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Assigning Secretary	Thomas Walkoviak	(979) 574-6968	<a href="mailto:assigner@bvtaso.org">assigner@bvtaso.org</a>

### 2024 Brazos Valley Chapter Volleyball Agreement

Dear Coach/Athletic Director,

Please review the information below regarding the upcoming season. Coaches, please ensure that both you and your Athletic Director review and sign off on this letter and return it to Thomas Walkoviak not later than May 31, 2024. Coaches should provide their e-mail address and cell phone number on the agreement. Schedules, if not e-mailed already, should be e-mailed by that date also.

#### **Arbiter**

Coaches are able to log in, check their schedule and see the officials who have been assigned. It will be the coach's responsibility to check the schedule for match errors and/or omissions.

#### **Schedules**

It is the coach's responsibility to access Arbiter every Friday and check to see that their matches for the following week are correctly scheduled. If they are not, the coach should contact Thomas Walkoviak immediately by phone, text, or e-mail. Any changes to a match schedule from a school must be submitted to Thomas immediately.

#### **Scrimmages**

All scrimmages must be e-mailed to Thomas prior to July 15 if you want referees to facilitate your scrimmage. Scrimmage fees are listed in 1204 on UIL website. Officials will only be provided for High School scrimmages.

#### **Initial Assignments**

After August 1st, you should be able to view your schedule, including assigned officials, via Arbiter. Please double check for any changes with your' master schedule so errors can be corrected before game day and officials notified of changes.

#### **General Information**

We would also like to remind you that TASO and UIL policies state that a game administrator be appointed by the home school at all varsity athletic team contests. It is recommended that a game administrator be designated for all non-varsity contests as well. Please ask your administrator to introduce themselves to our officials.

**Sportsmanship**

The UIL continues to stress sportsmanship in high school athletics. Please make sportsmanship and proper treatment of officials a part of your parent/player/coach meetings.

**Scratches**

All scratch requests should be processed via UIL. To scratch an official, please log-on to [www.uiltexas.org](http://www.uiltexas.org) and click on Sports Officials. Volleyball Scratch Request is on the lower right hand side of the page. Note that scratches must be done annually – scratches from last season are no longer in effect. To be effective for the first schedules, scratches should be submitted no later than 7/15/2024. All scratches made during the season are done the same way and will be honored immediately.

**Cancelled Matches**

Any varsity match scheduled not canceled prior to game day (causing officials to be at your game site for a non-existing match) shall be reimbursed at the rate of one varsity match plus mileage for each assigned official. Same applies for sub-varsity and JH/MS matches. Coaches should review their schedule in Arbiter weekly to avoid scheduling errors. **IF OFFICIALS ARE ASSIGNED FOR MULTIPLE MATCHES AND THEY ARE NOT CANCELLED AT LEAST 8 HOURS BEFORE THE SCHEDULED START TIME, THEY WILL BE PAID IN FULL FOR ALL MATCHES ASSIGNED.**

**Match Fees and Mileage Fees for all matches, including tournaments**

All match and mileage fees are based on the UIL 1204. <http://www.uiltexas.org/athletics/officials-fee-schedule> • BV Chapter will use the metro mileage reimbursement. **Mileage for your school will be \$20 per official each match date. UIL rules state that officials are to be paid within 30 calendar days from the date of the match.**

**Minimum 2 officials for any level of match.**

I have read and agree to all of the above:

School Name \_\_\_\_\_

Athletic Director Name & Signature \_\_\_\_\_ Date \_\_\_\_\_

Head Coach Name & Signature \_\_\_\_\_ Date \_\_\_\_\_

Head Coach E-mail and Cell # \_\_\_\_\_

Please return to [assigner@bvtaso.org](mailto:assigner@bvtaso.org) or fax to 954-206-7069 no later than May 31, 2024.