

Santee Sioux Nation

TRIBAL ADMINISTRATION / OFFICE OF HUMAN RESOURCES
SIDNEY A. TUTTLE, SR. HRD

Chairman: Alonzo Denney
Vice-Chairman: Kameron Runnels
Treasurer: David Henry
Secretary: Andrea McBride
Hobu Creek Dist. Rep.: Byron Tuttle
Howe Creek Dist. Rep.: Carrie Rouillard



425 Frazier Ave. N. Suite 2
Niobrara, NE 68760-7219
Phone: (402) 857-2302
Fax: (402) 857-2367
Santee Dist. Rep.: Vietta Swalley
Bazile Creek Dist. Rep.: Sandra Henry

Application for Employment

Name: _____ Phone: _____

Mailing Address: _____

City/State/Zip Code: _____

Position Applied for: _____

Special Training or skills that would benefit you in the job for which you are applying:

Would you accept Full Time or Part-Time? Full Time: _____ Part Time: _____

On what date would you be available for work? _____

Have you ever been employed here before? Yes: _____ No: _____ Dates: _____

Do you have legal right to be employed in the U.S.? Yes: _____ No: _____

Are you a Santee Sioux Tribal Member? Yes: _____ No: _____ Enrollment Number: _____

Are you a member of another Native American Tribe? Yes: _____ No: _____

Are you a spouse of an Enrolled Member of the Santee Sioux Nation? Yes: _____ No: _____

Do you have a Valid Driver's License? Yes: _____ No: _____

If Yes, Driver's License Number: _____ Expiration Date: _____

Are you a veteran of the United States Military? Yes: _____ No: _____

Educational Background

Grammar School:

Name and Location: _____

Course of Study: _____

High School:

Name and location: _____

Course of Study: _____ Did you graduate? Yes: _____ No: _____

Degree of Diploma: _____

College:

Name and location: _____

Course of study: _____ Did you graduate? Yes: _____ No: _____

Degree or Diploma: _____

Graduate School:

Name and location: _____

Course of study: _____ Did you graduate? Yes: _____ No: _____

Degree or Diploma: _____

Vocational or other Training:

Name and location: _____

Course of study: _____ Did you graduate? Yes: _____ No: _____

Degree or Diploma: _____

Previous Employers:

1.) Company Name: _____ Phone: _____

Contact Name: _____

Address: _____

Dates Employes From: _____

Position: _____ Last Wage Rate: _____

Reason for leaving: _____

2.) Company Name: _____ Phone: _____

Contact Name: _____

Address: _____

Dates Employes From: _____

Position: _____ Last Wage Rate: _____

Reason for leaving: _____

3.) Company Name: _____ Phone: _____

Contact Name: _____

Address: _____

Dates Employes From: _____

Position: _____ Last Wage Rate: _____

Reason for leaving: _____

List two Personal References:

1.) Name: _____ Phone: _____

Relationship: _____

Address: _____

2.) Name: _____ Phone: _____

Relationship: _____

Address: _____

I certify that all information submitted by me on this application is true and complete, and I understand that if any information, omissions, or misrepresentation are discovered, my application may be rejected, or if I am employed, my employment may be terminated at any time. Per tribal Policy, you may have to submit a Drug test, and a Criminal Background Check.

Applications that are turned in uncompleted will not be considered.

Applicant's Signature:_____ **Date:**_____

Santee Sioux Nation

TRIBAL ADMINISTRATION / OFFICE OF HUMAN RESOURCES
SIDNEY A. TUTTLE, SR. HRD

Chairman: Alonzo Denney
Vice-Chairman: Kameron Runnels
Treasurer: David Henry
Secretary: Andrea McBride
Hobu Creek Dist. Rep.: Byron Tuttle
Howe Creek Dist. Rep.: Carrie Rouillard



425 Frazier Ave. N. Suite 2
Niobrara, NE 68760-7219
Phone: (402) 857-2302
Fax: (402) 857-2367
Santee Dist. Rep.: Vietta Swalley
Bazile Creek Dist. Rep.: Sandra Henry

Release of Information

I the undersigned acknowledge that by my signature, I authorize the **Santee Sioux Nation** to obtain all Background Information related to my criminal and/or work history to be utilized by the programs for employment consideration.

As: _____

Full Name: _____

Date of Birth: _____ Social Security Number: _____

Driver's License Number: _____ Expiration Date: _____

Any Other Names Used: _____

Current Address: _____

Previous Address: _____

Signature

Date

Santee Sioux Nation

TRIBAL ADMINISTRATION / OFFICE OF HUMAN RESOURCES

SIDNEY A. TUTTLE, SR. HRD

Chairman: Alonzo Denney
Vice-Chairman: Kameron Runnels
Treasurer: David Henry
Secretary: Andrea McBride
Hobu Creek Dist. Rep.: Byron Tuttle
Howe Creek Dist. Rep.: Carrie Rouillard



425 Frazier Ave. N. Suite 2
Niobrara, NE 68760-7219
Phone: (402) 857-2302
Fax: (402) 857-2367
Santee Dist. Rep.: Vietta Swalley
Bazile Creek Dist. Rep.: Sandra Henry

Statement of Confidentiality

Purpose:

The primary purpose of confidentiality is to protect the interests of the Santee Sioux Nation and all its present, past, and potential employees.

While you are an employee of the Santee Sioux Nation in any capacity, you are not to gather or pass on to other people or agencies any information that may be detrimental to the Tribe or any person.

Mail or data marked Confidential or Personal is not to be read or opened by anyone other than the person whose name appears on the face.

If a concern of yours arises, please consult with your director or Immediate Supervisor. If an incident occurs and is reported to Human Resource Department it may be investigated to determine its validity. The Human Resource Department will take appropriate action.

Rumors create unneeded and unnecessary problems. Let's respect each other and work together.

- I have read and fully understand the Confidentiality Statement.

Signed: _____ Date: _____

Employees Name

Signed: _____ Date: _____

Human Resources Director