New process for getting help completing temple work for ancestors

- The temple will help patrons get <u>baptisms</u>, <u>confirmation and initiatory completed</u> if patrons leave temple cards at the office. <u>There needs to be a T placed in the upper right corner of the card</u>. When these ordinances are finished, the cards will be placed in a file in the office behind the desk for one month. If they have not been picked up in one month they will be shredded and new cards will need to be printed by the patron.
- If patrons would like help <u>getting endowments completed</u>, the temple card needs to have their <u>ward and stake written</u> in the <u>upper right corner (in addition to the T)</u>. Those cards will be placed in the stake boxes in the credenza behind the recommend desk in the lower cupboard. Once the endowment is complete, the completed cards are kept in the front of the Oakdale Stake file box. There is a limit to the number of 20 cards that may be submitted by each patron. If over 20 cards are found they will be returned to the patron to resubmit once other cards have been completed. Once the cards are completed they will be filed in the office as described above.
- If <u>couple sealings need to be completed</u>, the patron is to go to family search and make sure that the Baptism, Confirmation, Initiatory, and Endowments are completed for the couple. Once the necessary ordinances are verified to be completed, patrons needing assistance to complete the sealing <u>need to write an S</u> on the upper right corner of the card and turn into the office at the temple.

Please do not place your cards in the credenza. All cards have to be turned into the office.