



Quality Assurance Policy

Last approved: April 2026
Approved by: Quality Committee
Next review due: September 2027

1. Purpose

This policy sets out BN1 Arts' approach to maintaining, assuring, and enhancing academic standards and the quality of learning opportunities across all BN1 Arts courses and academic activities. It defines the governance structures, responsibilities, and processes that ensure BN1 Arts meets its obligations as a UK Further Education provider and delivers an excellent educational experience for all learners.

2. Scope

This policy applies to:

- All BN1 Arts academic provision delivered under the BN1 Arts banner
- All staff involved in teaching, learning, assessment, support, and quality assurance
- All students enrolled on BN1 Arts programmes
- All partnerships, awarding organisations, and external academic engagements

3. Governance Framework

Academic governance at BN1 Arts is overseen by the **Academic & Quality Committee (A&QC)**, which holds delegated authority from the BN1 Arts Board.

3.1 Academic & Quality Committee

The A&QC is responsible for:

- Maintaining academic standards
- Overseeing quality assurance and enhancement
- Ensuring compliance with UK Further Education duties, regulations, and sector expectations
- Monitoring academic performance and key performance indicators
- Approving academic policies, procedures, and frameworks
- Advising the BN1 Arts Board on academic matters

The Committee meets quarterly and reports to the Senior Leadership Team (SLT).

3.2 Membership

The A&QC membership includes representation from:

- Senior leadership
- Programme leaders

- External academic representatives
- Funding partners
- DEI, Admissions/Marketing, Student Support
- Student representatives
- Lecturer representatives (via subcommittees)

Membership is reviewed annually to ensure appropriate representation.

3.3 Quorum

A meeting is quorate when the Chair or Deputy Chair plus three additional members are present.

3.4 Chair's Action

In exceptional circumstances, urgent business may be approved electronically via Chair's Action.

4. Strategic Responsibilities

4.1 Compliance & Regulation

BN1 Arts will:

- Comply with all UK Further Education duties, policies, and regulatory requirements
- Maintain alignment with awarding organisation conditions of registration
- Respond appropriately to correspondence from regulatory bodies and designated agencies
- Maintain oversight of Prevent Duty compliance
- Ensure academic freedom and freedom of speech are upheld

4.2 Academic Standards

BN1 Arts will:

- Maintain strategic oversight of academic standards across all courses
- Ensure the quality of learning opportunities available to students
- Oversee the academic regulatory framework and associated policies
- Recommend new courses and monitor curriculum development

5. Policy Framework

BN1 Arts will maintain a comprehensive suite of academic and student-facing policies. The A&QC is responsible for approving, reviewing, and monitoring the effectiveness of policies

relating to:

5.1 Academic Policies

Including but not limited to:

- Curriculum development and review
- Teaching, learning, and assessment
- Admissions
- Student progression
- Quality assurance and enhancement
- Research, enterprise, and ethics
- Equality, diversity, and inclusion

5.2 Student and Family -Facing Policies

Including but not limited to:

- Codes of conduct
- Support and wellbeing
- Complaints and appeals
- Safeguarding

5.3 Staff Facing Policies

Including but not limited to:

- Staff Code of Conduct
- Disciplinary Procedure
- Staff Development
- Parental Leave
- Staff Grievance Procedure

5.4 Operations and Compliance Policies

Including but not limited to:

- Health and Safety
- Data Protection
- Prevent
- Diversity, Equity and Inclusion

5.5 Admissions and Enrolment Policies

Including but not limited to:

- Admissions
- Terms and Conditions
- Withdrawal Process

Entry Requirements

The A&QC approves and reviews entry requirements for all BN1 Arts courses.

6. Academic Performance Monitoring

BN1 Arts will:

- Set and review annual academic KPIs (enrolment, retention, achievement, attendance, progression, survey outcomes)
- Review performance annually through the Self-Assessment Report (SAR)
- Commission actions and monitor progress through the Quality Improvement Plan (QIP)
- Receive and consider Annual Monitoring Reports, External Quality Reports, and Enhancement Plans
- Identify and disseminate good practice across the organisation

Annual reports will be received from:

- College Management Team
- DEI Committee
- Student, Parent, and Lecturer Representatives
- Pastoral Team
- CEIAG Team

7. Subcommittees

The A&QC oversees the following subcommittees and receives minutes and reports from each:

- College Management Team
- CEIAG Team
- Safeguarding & Wellbeing
- Estates & Facilities
- Diversity, Equity & Inclusion Committee
- Student Representation Committee
- Lecturer Representation Committee

Each subcommittee maintains its own Terms of Reference and Composition.

8. Review Cycle

This policy, along with the A&QC Terms of Reference and Composition, will be reviewed

annually to ensure continued relevance, compliance, and representation across BN1 Arts.