

Library Advisory Board Members	Present	Absent	FSML Staff Present	Guests Present
Elizabeth Baker, Chairperson			Breana Kristek, Library Director	None
Donna Stillions, Vice Chairperson				
Jessica R. Schumacher, Secretary				
Natalie Dietz, Financial Secretary				
Lindsay Jahn, Member				
Place #2		Vacant		
Place #3		Vacant		

Agenda Item 1. Call to Order & Announcement of Quorum

Library Advisory Board meeting was called to order at 4:41 PM CST

Breana Kristek,
Library Director

Agenda Item 2. Public Comment Period

Discussion: None

Agenda Item 3a. Discuss & Consider Approving Minutes

Motion: LAB Financial Secretary Dietz to grant the approval of the LAB minutes from January 31, 2024.

Motion Seconded By:
LAB Vice Chairperson
Stillions

LAB Financial Secretary Dietz called for a vote.

Aye: 5 Nay: 0

Agenda Item 3b. Discuss & Consider Edited FSML Rules & Regulations Policy.

Discussion: Tabled- further editing required.

Agenda Item 3c. Discuss & Consider Edited Material Damage & Replacement Policy.

Motion: LAB Financial Secretary Dietz motions to approve Material Damage & Replacement Policy as revised.

Motion Seconded by:
LAB Member Lindsay
Jahn

Aye: 5 Nay: 0

Agenda Item 3d. Discuss Prioritizing Possible Maintenance / Capital Improvement Projects for The Building.

Discussion: Prioritized the order of maintenance and improvement projects.

Agenda Item 3e. Discuss Adding Memorandum of Understanding Between Friends and FSML.

Discussion: Tabled until next meeting.

Agenda Item 3f. Receive Recommendation of Agenda Items for Future Meetings

Discussion: Current Budget | Endowment & Grant Funds | Memorandum of Understanding Between Friends and FSML

Agenda Item 4. Librarian's Report

Discussion: Receive and discuss written / oral reports from library staff regarding library statistics (circulation, e-books, and print collections), computer usage, programming (upcoming and past), headcount, granting opportunities, and building concerns.

Agenda Item 5. Announcements

No announcements made.

Agenda Item 6. Adjournment

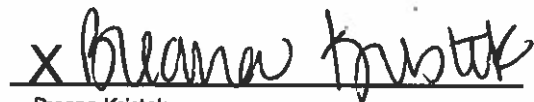
Motion: LAB Financial Secretary Dietz moved to adjourn the LAB meeting at 5:51 PM CST.

LAB Financial Secretary Dietz called for a vote.

Motion Seconded by:
LAB Vice Chairperson Stillions

Aye: 5 Nay: 0

There being no further business, LAB Chairperson Baker adjourned the meeting at 5:51 PM CST.



Breana Kristek
Director of Library Services



Elizabeth Baker
Library Advisory Board Chairperson