

FSM Library Advisory Board Meeting Minutes
Wednesday, September 6, 2023 at 4:30 p.m. CST
Meeting Room, FSM Library
705 East Second St.
Hallettsville, TX 77964

Library Advisory Board Members Present	Library Advisory Board Members Absent	Staff Present	Guests Present
Elizabeth Baker, Chairperson		Breana Kristek, Library Director	n/a
Donna Stillions, Vice-Chairperson		Grace Ward, City Administrator	
Jessica R. Schumacher, Secretary			
Natalie Dietz, Financial Secretary			
Place #1	Vacant		
Place #2	Vacant		
Place #3	Vacant		

Agenda Item 1. Call to Order & Announcement of Quorum

Library Advisory Board Meeting was called to order at 4:38 p.m. CST	Breana Kristek, Library Director
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Agenda Item 2. Public Comment Period

Discussion: None

Agenda Item 3a. Discuss and consider recommendations for the assignment/reassignment of Library Advisory Board Officers.

Motion: By LAB member Dietz to nominate Jessica R. Schumacher as Secretary.	Motion Seconded by: LAB member Stillions
Motion: By LAB member Stillions to nominate Natalie Dietz as Financial Secretary.	Motion Seconded by: LAB member Schumacher
Motion: By LAB member Dietz to nominate Donna Stillions as Vice-Chairperson.	Motion Seconded by: LAB member Schumacher
Motion: By LAB member Dietz to nominate Elizabeth Baker as Chairperson.	Motion Seconded by: LAB member Schumacher
LAB Chair Baker called for a vote.	Aye: 4 Nay: 0

Agenda Item 3b. Discuss and consider recommendations for Library Advisory Board Committees.

Motion: By LAB Chair Baker to table Planning and Fundraising Committee, do away with Marketing Committee, continue with Building and Grounds Committee and Finance Committee, and add Programming Committee.	Motion Seconded by: LAB Financial Secretary Dietz
LAB Chair Baker called for a vote.	Aye: 4 Nay: 0

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Agenda Item 3c. Discuss and consider recommendations for the assignment/reassignment of Library Advisory Board Committee Members.

Motion: By LAB Chair Baker to assign the following Library Committees: <u>Building & Grounds Committee:</u> Breana Kristek, Jessica R. Schumacher, and Elizabeth Baker <u>Finance Committee:</u> Natalie Dietz, Donna Stillions, and Breana Kristek <u>Programming Committee:</u> Jennifer Garza, La’Kera Davenport, and Donna Stillions LAB Chair Baker called for a vote.	Motion Seconded by: LAB Financial Secretary Dietz Aye: 4 Nay: 0
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Agenda Item 3d. Discuss Open Meetings Act as it Pertains to the Library Advisory Board.

Motion: None	Motion Seconded by: N/A
Discussion: All LAB Members need to complete a course of training on the Texas Open Meetings Act that satisfies the legal requirements of Government Code, Section 551.005.	

Agenda Item 3e. Discuss and consider recommended amendments to the Library Advisory Board By-Laws and City Library Code [Article 8.200, Library Department]

Motion: By LAB Financial Secretary to approve new LAB By-Laws and City Library Codes [Article 8.200, Library Department]	Motion Seconded by: LAB Chair Baker
LAB Chair Baker called for a vote.	Aye: 4 Nay: 0

Agenda Item 3f. Receive Recommendations of agenda items for future meetings.

Motion: None	Motion Seconded by: N/A
Discussion: Logistics of Library Advisory Board Review existing policies LAB Member suggestions	

Agenda Item 4. Reports received from Library Staff

Motion: None	Motion Seconded by: N/A
Discussion: No Library Staff report given.	

Agenda Item 5. Announcements

Motion: None	Motion Seconded by: N/A
Discussion: None	
Announcement: The Hallettsville City Council will meet September 18, 2023 at 6:00 p.m., at City Hall. The City Council will be discussing and considering the installation of new A/C units at the FSM Library. LAB members are encouraged to attend.	

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Agenda Item 6. Adjournment

Motion: Made by LAB Chair Baker moved to adjourn the LAB meeting.	Motion Seconded by: LAB Financial Secretary Dietz
Discussion: None	
LAB Chair Baker called for a vote.	Aye: 4 Nay: 0

There being no other business, LAB Chair Baker adjourned the meeting at 5:30 p.m. CST


Breana Kristek, Director of Library Services


Elizabeth Baker, Library Advisory Board Chair