

# Highland View Estates HOA

Minutes of the Board of Directors Meetings of the Highland View Estates Association, Arlington, WA, held at Arlington Boys & Girls Club, in Arlington at 7:00 p.m. on the 15<sup>th</sup> of September 2022.

## **I. Call to Order**

Board Member Kyle Werner called the meeting to order at 7:05pm.

## **II. Roll Call of Officers**

Roll call of officers at 7:07pm.

Present: Kyle Werner, Jennifer Stevens (online), Amber McQuoid, Elizabeth Donato, Nastastia Morales, Shawna Storms (online), Billy Clark

Absent: None

Also Present: None

Residents Present: Fern Herbert, Derek B., Lisa Hancock, Mike M.

## **III. Approval of the Minutes of the Regular Meeting**

Meeting was adjourned at 7:40pm

## **IV. Open Forum**

The residents were given the opportunity to openly address comments and concerns. The following items will be addressed as new business at the next meeting:

- a) Is there a CCR that prohibits people from renting to multiple people? Is that a code with the city or is there a specific CCR that protects a max occupancy? We suggested that it is a city code rather than a CCR but we would look into it.
- b) Can we get property management companies who take over our properties or owners who lease out properties to go to our board meetings? (Our comment was we can not make anyone attend a meeting)
- c) Can meeting minutes be sent with the newspaper? (Just a comment from one homeowner)
- d) Lisa's question was about who's responsible for fences and how to go about fixing a fence. She was instructed by Billy and Kyle to reach out to her neighbor and figure out who's property the fence sits on.

## **V. Reports**

Financial Reports:

Kyle Werner provided the following information on financial reports:

Currently, we are still trying to access the previous records and reports. We hope to have reports available for the next meeting. We also plan for all available reports to be issued ahead of time with each board meeting agenda.

There was no other information provided on any other reports at this time. The board hopes to have more information at the next meeting.

## **VI. Unfinished Business**

- a) It was approved by majority of the board to wait on a neighborhood gathering.
- b) Feel free to use the suggestion box available at each meeting.
- c) The management company does allow the use of credit and/or debit card to pay annual fines instead of providing individuals bank information.
- d) We can continue the neighborhood watch program when we obtain more volunteers.
- e) The Special Projects committee will be researching the repainting of fading and missing house numbers on the curb and will return back to the board next month with cost and times frames.
- f) The community newsletter will be out by the end of the month and the HOA will resume the quarterly newsletters. We would love to get ideas for upcoming issues. Please email us your ideas and questions to [hoahighlandviewestates@gmail.com](mailto:hoahighlandviewestates@gmail.com) .
- g) If there is room for community corn hole boards, then we can entertain the idea.
- h) ACC request, such as painting your house, can be emailed to [hoahighlandviewestates@gmail.com](mailto:hoahighlandviewestates@gmail.com).
- i) New ACC form can be found on our new website at [www.highlandviewestateshoa.com](http://www.highlandviewestateshoa.com).
- j) The landscaping committee will be working to achieve new quotes from landscaping companies that can maintain the entrances, park and tree maintenance as a package deal. We should have more info by the next meeting.
- k) Homeowners will be able to volunteer for committees once HOA is back on track. The goal date is January 1st, 2023.
- l) Will the park be the next special project?
- m) We are still researching what we as an HOA can do help with neighborhood disputes such as encroaching business, trees, blackberries and weeds. As a board we ask that you try and work with your neighbors. If that does not work, we will need to contact the city. We have provided a list of numbers to contact for situational problems.

## **VII. New Business**

- a) Monthly Sweeping for our neighborhood is the 2nd Monday of each month.
  
- b) To report an issue to the city of look at current information:
  1. Report a stray animal – Call 425-407-3999
  2. Report a burnt-out streetlight– Call 425-783-1000
  3. Make a construction noise complaint – Call 360-403-3551
  4. Make a general noise complaint – call 911 while the noise is occurring.
  5. Review current outdoor burning information –  
<https://www.snohomishcountywa.gov/1144/Outdoor-Burning-Information>
  6. Report an issue with a sidewalk – <https://arlingtonwa.portal.iworq.net/ARLINGTON/new-request/700/3430>
  7. Report a damaged or missing street sign  
<https://arlingtonwa.portal.iworq.net/ARLINGTON/new-request/700/3430>
  8. To locate property lines – Call 360-403-3551
  9. To report a car parked on a public street for more than 72 hours – Report to the Arlington police department during business hours.
  10. To report a property crime less than \$5000 online (can still be one in person if needed) –  
<https://www.mycrimereport.us/#Welcome>
  11. Contact the Code Enforcement officer – Call 360-403-3457

## **II. Local Upcoming Events**

City of Arlington council meeting – September 19

City Clean Up / Disposal Event – September 24 <https://www.arlingtonwa.gov/780/7353/Clean-Up-Disposal-Event>

## **VIII. Next Meeting**

Meetings are currently scheduled for each third Thursday of the month through December at 7:00 p.m. and will be held at the Boy's and Girls Club in Arlington, WA.

Next Meeting: October 20, 2022, at 7:00 pm.

## **IX. Adjourn**

Meeting was adjourned at 7:40pm