

# SSC BOARD MEETING AGENDA

04/06/2020, Virtual Zoom Meeting Called to order by President at 6:39 pm

## Attendees

Tiffany Kelley, Amanda Chastain, Kristie Mimms, Julie Fiedler, Romyne Simonton, Alicia Carraway, Kristin Acevedo, Morgan Ellis, Lori Bell, Vreni Schaumburger, April Lence, Lisa Van Meter, Janet Driggers, Lainie Norman, Heather Mykes, Sarah Hughes

ABSENT: Danielle Whalen, Brooke Mayberry, Veronica Garcia, Christine Graham, Jessica Jameson, Patti DeMotts

## Agenda

### New Business

1. President
  - a. March meeting minutes - Vote to approve/record as submitted, Brooke to upload to Website, Romyne to submit to PO Monitor  
Morgan moves to approve minutes as submitted  
Lainie seconds the motion  
All in favor, none opposed, motion passes unanimously
  - b. Nominees will be announced by ( ) April, Elections held NLT 30 April
    - i. Robyn is unavailable to oversee so we have asked advisors to step in. Ballot to be ready TBD, google doc will go out with election choices end of April and we will announce the new board by May 1<sup>st</sup>
    - ii. Amanda will be asking short bio and photo for those running
    - iii. The ballot will be sent out via email and the mini club pages to ensure only our members are voting
  - c. Spouses Dining In- Date changed to 29 August, this event is not replacing Texas Welcome, we just can't have two big events in one month.
    - i. Will have a special gift for members on this night
    - ii. Will include info from our local businesses and orgs in our swag bag
    - iii. No Texas Welcome this year, will consider doing something mid year as a member appreciation.

iv. Vendors have been contacted about changes with the Dining In

**d. Please check your Board position email at a minimum weekly. We communicate all board matters via two platforms; Email and Facebook Group.**

2. Operational Vice President

- a. Send in your Shout Outs for Month of the Military Child!  
If you have a military kid send to Amanda and she will post in on the FB
- b. Need to be thinking what we can do for military spouse appreciation
  - i. April suggested we design a postcard to go out solely to our members, she would take that on
  - ii. Amanda will see what we have in budget
- c. Currently planning virtual social events. Bingo night on zoom, all spaces on the bingo board are about our Club to get to know the SSC. Also planning a Netflix movie night.
- d. Some mini-clubs are meeting virtually. Coffee & Convo went well! Book Club is meeting virtually next week to discuss any book you are reading.
  - i. Vreni to consider doing a Wine Down Wednesday for Wine Club
- e. Publicity will be working on more interactive and inspirational posts. Currently working on a photo message from the board!
- f. Current Membership 124

3. Charitable Vice President

- Donation grant request received - First Sgt Council requested \$150 for prizes for an AiT scavenger hunt provided by First Sgt Council (multiple orgs are donating same dollar amount) We have confirmed this is still happening  
**Heather motions we donate \$150 for the prizes for AiT scavenger hunt**  
**Tiffany seconds**  
**All in favor, none opposed, motion passes unanimously**
- a. Scholarship Committee - \$40K set for awardees, Judges will receive essay judging packets later this week. Committee- Danielle Whalen, Laurieanne Rodriguez and Ashley Buchanan will score applications. Scholarship ceremony is canceled. However, we have a "virtual" announcement of recipients.
  - i. 37 Applicants total, 1 does not qualify, 29 HS/college age and 7 spouses
  - ii. We are looking at giving out more \$500-\$750 scholarships with up to three top tier prizes
  - iii. Discussion open to consider giving out only \$30-35k due to Pandemic and loss in profit for the thrift shop  
Julie moves that we decrease the budget for to \$30,000 to maintain charitable activities due to the pandemic  
**Floor opened for discussion**  
*We will not reopen Thrift Shop until the installation hpcon changes for non-essential operations/county changes shelter in place order, dropping scholarship to \$35,000 would cover us as is, to the end of the board year without us doing anything. The balance we would hand over to the next year would be just enough*

*to cover scholarships and Hangar Holiday, but no seed money. Anything below \$35K, i.e. \$32K would give us hangar holiday, scholarship, and \$3K seed money*  
*Discussion of dropping to \$30K*

*Discussion closed*

*Romayne seconds*

*Alicia & Amanda both recused them from vote*

*All in favor, non-opposed, motion passes unanimously*

a. Thrift Shop

i. March Profit - we only made a profit of \$5 for the month

ii. Request a \$500 Charitable Grant to the Sheppard Thrift Shop account due to the closure, costs incurred while still closed Internet - \$99.96 and ConsignPro software annual agreement (due in May) \$300

*One consigner's cash checks we will have very little to work with to pay these bills*

*Heather motions the SSC award a \$500 charitable grant to the Thrift Shop account due to the closure*

*Floor opened for discussion*

*Julie, 92K in our charitable, we are \$4500 in the red currently as half of this is set aside for scholarship next year. the other half set aside for Hangar Holiday?*

*Background we are on a grandfathered plan for this \$300, normal for all that we use it for would run in the thousands as we would have to buy it outright*

*We have to keep this because we still have active consignments going through the beginning of June*

*Note for when we open TS back, so maybe in May, no consignments will be taken, donations only so we are 100% profit*

*Tiffany will call Spectrum to see if we can get a lower rate for internet*

*Morgan- has anyone spoke to consign pro to see if they would give us more time?*

*Tiffany- CosignPro just advised us all to apply for small business loans, we are unsure if we even qualify for this*

*This is on an auto-renew for our bank account. We would need to stop it. Once you cancel, you are required to delete the software entirely, and they would have to come in and virtually reinstall it. We could have thrift shop pay it back once we reopen*

*Advisor input- doesn't make sense to close the account, can we scale back scholarship money?*

*Last year we have 218 vendors, right now we have 138 vendors*

*We have no money left to give in our charitable grants*

*Even if we don't open until June, we have enough with the \$350 already in account and this \$500 donation to cover us the rest of the board year*

*Discussion closed*

Tiffany seconds the motion

All in favor, non-opposed, motion passes unanimously

- b. Helping Hands - Need volunteers to decorate the Habitat for Humanity Studs that were purchased. Can do a contactless pickup from Kristie's house.
    - i. Lainie volunteered to decorate
  - c. Cinderella's Closet is closed due to COVID19
2. Treasurer
- a. Current Financials to be uploaded to FB group in the next few days

Meeting adjourned at: 7:50PM

Minutes Recorded by Romaine Simonton

**\*NOTE\***

**Upon further review of the budget after the meeting closed, Charitable Treasurer Julie Fiedler found that she had miscalculated what we have to hold over in the charitable account. She did not subtract the down payment we made on the venue for next year's Hangar Holiday event. This means we are NOT in the red \$4,500. Rather, we're in the black about \$3,500 for the remainder of the board year (not including our approved grants voted on last night). The Executive Board, with input and support from the Scholarship Chair, would like to keep our approved change to the scholarship awards this year in order to provide an additional buffer moving forward among all the unknowns right now.**