

# SSC BOARD MEETING AGENDA

11/04/19, Wind Creek Community Center. Called to order by President at 6:03pm

## Attendees

Tiffany Kelley, Amanda Chastain, Romaine Simonton, Dale Miller, Janet Driggers, Kristie Mimms, Danielle Whalen, Brooke Mayberry, Vreni Schaumburger, , Romaine Simonton, Sharon Buttrick, Patti DeMotts, Morgan Ellis, Lainie Norman

ABSENT: Lori Bell, Alicia Carraway, Julie Fiedler, Kristin Acevedo, Jessica Jameson, Heather Mykes, Christine Graham, Lisa Van Meter, April Lence

## Agenda

### New Business

1. President
  - a. Welcome to Dale Miller, Parliamentarian, Kristie Mimms appointed by unanimous YAY by Executive Board to Charitable VP
  - b. Fundraiser - Gift Wrap at BX 29&30 Nov and 13&14 Dec
    - i. We can pick the hours to attend, this will be opened up to our full membership
    - ii. Operational Fundraiser
    - iii. Donations only, fundraiser will not count against our 3 per quarter. All supplies provided by BX, just need volunteers to work shifts to gift wrap
  - a. Other Vacancies
    - i. Board positions: Historian, Helping Hands Co-Chair (to help administratively)
    - ii. Leaders for Mini-Clubs: Thrifty Bunch
  - b. October meeting minutes - Vote to approve/record as submitted, Brooke to upload to Website, Romaine to submit to PO Monitor  
*Tiffany moves*  
*All in favor, motion passes unanimously*
  - c. Sheppard Spouses' Dining In - 5 Committee members needed. These members are sworn to secrecy. Tiffany will chair this.
    - i. MSAD base wide event, open to ALL spouses, outreach event to provide community support/bring spouses together

- ii. There will be mini committees, such as decorating committee; goal is to get tickets to \$15 per ticket. Donations will be solicited for venue/catering/prizes.
    - iii. Date set for May 9, 2020. Once location is booked, they will put out a save the date.
    - iv. We will not provide childcare for this event.
      - a. Move out of Sheppard Club Closet - After Hangar Holiday date will be set
- iii. Operational Vice President
  - i. Current Membership: 112 members
  - ii. Friendsgiving social Nov 19th 6pm at the Forum
  - iii. Read the new newsletter! April has done a great job with new format!
  - iv. PLEASE TURN IN YOUR ITEMS FOR NEWSLETTER ON TIME. Need Thrift Shop volunteer of the month submitted on time as well.
  - v. Check your email! Mini-club invites are now being sent out by mini-club leaders. The only ones on fb are the ones that are open to everyone.
  - vi. In need of readers on Nov. 6 & 12<sup>th</sup>
  - vii. TS- October, 227 hours, 86 of those hours came from board members
- iv. Charitable Vice President
  - a. Charitable Grants - Sheppard NCOA requests an annual grant of \$1,000 to sponsor Academic Achievement awards.
    - i. Award winners went from 107 to 205 awards. Amanda, Tiffany, or Kristie will present check.
      - Amanda motions*
      - Lainie seconds*
      - Discussion: This will cover 205 awards for the students*
      - We can financially support this*
      - Motion passes unanimously*
    - ii. Teacher Grants- 8 full grants were chosen and 4 were picked to be split up evenly. (\$250 per application). Emails have been sent and checks will be delivered soon. Kristie will email those tonight that did not get grant money.
  - b. Thrift Shop
    - i. October Profit – Unknown at this time, should have it in the next few days
    - ii. Volunteers needed
  - c. Helping Hands -
    - i. Holiday Meals for Military Families – 75 signed up thus far, max 100  
Chick Fil A Cow, Fall Photo Booth, face painting, Chase Paw Patrols, TMNTs, 1pm-230pm
    - ii. Serving dinner at Faith Mission (Max 10 volunteers) 20<sup>th</sup> of this month, at the men’s shelter, from 530-830, children have to be 16 up. We will put this out to membership, we can collect desserts for this.
    - iii. Coat/Cold Weather gear drive

- iv. Toy Drive - Collections begin this week at Dollar Tree stores, not an official OH event, we will distribute to 1st Sgts to give at the squadron for stocking stuffers/kids holiday parties. The 80<sup>th</sup> doesn't need help per Janet, lets hit up youth center, and CDC.
- d. Hangar Holiday - BOOKED 220 vendors, volunteers are still needed, rate increase for booths (Corner \$275, Aisle \$250, Side Room \$225, flat military discount \$20 off)
  - i. Losing roughly 25 volunteers, need volunteers for Friday from 1030-7 set up, Sunday 5-8 tear down
  - ii. MPEC raising rates, 8.25% on 18,000, we are locked in for 2020
  - iii. We are raising booth costs \$25/\$30
  - iv. We are going to be taking credit cards this year, there will be a convenience fee around \$10
- e. Treasurer
  - i. Current Financials, see attached
- f. Cinderella's Closet - Open for Appointments for Holiday parties - message CC FB page

## Old Business

1. Walking Taco Night - SSC Spent \$28 on chips, \$8.52 on utensils/napkins, all the other food donated by club members, delivered food to event, have not heard back on success of the event from Airman council.

Meeting adjourned at 6:49pm

**Minutes Recorded by Romaine Simonton**