

**Northeast Academy**  
**End of Year Grading Covid-19 Policy**  
**2019-2020 School Year**

**Elementary Students - Grades K, 1**

- Teachers will provide year-end feedback for the students and parents on learning objectives.
- Teachers and Headmaster will review all feedback, work completed during distance learning, and work completed August, 2019 - March 13, 2020 to determine promotion and retention.

**Elementary Students - Grades 2-6**

- Teachers will grade all work submitted and enter grades into their gradebook.
- Teachers will calculate a grade for 5th six-weeks, 6th six-weeks, and year-long final grade.
- After receiving grades, parents have the following options (per subject):
  - Approve the final grade (per subject) to be placed on their child's report card and in their child's cumulative folder.
  - Request that a PC19 (Pass) for any final grade (per subject) of 70 or above be placed on their child's report card and in their child's cumulative folder.
  - Request that a WC19 (Withdraw) for any final grade (per subject) below a 70 be placed on their child's report card and in their child's cumulative folder.
- Teachers and Headmaster will review all work completed during distance learning and work completed August, 2019- March 13, 2020 to determine promotion and retention.

**High School Students - Grades 7-8**

- Teachers will grade all work submitted and enter grade into their gradebook.
- Teachers will calculate a grade for 5th six-weeks, 6th six-weeks, and year-long final grade.
- After receiving grades, parents have the following options (per subject):
  - Approve the final grade (per subject) to be placed on their child's report card and in their child's cumulative folder.
  - Request that a PC19 (Pass) for any final grade (per subject) of 60 or above be placed on their child's report card and in their child's cumulative folder.
  - Request that a WC19 (Withdraw) for any final grade (per subject) below a 60 be placed on their child's report card and in their child's cumulative folder.
- Teachers and Headmaster will review all work completed during distance learning and work completed August, 2019- March 13, 2020 to determine promotion and retention.
- NOTE: Students in 8th grade Algebra I who earn a final average of 60 or above or request a PC19 (Pass) will receive a high school credit for this course. This course does not count in high school average or GPA.

## High School Students - Grades 9-11

- Teachers will grade all work submitted and enter grade into their gradebook.
- Teachers will calculate a grade for 5th six-weeks, 6th six-weeks, and year-long final grade.
- After receiving grades, parents have the following options (per course):
  - Approve the final grade (per course) to be placed on their child's report card, transcript, and in their child's cumulative folder.
  - Request that a PC19 (Pass) for any final grade (per course) of 60 or above be placed on their child's report card, transcript, and in their child's cumulative folder.
- After receiving grades, students who earned a final grade (per course) below a 60 will be assigned a WC19 (Withdraw) on their report card, transcript, and in the cumulative folder. Students must retake any courses required for high school graduation in which they are assigned a WC19 (Withdrawal).

Grading Decision	High School Credit	High School Average	High School GPA
Numeric Grade (60 or above)	Credit	will be used	will be used
PC19	Credit	will not be used	will not be used
WC19	No Credit	will not be used	will not be used

## High School Students - Grade 12

- Teachers will grade all work submitted and enter grade into their gradebook.
- Teachers will calculate a grade effective on March 13, 2020 and for the 5th six-weeks, 6th six-weeks, and year-long final grade.
- After receiving grades, parents have the following options (per course):
  - Approve the final grade (per course) effective on March 13, 2020.
  - Approve the final grade (per course) to be placed on their child's report card, transcript, and in their child's cumulative folder.
  - Request that a PC19 (Pass) for any final grade (per course) of 60 or above be placed on their child's report card, transcript, and in their child's cumulative folder.
- After receiving grades, students who earned a final grade (per course) below a 60 will be assigned a WC19 (Withdraw) on their report card, transcript, and in the cumulative folder.
- Seniors will only be held responsible for passing the 22 state required courses for graduation.

Grading Decision	High School Credit	High School Average	High School GPA
Numeric Grade (effective March 13, 2020)	Credit	will be used	will be used
Numeric Grade (effective May 29, 2020)	Credit	will be used	will be used
PC19	Credit	will not be used	will not be used
WC19	No Credit	will not be used	will not be used