

**FSM Library Advisory Board Meeting Minutes**  
**Wednesday, January 31, 2024 at 4:30 p.m. CST**  
**Meeting Room, FSM Library**  
**705 East Second St.**  
**Hallettsville, TX 77964**

Library Advisory Board Members	Present	Absent	FSML Staff Present	Guests Present
Elizabeth Baker, Chairperson	✓		Breana Kristek, Library Director	None
Donna Stillions, Vice-Chairperson	✓			
Jessica R. Schumacher, Secretary	✓			
Natalie Dietz, Financial Secretary	✓			
Lindsay Jahn, Member	✓			
Place #2		Vacant		
Place #3		Vacant		
<b>Agenda Item 1. Call to Order &amp; Announcement of Quorum</b>				
Library Advisory Board Meeting was called to order at 4:35 p.m. CST				Breana Kristek, Library Director
<b>Agenda Item 2. Public Comment Period</b>				
<b>Discussion:</b> None				
<b>Agenda Item 3a. Introduction of new LAB member Lindsay Jahn</b>				
<b>Agenda Item 3b. Discuss and consider recommendations for approval of LAB minutes from September 6, 2023.</b>				
<b>Motion:</b> LAB Vice-Chairperson Stillions to grant the approval of the LAB minutes September 6, 2023 meeting.				<b>Motion Seconded by:</b> LAB Chairperson, Baker
LAB Vice-Chairperson Stillions called for a vote.				Aye: 5    Nay: 0
<b>Agenda Item 3c. Discuss and consider appointing specific recurring time and date for all future LAB meetings.</b>				
<b>Motion:</b> LAB Chairperson Baker to appoint the date and time of all future LAB meetings to the 3 <sup>rd</sup> Tuesday of each month at 4:30 p.m. CST. Location remains at FSM Library Meeting Room.				<b>Motion Seconded by:</b> LAB Financial Secretary, Dietz
LAB Chairperson Baker called for a vote.				Aye: 5    Nay: 0
<b>Agenda Item 3d. Discuss and consider new FSML Rules and Regulations policy.</b>				
<b>Discussion:</b> Tabled- Reconsider after revisions and/or edits to FSML Rules and Regulations policy.				
<b>Agenda Item 3e. Discuss and consider Material Damage and Replacement policy.</b>				
<b>Discussion:</b> Tabled- Revisit after revisions and/or edits.				
<b>Agenda Item 3f. Discuss possible maintenance/capital improvement projects for the building.</b>				
<b>Discussion:</b> Tabled.				
<b>Agenda Item 3g. Discuss adding Memorandum of Understanding between LAB and FSML.</b>				
<b>Discussion:</b> Tabled.				

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**Agenda Item 3h. Receive recommendations of agenda items for future meetings.**

**Discussion:** Material Damage and Replacement Policy Revisions/Edits | Maintenance/Capital Improvement Projects | Memorandum of Understanding between LAB and FSML.

**Agenda Item 4. Librarian's Report- Receive and discuss written/oral reports from Library Staff regarding Library statistics (circulation, e-books and print collections), computer usage, programming (upcoming and past), head-count, granting opportunities, building concerns.**

**Discussion:** No report given

**Agenda Item 5. Announcements**

No announcements made.

**Agenda Item 6. Adjournment**


**Motion:** LAB Financial Secretary Dietz moved to adjourn the LAB Meeting at 5:41 p.m.

**Motion Seconded by:**  
LAB Member,  
Jahn

LAB Financial Secretary Dietz called for a vote.

Aye: 5      Nay: 0

There being no further business, LAB Chairperson Baker adjourned the meeting at 5:41 p.m. CST.



Breana Kristek

Director of Library Services



Elizabeth Baker

Library Advisory Board  
Chairperson