

Library Advisory Board Members	Present	Absent	FSML Staff Present	Guests Present
Elizabeth Baker, Chairperson	✓ Arrived @ 4:39pm		Breana Kristek, Library Director	None
Donna Stillions, Vice Chairperson	✓			
Jessica R. Schumacher, Secretary	✓			
Natalie Dietz, Financial Secretary	✓			
Lindsay Jahn, Member	✓			
Place #2		Vacant		
Place #3		Vacant		

#### Agenda Item 1. Call to Order & Announcement of Quorum

Library Advisory Board meeting was called to order at 4:35 PM CST.

Breana Kristek,  
Library Director

#### Agenda Item 2. Public Comment Period

**Discussion:** None.

#### Agenda Item 3a. Discuss & Consider Approving Meeting Minutes from February 20, 2024.

**Motion:** LAB Vice Chairperson Stillions motioned to approve LAB minutes from February 20, 2024 as edited.

**Motion Seconded by:**  
LAB Member  
Lindsay Jahn

LAB Vice Chairperson Stillions called for a vote.

Aye: 5    Nay: 0

#### Agenda Item 3b. Discuss & Consider Approving Meeting Minutes from March 19, 2024.

**Motion:** LAB Member Lindsay Jahn motioned to approve LAB minutes from March 19, 2024.

**Motion Seconded by:**  
LAB Financial Secretary  
Natalie Dietz

LAB Member Lindsay Jahn called for a vote.

Aye: 5    Nay: 0

#### Agenda Item 3c. Discuss Sample MOU's.

**Discussion:** Discussed pros and cons of each sample MOU.

#### Agenda Item 3d. Discuss the Option of Special Meetings in the Future.

**Discussion:** Discussed notices, requirements, and need for quorum when calling special meetings in the future.

#### Agenda Item 3e. Receive Recommendations of Agenda Items for Future Meetings.

**Discussion:** Updated Memorandum of Understanding | Special Meeting Dates

**Agenda Item 4. Librarian's Report**

**Discussion:** Received and discussed written/oral reports from Library Staff regarding Library statistics, circulation (e-book and print collections), computer usage, programming (upcoming and past), head-count, granting opportunities, and building concerns.

**Agenda Item 5. Announcements**

National Harry Potter Day at the Library May 2, 2024 at 6:00 p.m.  
Summer Reading Program Registration begins May 1, 2024.

**Agenda Item 6. Adjournment**

**Motion:** LAB Vice Chairperson Stillions motioned to adjourn the LAB meeting at 6:03 PM CST.

LAB Vice Chairperson Stillions called for a vote.

**Motion Seconded by:**  
LAB Financial Secretary  
Natalie Dietz

Aye: 5    Nay: 0

There being no further business, LAB Chairperson Baker adjourned the meeting at 6:03 PM CST.

X   
Breana Kristek  
Director of Library Services

X   
Elizabeth Baker  
Library Advisory Board Chairperson