

## **Minutes**

### **Regular Meeting – Town of Fort Cobb**

**125 E Main Street, Fort Cobb, Oklahoma**

**April 1, 2024- 5:00 PM**

Pursuant to the notice of meetings filed and posted as required by law, a meeting of the board of trustees.

The meeting was called to order at 5:14 pm by Mayor West.

Mayor Kendra West, Trustees Chris Helton and Nancy Henderson, Grant Writer Sheri Hammons, Code Enforcer Ronda Weaver, City Clerk Ellen Coley, Fire Chief Melvern Goombi, Town Workers Mitch Griffin and Jimmy Niece, Tyler Perryman (via zoom). Citizens present were Amber Wolfe, Abby Harrison, and Cayette Campe.

Amber Wolfe presented an update on the progress of the Block Party on June 15, 2024. She said there was a lot of good feedback and that there were several people interested in setting up to sale some of their goods.

#### **Agenda:**

Mayor West made a motion to approve a special meeting for February 13,2024, regular meeting minutes for March 4,2024, monthly financials for February and list of encumbrances for the month of March. Nancy Henderson seconded the motion. Motion carried with all voting aye.

The building permit was issued for the Ag Barn.

Nancy Henderson made the motion to approve the date for 2024-25 budget Public Hearing on for June 10, 2024. Mayor West seconded the motion. Motion carried with all voting aye.

#### **Fire Department:**

Melvorn Goombi presented the Fire Department report. He said they had 1 fire, 6 medical, CPR training, storm tracking meetings, and trying to get more training set up.

Tyler Perryman is looking into the ordinances for the fire department.

**Police Report:**

No report.

**Clerk Report:**

No court.

Chris Helton made a motion to appoint Nancy Henderson for Floodplain Administrator and for Ellen Coley to help. Mayor West seconded the motion. Motion carried with all voting aye.

Nancy Henderson made a motion to purchase pole lights for the Fourth of July not to exceed the amount \$2000.00. Mayor West seconded the motion. Motion carried with all voting aye.

**Street Report:**

They have been working on potholes, mowing and spraying, ditch cleaning, getting quotes for some trees that need to be cut down.

**Fort Cobb Community Development.**

Mayor West made a motion to approve the Town Wide Garage sale for the first Saturday in May. Nancy Henderson seconded the motion. Motion carried with all voting aye.

**Grant Writer Report:**

Sheri Hammons presented the Grant Writer Report. She has submitted the TSET Grant. We have used our REAP Grant to purchase Smart Meters and the collector has been installed. All documents were submitted to the OWRB for the remainder smart meters. The Principal Forgiveness loan for waterlines has been closed, had her monthly meeting with TSET, had preconstruction meeting for Main Street sidewalks. On April 18, 2024, TSET will do a site visit to see progress for sidewalks. Will be sending in annual report for ARPA money.

Mayor West made a motion to approve Resolution #2024-4-1B the Towakonie sidewalks. Nancy Henderson seconded the motion. Motion carried with all voting aye.

Nancy Henderson made a motion to approve the Special Meeting for April 18, 2024, for Main Street sidewalks Groundbreaking Ceremony. Chris Helton seconded the motion. Motion carried with all voting aye.

**Code Enforcement Report:**

No code enforcement activities to report for the month of March.

Leader members from the Kiowa Tribe came to see the progress of Fort Cobb. She informed them that we had several of the town owners doing improvements on their buildings and went into a few of the closed businesses. Also discussed the sidewalk project that was fixing to start and the many other things that we are doing to improve our little town. She visited with them some of the buildings that they owned.

Mayor West made a motion to approve Ordinance # 04-01-2024 regarding telecommunications. Nancy Henderson seconded the motion. Motion carried with all voting aye.

**Oak Grove Cemetery Report:**

Nancy Henderson presented a cemetery report. They have got all the cemetery gps'd, got the new rules and regulation set up. Bought more flags for Memorial Day.

**Community Building Report:**

Mayor West made a motion to approve getting quotes for the electric work that needs to be done and to install the generator. Nancy Henderson seconded the motion. Motion carried voting aye.

No new business.

No comments.

Mayor West made a motion to adjourn the meeting at 7:27 pm. Nancy Henderson seconded the motion. Motion carried with all voting aye.

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Ellen Coley, City Clerk

Attest:

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Kendra West, Mayor