

## September Member Meeting Minutes

September 12, 2022

7 PM

**Board Members Present:** Moema LeBlanc, Jessica Bryant, Anne Mamaghani, Colette Stratman, Shadin Saah, Lisa MacFarland, Eleisa Lee. 10 members, 19 members via zoom.

### Meeting Called to Order: 7:03 PM

-Welcome! Reviewed Agenda.

-Agenda Link [Click Here](#)

### Principal's Update

-Kicked off Library Book Launch with Readers Spirit Week with classroom readers Readers Workshop with a Dress up As your Favorite Book Character on Friday, fun to see staff and students dressed up.

-Spanish week 2 up and running.

-Mrs. Lior is back and Art starts tomorrow!

-Shade structure update: Still in process, As soon as Lisa knows, she will share with us.

-City of San Jose donated and installed secure bike racks in the back of the Middle School Halls.

Q: Can parents receive more information about Accelerated Math and Middle School English?

A: ELA Night and Math Night in the works for Parents to hear more about the programs. Steindorf uses Readers/Writers Workshop.

Q: Are Middle Schoolers receiving Art?

A: Because of the middle school schedule, Art will take place like a club. First trimester 6th, Second trimester 7th, and Third Trimester 8th.

Q: Can students do Art and another club?

A: It is one club, one hour once a week for a trimester. Can change once a trimester.

### Classroom Libraries Project (Libby James & Lisa MacFarland)

- Shared her experience with Readers Workshop and the positive impact on students' achievement, love of reading, rigorous work skills, higher level critical thinking skills.

-A massive classroom library is critical for Readers/Writers Workshop.

-Shared images of classroom library examples.

-Readers Workshop focuses on voice and choice as well and reading books are the right level.

-Getting students interested in what they want to read. What are habits of great readers?

-They read anything they can get their hands on. They have a choice in what they get to read.

-Having diverse books at different levels, with diverse authors, non-fiction, series books.

-65 minutes of reading a day, study showing the correlation between more time spent reading and reading achievement.

-Showed a chart with grade level and words per minute read, the average student can read through about a book a week. Need more volume of books for students to choose from and books on deck.

-Asking students to have a book they are reading, and two books on deck.

Q: Is there enough physical space in the classroom to house these books, and are all teachers on board?

A: All teachers are on board, and will need to look into shelving/storage options to accommodate the books.

Q: Can parents donate books and where?

A: Can surely accept some donations, but for this Project in particular, there is a resource where books have been screened, vetted, in collections, and research based for engaging readers.

Link to [TCRWP Library Catalog](#) (Teachers College Reading and Writing Project)

-Goes hand in hand with PBL. (Project Based Learning)

Q: Will extensive Classroom Libraries make the Library unnecessary?

A: Library would continue, to keep school library alongside the classroom libraries. Have worked a lot with Mrs. Lister (Librarian) last year to help find books we need that we don't have. Library is still a place where you can pick different books for even a brain break book like Where's Waldo.

Middle School needs a lot of books.

Q: Can you talk about the recent media about Lucy Calkins?

A: 5 pillars, comprehension, fluency, phonics, phonemic awareness, shared reading. We did purchase new K-2 units of study which includes Science of Reading and Decodable Texts. Both programs are important to balanced reading instruction. Lots of disinformation out there over Reading Wars.

Q: What are we looking to provide the school with this program?

A: ~\$50,000 for every classroom to have an extensive library. \$3,000-\$5,000 per classroom library.

The District has purchased the Curriculum. This proposal is for the actual books.

No initial investment in books when Steindorf started, now is the time to buy more book and get them in kid's hands.

Lisa can find money for the actual bookshelves and storage. This price is only for actual books.

If there are any other questions going forward, please feel free to contact Lisa MacFarland or Mrs. Libby James going forward.

Q: Annual on-going cost incurred?

A: Typically teacher's discretionary funds after this initial

Sounds like parents would like to hear with their classroom teachers and the librarian to see how this works to hear about the entire plan before bringing membership to a vote.

-Will send more information via newsletter in the coming weeks.

**Project Cornerstone** (Jocelyn Auyeung)

-More information about Project Cornerstone: [Click Here](#)

-Thank you Jocelyn for stepping up to Lead Project Cornerstone!

-Parent-Led, 2 hours a month. 1 hour collaborating with your partner, scheduling a time to read in the classroom.

-Proposal to increase budget from \$500 to \$1500.

-We will have 20 readers this year! We only have a few books and would like to order more to share among all these awesome readers.

-The current budget covers standard expenses only.

-Need to buy more books and pay a fee to Cornerstone Organization

-Focus this year on finding ways to incorporate Project Cornerstone in all areas outside of the classroom with consistent language, life skills in the classroom and outside the classroom, ie: at Recess, etc.

-Starting in October.

-Looking for volunteers for Ms. Ava's class 4th Grade– Anne Mamaghani can do it! Yay, thanks!

\*Motion to approve Project Cornerstone Budget increase to \$1500 by Colette Stratman, second by Heather Sadique, all in favor, APPROVED.

### **Fall Festival (Heather Sadique)**

-Trying to do things a little differently to reduce the number of volunteers.

-Hoping for a great turn out now that we are all back on campus.

-Saturday October 15 from 4-8 PM

-Will start to set up the night before. Hoping to start Haunted House on 10/13.

-Lots of things in the works: Looking for TEAM Leads/Coordinators.

\*Haunted House Lead: Thank you Paul Carter & Dave Stratman for gathering manpower. we have the materials. Heather has a design in mind, just needs to get manpower to get this going. 15-20 hours set up and tear down.

\*Chili Cook-Off Lead: Eleisa Lee and Shadin Saah (w/TuAnh's help beforehand- not the day of)  
-Previously had prizes and there is a plaque.

\*Games/Bouncy Houses/Activities: Tiffany Tierney. Thank you Jessica for starting the process. There will be a company to set up the games and the Bouncy houses.

\*Food Lead: (OPEN) Still waiting to hear back from CPLL Snack Shack. Kona Ice is coming. Pizza and other things. Cotton Candy, and fun Halloween Drinks. Food Lead will make sure to get all the food/drinks purchased, and volunteers to man the food stations.

\*Volunteer Coordinator- Colette Stratman.

Checking people in/out for volunteers on the day of as well as ticket sales leading up to Fall Festival.

-Seeking 15-20 HighSchool Volunteers- to reach out to Local HighSchools. ROTC has historically volunteered.

\*Ticket Sales/Advertisements Lead (OPEN)

\_The flier is pretty much ready to go. Just need a person to make sure to advertise the event.

\*Donors/Sponsors- Ask Colette

-Donor Letter is ready to go. Just need someone to help get the word out to companies, families, and organizations.

- Opportunities to sponsor a game \$100, \$300 to run their own booth.

- Face Painting/Balloons, Obstacle Course, Inflatables- \$300.

- Obstacle Course and Slide Sponsor would be \$500.

- Haunted House \$500.

- Shadin's Studio will sponsor the obstacle course. Thank you Shadin!

- Shadin can check with the International Market about sponsoring the Fall Festival.

**\*Class Baskets Lead:** Maria Pries working on class baskets and will connect with Room Parents.  
Idea to purchase Raffle Baskets with tickets.

**\*Craft Room Lead:** (OPEN) Someone to purchase and execute the crafts.

-Parent Request: To have multiple Face Painters to help control the lines.

There will be a hired Face painter, and will have middle schoolers to help paint "basic" face paint.  
More tickets to get a fancy Face Painting.

**Calendar of Approved Events 2022-2023** [Calendar Link](#)

**Upcoming Events:**

**Giving Campaign (NOW- October 30)** **How to Give**

1) **Donate Online:** <https://steindorfhsc.com/giving-campaign> (click Donate Now button)

2) **Donate by PayPal or Zelle:** [steindorf.treasurer@gmail.com](mailto:steindorf.treasurer@gmail.com)

3) **Donate with check:** please leave check and [donation form](#) with Rachele Feller in the front office

**Suggested donation amount is \$450 per child, but please give what you can**

**Math League Registration Open**

Thank you Sharon for leading this! Usually Sharon and a few parent volunteers. Sometimes Middle School Alumni.

To help students prep to compete in Math Competitions.

If interested, please click [HERE](#) for more information and to register.

**Fundraiser Dinner Night**

Thank you Shiva Caspian, our FDN Coordinator this year!

Mod Pizza 2000 South Bascom Avenue, Suite 102 Campell, CA 95008

Use CODE: MODF10487

**Traffic Study for Crossing Guards** (Anne Mamaghani)

Looking for Volunteers to assess traffic for a few hours and a few days.

\*Contact [steindorf.president@gmail.com](mailto:steindorf.president@gmail.com) to get connected and join the team.

**Battle of the Books**

-Dates will be pushed out further into October. Books have been ordered. Will update calendar as soon as books arrive. This is for Grades 2-8. Booklist Link Here [Booklist](#) Encourage your kids to sign up.

**2022-2023 Coordinators** [Coordinator Descriptions Link](#)

Volunteers Needed	Description	Time commitment	Contact for Info
<b>Fall Festival (Oct 15th)</b>	Coordinate donors/sponsors, carnival games, sales and tickets, set up and & clean up etc.		Heather Sadique ( <a href="mailto:hisadique@yahoo.com">hisadique@yahoo.com</a> ) Moema LeBlanc/Jessica Bryant <a href="mailto:steindorf.president@gmail.com">steindorf.president@gmail.com</a>
<b>Garden volunteers</b>	Weeding & watering, helping classes out with planting & harvesting, irrigation	1-3 hours/mo	Eleanor King Janet Park <a href="mailto:garden.steindorf@gmail.com">garden.steindorf@gmail.com</a>
<b>Girls On The Run coordinator and coaches (3rd-5th)</b>	You do not have to be a runner to coach! GOTR is a FUN social-emotional program for 3rd-5th grade girls.	Twice weekly 90 minute lessons	Cat Burmeister <a href="mailto:cburmy@gmail.com">cburmy@gmail.com</a>
<b>Mileage Club Co-Coordinator</b>	Track laps that students run during lunch time	1hr/wk Fridays from 12-1	Christine Meadower <a href="mailto:cmeadower@yahoo.com">cmeadower@yahoo.com</a>
<b>After School Enrichment Coordinator</b>	Find vendors and schedule Wednesday after school activities		Moema LeBlanc/Jessica Bryant <a href="mailto:steindorf.president@gmail.com">steindorf.president@gmail.com</a>

### Administrative Actions

-Reviewed August Member Meeting Minutes. [Meeting Minutes from 8/29/22](#)

\*Motion to Approve August Meeting Minutes by Jessica Bryant, second by Shadin Saah, approved by membership, Minutes APPROVED.

-Thank you Isa Munne for stepping up to join the CEF (Cambrian Educational Foundation) to represent Steindorf.

\*Motion to Approve CEF Liaison by Heather Sadique, second by Eleisa Lee, APPROVED by membership.

### Reviewed Financials

- [YTD Draft Budget vs Actuals](#)
  - YTD Revenue: \$3.8k / 1.9% of FY budget of \$202k
    - Giving Campaign: \$3.8k of \$150k target
  - YTD Expenses: \$3.6k / 1.6% of FY budget of \$221k
- Pay It Forward: \$1,633
- [2022/2023 Approved Budget Draft](#) for reference

Pay It Forward Fund is available to any family who would benefit from financial scholarship to participate in activities, events, ie. spirit wear, camp, tickets to event, etc. 100% anonymous. Contact Mrs. MacFarland to request funds. Especially with Science Camp coming up.

**Meeting Adjourned: @ 8:10 PM.**

**Next HSC Meeting:** October 10 , 2022