

COMMISSIONERS PROCEEDINGS

January 25, 2021

The Jewell County Commissioners met January 25, 2021 at 8:30 a.m. Commissioners Brent Beck, Steve Greene and Keith Roe were present. Carla J Waugh, County Clerk was present for the meeting.

The minutes of the January 19, 2021 County Commissioners meeting were approved.

The following were present for office head meeting: Travis Garst, Solid Waste Director; Nancy Marihugh, Health Administrator; Marilou Becker, Deputy Appraiser; and Carla J Waugh, County Clerk. Those absent; Amanda Davis, Register of Deeds; Don Jacobs, Sheriff; Shannon Meier, Ambulance Director; Keven Peroutek, Noxious Weed Director, Emergency Preparedness Director and 911 Coordinator; Chris Petet, Custodian; Nora Rhoades, District Extension Director; Brenda Eakins, Treasurer; Alexandria Carabajal, County Attorney and Joel Elkins, General Superintendent.

Travis Garst reported that they were able to ship out recycled cardboard.

Nancy Marihugh reviewed that Jewell County had 29 confirmed COVID 19 cases for January. She said the Health Department completed their move to the former Clinic Building. They have received 100 first round doses of the COVID19 vaccine with more to come. Nancy said she has been working on the Aid to Local Grant reporting. She has attended the weekly gating committee meeting. She also met with the Hospital and Pharmacist to review Jewell County's plan for the COVID 19 Vaccine Distribution. Nancy said she received a resignation from the Home Health Nurse effective February 12, 2021.

Marilou Becker reported that Personal Property Renditions are being returned to their office. She said that Anna Porter, County Appraiser, is working on new values for 2021 with valuation notices to be sent out in March.

Carla Waugh said that her office is working on payroll this week.

Steve Greene said he attended the Juvenile Detention Center meeting. He said that this week he plans to attend the Pawnee Mental Health Meeting and the Jewell County Hospital Board meeting. This concluded the office head meeting.

Kevin Peroutek was unable to attend the office head meeting but left the following report:
Emergency Preparedness –

- Final SPARK Reporting submitted with all grant money spent or reserved for audit.
- Final EOC Enhancement Reporting submitted with all grant money spent.
- City signs are currently being delivered and MOU's have been provided to cities for signature.
- City signs and County sign (Ver-Mac) are being utilized for COVID-19 information (Phase 2 Now Active).

Noxious Weed –

- Monthly NCKWD meeting (Regional Weed Directors) January 21st will now be conducted by Zoom.
- Annual Reporting preparation has started.
- Shipping dock is used to store County sign during high winds.

Nancy Marihugh, Health Administrator, discussed personnel and budget.

Alexandria Carabajal, County Attorney, said they requested quotes for repairs to the office and painting. She said the only quote received back for the repairs to the wall was from John Dewey and Jan Crum. Steve Greene moved to approve the bid of John Dewey and Jan Crum to repair the wall in the County Attorney’s Office in the Courthouse. Brent Beck seconded the motion. Motion passed unanimously. Alexandria reported that she covered for Mitchell County Attorney last week. She also stated that she no longer wanted to pursue changing the office hours for her department.

Brent Beck said that Dan Molzahn had contacted him about the possibility of closing a road along Section 30 in Highland Township. Dan Molzahn said currently it is only maintained twice a year.

Carla Waugh reviewed the CDBG-CV Grant Applicants and funds to be awarded to the applicants. Steve Greene moved to approve the allocation of \$43,600 based on average amounts available to each applicant as submitted on the report of awards for the CDBG CV Grant. Brent Beck seconded the motion. Motion passed.

Carla Waugh requested an executive session to discuss non-elected personnel. Keith Roe moved and Steve Greene seconded to go into executive session for 10 minutes beginning at 9:59 a.m. to discuss non-elected personnel with Carla Waugh present. Motion passed unanimously. Regular session resumed at 10:09 a.m. with no action taken.

Carla Waugh had a request from LaVernia Peters to appoint Joe Peters to serve as Grant Township Trustee because former Trustee Mike Higbee passed away. Brent Beck moved to appoint Joe Peters as Grant Township Trustee. Steve Greene seconded the motion. Motion passed unanimously.

The meeting was adjourned at 10:20 a.m.

Brent Beck, Member

Keith Roe, Chairman

Carla J Waugh, County Clerk

Steve Greene, Vice-Chairman