

# SSC BOARD MEETING MINUTES

02/12/2020, Wind Creek Community Center. Called to order by President at 6:10pm

## Attendees

Tiffany Kelley, Romyne Simonton, Christine Graham, Lainie Norman, Kristie Mimms, Julie Fiedler, Veronica Garcia, Janet Driggers, Sarah Hughes

ABSENT: Patti DeMotts, Danielle Whalen, Brooke Mayberry, Amanda Chastain, Alicia Carraway, Jessica Jameson, Vreni Schaumburger, April Lence, Kristin Acevedo, Morgan Ellis, Lori Bell, Lisa Van Meter

## Agenda

### New Business

1. President
  - a. January meeting minutes - Vote to approve/record as submitted, Brooke to upload to Website, Romyne to submit to PO Monitor  
**Julie moves to approved minutes as submitted**  
**Kristie seconds**  
**All in favor**  
**Motion passes unanimously**
  - b. Dale Miller submitted his resignation as Parliamentarian. Robyn will conduct nominations/elections in his absence.
  - c. Nominations for Executive Board Member positions will open NLT 28 February, Robyn Sheehan to chair nomination committee (comprised of 2 general SSC members). One of the six advisors will oversee the committee. Elections held in March.
  - d. Spouses Dining In- Theme Set to "A Night at the Movies", venue is the Kemp Center, ticket Price will be \$15
    - i. Date moved to May 2<sup>nd</sup> instead of May 9<sup>th</sup>
    - ii. February 24<sup>th</sup> at 1130 the AFR&C there is a Q & A for Dining In
    - iii. Julie has volunteered to be our MC
  - e. Other Vacancies
    - i. Board positions: Historian, NATO liaison, Parliamentarian

ii. Leaders for Mini-Clubs: Thrifty Bunch

**f. Please check your Board position email at a minimum weekly. We communicate all board matters via two platforms; Email and Facebook Group.**

2. Operational Vice President
  - a. Social - February 28th Heritage Center Designer Purse Bunco and Tour de Soup
3. Charitable Vice President
  - a. Donation Drive for Sheppard Cares Food Pantry the month of February. The Thrift Shop, Wind Creek, Commissary, and IMSO office are all donation drop off locations, as well as the February social.
    - i. Tiffany to look into the Commissary donating unsellable but non expired foods such as past season items (ex. Christmas Treats)
  - b. Julie - Scholarship, Grants, Outreaches - Update disbursement, open discussion for mid-year financial review
  - c. Scholarship Committee - \$40K set for awardees, online applications this year, Scholarship ceremony set for 23 April at Sheppard Club, Applications are open 1 February, Close March 15th.
  - d. Thrift Shop
    - i. January Profit - \$2067.51  
Morgan Ellis interviewed/hired as new Co-Manager, Lainie Norman - promoted to Co-Manager. Lainie working customer service, cashiering. Morgan overseeing volunteers/operations.  
Contracts signed 2/4/2020, each paid monthly \$525 (keeps in budget, job duties split, overseen by TS Chair and 2ndVP)
    - ii. Volunteers needed - Please consider volunteering one hour as a board member, our presence at the thrift shop is vital
    - iii. Monthly work evening will be last Thursday of each month
  - e. Helping Hands - 6 baby blankets distributed through B4B,
  - f. Community Grant Request from Sheppard Elementary for a new playground
    - i. Open for discussion. Background and additional details: we have already given Sheppard Elementary \$5K, it is a match donation type of event, they also want every student to get a tshirt, which would add up to be around another \$2K
    - ii. Janet suggests we ask about donating a specific piece of playground equipment?
    - iii. Discussion tabled, Tiffany to talk to Ms. Taylor & Ms. Waddell for more details
4. Treasurer
  - a. Current Financials, see attached
  - b. Community Outreach/Charitable, up to \$10,000 was originally \$6,000
  - c. Scholarship, Outreach, Grants - Julie to discuss current financials and disbursement of funds. (see under Charitable VP)



- d. We as a board will be able to suggest charitable causes to donate any extra funds we have at the end of our board year

## Next Meeting Agenda Items

1. Nominations Committee update
2. Scholarship Committee update
3. Outreach for Helping Hands

Meeting adjourned at 6:50

**Minutes Recorded by Romyne Simonton**