

## COMMISSIONERS PROCEEDINGS

December 27, 2022

The Jewell County Commissioners met Tuesday, December 27, 2022, at 8:30 a.m. Commissioners Steve Greene, Keith Roe, and Brent Beck, were present. Carla J. Waugh, County Clerk was present for the meeting. Ed Duskie, Commissioner Elect, joined the meeting.

The following were present for the office head meeting and provided an update for their department: Chris Petet, Custodian; Alexandria Pierce, County Attorney; Shannon Meier, Ambulance Director; Anna Porter, County Appraiser; Kevin Peroutek, Noxious Weed Director, Emergency Preparedness Director and 911 Coordinator; and Cindy Becker, Health Administrator; Brenda Eakins, Treasurer; Don Jacobs, Sheriff; Nora Rhoades, Post Rock Extension District Director; Joel Elkins, General Superintendent; Travis Garst, Solid Waste Director; Amanda Davis, Register of Deeds.

Don Jacobs said they are working on the Everbridge System

Anna Porter said they are working on the 2023 values; she said the State has not sent the ag land values

Kevin Peroutek reported for the Noxious Weed that he placed a chemical supply order before the price increase. He said that Brent Beck and Kevin Peroutek attended the monthly Weed Directors Meeting in Minneapolis. Kevin reported for the Emergency Preparedness that he is working on the LEPC compliance, and it will be submitted electronically by January 20<sup>th</sup>. Kevin discussed the Local Assistance and Tribal Consistency Fund grant that Cottonwood Consulting is applying for on behalf of Jewell County.

Shannon Meier reported a busy month. He said they have had an increase of transporting COVID-19 patients.

Cindy Becker said she is working on mid-year grant reporting, and they have been working with COVID-19 case testing.

Travis Garst said that the five-year well water testing was completed, and he is waiting for results.

Joel Elkins said the bridge crew is working on load rating of bridges. The road crew is hauling rock.

Nora Rhoades said that January will be election for Extension Board. She discussed upcoming training seminars to be provided.

Alex Pierce reported the following cases: 4 new criminal cases; all felony; 176 traffic cases; 6 child in need of care cases; and she is working with DCF on some cases.

Carla Waugh said that each employee will receive a copy of the handbook changes with their pay advises. She reminded each department about inventory listings and needing a current copy of each employee's driver's license.

Brenda Eakins said they are finishing the busy tax season. The Treasurer's Office is getting ready for heavy truck renewals.

Keith Roe said they considered all things and decided to give all employees a 5% increase, so some departments need to watch their budget.

Brent Beck said he attended the Juvenile Detention Center Board meeting with Steve Greene. He also attended the Weed Director's meeting with Kevin Peroutek.

Steve Greene said he attended the Juvenile Detention Center Board meeting and the Jewell County Hospital Board meeting. Chairman Greene recognized the following employees for their continuous years of service achieved during 2022: David Walton, Keith Roe and David Joe Brown, 5 years; Dale Wright and Bill Foster, 10 years; Steve Greene and Vincent Urbaniak, 15 years; and Donna Burgess, 20 years. Susan Greene joined the meeting. Brent Beck thanked and presented Steve Greene with a gift for his years of service from 2007 to 2023. Steve Greene thanked everyone for all their assistance throughout the years.

Brent Beck moved, and Keith Roe seconded to approve Cindy Becker's employment agreement. Motion passed unanimously.

Brent Beck moved, and Keith Roe seconded to approve Shannon Meier's employment agreement. Motion passed unanimously.

The minutes of December 19, 2022, County Commissioners meeting was approved.

Brent Beck moved, and Keith Roe seconded to approve abatement numbers 2529 to 2532. Motion passed unanimously.

Steve Greene moved, and Brent Beck seconded the motion that the unused money in the 2022 Jewell County Ambulance Budget be transferred into the 2023 Jewell County Ambulance Capital Outlay Fund, with the exact amount to be determined at a later date. Motion passed.

Keith Roe moved, and Steve Greene seconded the motion that the unused money in the 2022 Jewell County Noxious Weed Budget be transferred into the 2023 Jewell County Noxious Weed Capital Outlay Fund, with the exact amount to be determined at a later date. Motion passed.

Brent Beck moved, and Keith Roe seconded the motion that the unused money in the 2022 Jewell County Road & Bridge Budget be transferred into the 2023 Special Road Equipment Fund, with the exact amount to be determined at a later date. Motion passed.

Keith Roe moved, and Steve Greene seconded the motion that the unused money in the 2022 Jewell County Public Health Budget be transferred into the 2023 Jewell County Public Health Capital Outlay Fund, with the exact amount to be determined at a later date. Motion passed.

Keith Roe moved, and Brent Beck seconded to go into executive session for 5 minutes beginning at 9:20 a.m. to discuss non-elected personnel with Travis Garst. Motion passed. Regular session resumed at 9:25 a.m. with Brent Beck moving to return into executive session for 5 minutes with Travis Garst present. Keith Roe seconded the motion. Motion passed. Regular session resumed at 9:30 a.m. with no action taken.

Steve Greene moved, and Brent Beck seconded to approve Kevin Peroutek's two employment agreements. Motion passed unanimously.

Steve Greene moved, and Brent Beck seconded to approve Chris Petet's employment agreement. Motion passed unanimously.

The meeting was adjourned at 10:20 a.m.

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Keith Roe, Member

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Steve Greene, Chairman

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Carla J. Waugh, County Clerk

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Brent Beck, Vice-Chairman