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# SSC OCTOBER BOARD MEETING MINUTES

10/26/2020, Meeting Called to order by President at 7:05 pm

## Attendees

**PRESENT:** Tiffany Kelley, Megan Caldwell, Kristin Acevedo, Kathryn Brammer, Leigh Sweeney, Lori Haas, Janet Driggers, Sara Hughes, Amanda Chastain, Lainie Norman, Sheena McMillian, Danielle Whalen, Jenn Mueller, Morgan Ellis, Taylor Davis, Tricia Peteck, Heather Mykes, Kirsten Sibley, Taylor Downum, Alicia Carraway

**Absent -** Reanna Brinegar, Vreni Schaumburger, Lori Bell, Christine Graham, Chelsea Snyder, Inga Kleinheyer, Patti DeMotts

## Agenda

### New Business

1. President
    - a. Welcome to New Board members
      - i. Kirsten Sibley and Taylor Downum new Historians **Kirsten has taken over Instagram account.**
    - b. 2020 Constitution & Bylaws were approved (unanimously) at social on Oct 23.
    - c. 501c4 Update - Tiffany is working on finalizing application now that budget is approved, will submit by YE2020 **Tiffany can now press forward with the application to be submitted by year end 2020.**
    - d. Chamber of Commerce Membership Ribbon cutting at Chamber TBD
    - e. Governing board position open:
      - i. "Helping Hands" Outreach Director
      - ii. Fundraising Director
    - f. Flu Clinic: 50 people attended
    - g. **NCOA solicited for \$1000 for annual sponsorship-Table decision till 1 January 2021**
    - h. **SAFE Talk November 15 and 19 available for sign up**
    - i. **Annual Lighted Christmas Parade in Burkburnett, Saturday Dec 12 Line up at 5pm starts at 6pm. Theme "Boomtown Christmas". No entry fee. Take lead will be Kathryn Brammer, reach out to her to help.**
  
  2. Operational Vice President
    - a. Current Membership
      - i. 100 paid
      - ii. 3 unpaid
    - b. Fundraising
      - i. Cake Queen Auction \$900
      - ii. BOO Bags: 116 out of 144 sold **Update 118 Sold**
      - iii. Idea: Firo pizza
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- c. Socials
    - i. \*Should we have a Hold Harmless Agreement at our events? Tiffany suggests to add to membership application, and then send out to current membership. \*existing members will be given agreement, sign in sheet at events agreeing to collect contact info. Current application will have agreement added to it. Taylor Davis suggest we make Hold Harmless somewhat generic and keep it as part of application permanently
      - Motion-Tricia Patek
      - Second Motion- Taylor Davis
      - Vote-All in Favor Motion passes
    - ii. October social report 12 attended, 20 RSVPd No boo bags sold at event
    - iii. November social info
      - Open discussion to continue socials/mini clubs open to in person
      - Kathryn Brammer-feels we should keep in person
      - Amanda Chastain-does feels we should keep in person, but, to be vigilant on mask wearing.
      - Laine Norman-thinks we keep in person socials
      - Amber Simpson-feels in person socials are important for mental health
      - Taylor Davis-Personally does not want to attend in person events, asks if we will still offer virtual socials ( Kathryn Brammer does suggest idea for a virtual social)
      - Kirsten Sibley- add virtual option to mini clubs
      - Heather Mykes-doing a retiree coffee and convo group, through SSC or not
  - d. Trunk or Treat
    - i. Fri. Oct 30th 6-8pm
    - ii. SSC Theme Welcome To the Jungle
    - iii. Candy donations -58lbs donated
    - iv. Volunteers - Heather (lead), Kirsten, Amanda, Amber, Taylor Downum **If want to volunteer reach out to Heather Mykes**
3. Charitable Vice President
- a. Operation Homefront Update -
    - i. Tiffany, Amanda and Sheena completed Team Captain training. Lainie completes it tonight.
    - ii. Holiday Meals for Military Families
      - 1. Sat. Nov 21st 1-3pm at Thrift Shop
      - 2. 46 Meals left out of 100
      - 3. Volunteers need to sign paperwork that has been emailed
  - b. Volunteer opportunity
    - i. P.E.T.S. Clinic
  - c. Thrift Shop

- i. \$675.02 September profit
    - ii. Jill Koester volunteer of the month for October
  - d. Food Pantry
    - i. Ruck 4 Hunger: 400+ pounds of food donated, 100+ participants
    - ii. **Food Pantry Relocating to Thrift Shop**
    - iii. Work day Thurs. 1:30pm- **Amber Simpson to head organization day.**
  - e. Knots of Love Baby Blankets - At AFRC none needed at this time
  - f. Cinderella's Closet - Closed due to COVID19
  - g. Hangar Holiday
    - i. \$48,202 earmarked
    - ii. \$1,050 donated
    - iii. Shared SAFB Vendor Extravaganza and KAUZ event info with our vendors
  - h. Scholarships
    - i. 8 scholarships still not claimed, total of \$8,000 **Recipients have until December 15 2020 to claim. Each recipient has been contacted 4 times since summer, no response**
- 4. Treasurers
  - a. 2020-2021 Budget was approved (unanimously) at social on Oct. 23
  - b. Current Financials, see attached

## Old Business

- 1.

## Next Meeting Agenda Items

Meeting adjourned at : **8:05** pm

**Minutes Recorded by - Leigh Sweeney**