% accurate results, saving time and effort compared to manual research or consulting experts. He also highlighted the tool's usefulness in handling legal matters with cut-off dates, such as the UK budget changes. Andrew concluded by stating that the tool's output can be further refined with additional information and common sense.

#### Al Models for Corporate Tasks

Andrew discussed the use of Al models like Chat GPT and Claude for various tasks, emphasizing the importance of prompt engineering and providing context. He also touched on privacy concerns and the option of creating a walled garden for data security. Andrew encouraged the use of these models for tasks like writing, research, and project management, and suggested that they could be used to improve learning and development materials within corporations. He also mentioned the potential for Al to disrupt or transform the design and development of such materials.

# Al Tools Boost Productivity and Creativity

Andrew discussed the use of Al tools for creating engaging content, such as a cartoon seal theme for his daughter's Gcse tutor. He demonstrated the use of Runway ML and Google Labs for Fx, which can generate images and videos based on user prompts. Andrew emphasized the significant increase in productivity these tools have brought to his work, allowing him to complete tasks much quicker than before. He also highlighted the importance of setting a threshold for the quality of work, as achieving perfection can be time-consuming.



#### **Exploring AI in Daily Work**

Alain expressed interest in exploring the use of Al in daily work lives, particularly for non-technical workers. Andrew suggested that Al is being integrated into various platforms and tools, such as Microsoft's Copilot, to reduce friction and enhance productivity. He also shared his experience of using Al to assist in his work, including a project involving a professional networking company. Alain agreed that there are many ways to use Al, but was still figuring out how to apply it in his day-to-day life. Nikhilpatil suggested that Al can be useful in reading and summarizing documents, and Andrew confirmed that Al is particularly good at processing large amounts of data. Aruna raised a concern about corporate firewalls potentially blocking access to certain tools, but Nikhilpatil suggested using a VPN as a possible solution.

# **Exploring AI Advancements and Applications**

Andrew discussed the rapid advancements in Al and its applications, including its potential to enhance productivity and access to experts. He mentioned the emergence of domain-specific Al, where experts apply Al principles to specific fields. Andrew also shared resources for learning more about Al, including beginner courses and platforms. He emphasized the importance of trying out different Al tools to find what works best for each individual.

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