

Pursuant to the notice of meetings filed and posted as required by law; a regular meeting of the board of trustees of the Town of Fort Cobb commenced at 5:00 p.m. Monday, January 3rd, 2022, in the Conference Room of the Fort Cobb Municipal Building located at 125 E. Main Street, Fort Cobb, Oklahoma.

1.1. Meeting was called to order at 05:08 pm by Mayor Kendra West.

1.2. Present were Trustee Chris Helton and Mayor Kendra West. Also present were Attorney Tyler Perryman, Town Clerk/Treasurer Lynda Goombi, Town Manager Robert Weaver, Community Development Officer Sheri Hammons, and Fire Chief Barry Parker. Not present Trustee Nancy Henderson.

1.3. No citizen presentation.

2.1.1. Chris Helton made the motion to approve the minutes for December 6th, 2021, meeting. Kendra West second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.1.2. Chris Helton made the motion to approve the minutes for December 22nd, 2021, special meeting. Kendra West second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.1.3. Town Clerk Lynda Goombi advised the financials are not ready at this time. Chris Helton made the motion to table the Financial Reports for December 2021 until next meeting in February 2022. Kendra West second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.1.4. Chris Helton made the motion to approve the list of purchase orders and encumbrances for the month of December 2021. Kendra West second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.2. No items were removed from the consent docket.

2.3.1. Fire Chief Barry Parker reported there were seven fire runs and seven medical runs for the month of December. He stated tanker has lights and radio works that is just need decals. He reported it has already been used on about three fires.

2.4.1. Town Manager Robert Weaver introduced the new animal control officer Dave Jenkins to the trustees. He provided paperwork he will be using when he is on duty and waiting for uniforms to come in to start working. Dave Jenkins advised the trustees he will be working a couple of hours in the evening while the sun is going down early about two times a week but will stay longer once the sun stays out longer. Chris Helton also advised to get ahold of animal control for Dave to use the old police officer cell phone since it is not being used at this time.

2.5. Town Manager Robert Weaver advised he got some spare injector prices back for the water tower and they will last about three years at \$730. He advised if the injector pump goes out there would be no chlorine for the town's water. Asked the trustees if we can send a notice to the citizens about cutting the tree limbs in the alley. Trustee Chris Helton advised to put a notice on the water bill about it is their responsibility to clean and trim tree limbs in the alley way. He spoke with Caddo County Sheriff's Department about helping the town with an officer. He spoke about the possibility of co-oping with other towns. He advised he will talk to the town's attorney and the towns around Fort Cobb to see if that is even a possibility.

2.5.3 Kendra West made the motion to approve Invoice #21112450072 of \$1413.91 for Acid Herbicide, Glyphosate, Nitrogen Phosphorus Pesticides, and Nitrate testing for the water system for months of August and September 2021. Chris Helton second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.6.1. Community Development Officer Sheri Hammons reported she was learned we will be getting the \$45000.00 REAP Grant with a contract signing on January 13th at Canadian Valley Technology Center in Chickasha. They request the mayor be present to sign contract and take pictures. She received an email today that the state of Oklahoma will be giving more ARPA money to small towns to benefit future generations while improving services for all Oklahomans and the state goals are to build stronger more innovative more diverse economy for Oklahoma, enhanced capability services for the wellbeing of all citizens especially in the small and rural and invest individual infrastructure. She advised it would help with sidewalks that will help with disabilities and looks invited for new businesses. Before she can apply, she must know what project the town would like to do. There is no deadline for the grant right now.

2.6.2. Code Enforcement Officer Ronda Weaver was not present at the meeting but left a handout for the trustees on what she had done for the month of December. The handout stated she served two warnings for public nuisance for barking dogs at night and suggested another town-wide cleanup day to help residents get rid of Christmas trash.

2.6.3. There was no discussion about sending Robert Weaver to Code Enforcement School.

2.6.4. Kendra West made the motion to approve a Town Wide Cleanup for Friday January 28th and Saturday January 29th at town hall and must show water bill. Chris Helton second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.7.1 No Oak Grove Cemetery monthly report for December.

2.8. No discussion about Town of Fort Cobb ordinances.

2.9. Chris Helton made the motion to approve the new paid time off to say, each newly hired employee, as of the date of hire, shall have 40 hours of paid time off, which time may be used at any time following the date of hire for such employee. All Employees shall accrue additional paid time off at a rate of 3.08 hours for every 80 hours worked. Such additional paid time off shall not vest and may not be used until 90 days after the date of hire for such employee. Paid time off, if unused, can be accumulated to a total of 480 hours and used in future years. Accumulated paid time off will not be paid an employee upon termination of employment with the Town. Kendra West second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.10. Kendra West made the motion to enter executive session at 05:58 pm per OS 25 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, firing, disciplining on following position and employee(s): Johnathan Ellis, Jimmy Niece, Lynda Goombi, Robert Weaver, Sheri Hammons, and Dave Jenkins. Chris Helton second the motion with motion carried. Voting aye Kendra West and Chris Helton.

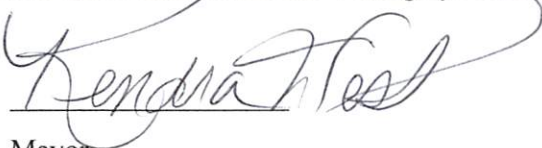
2.11. Kendra West made the motion to reconvene from executive session at 06:58 pm. Chris Helton second the motion with motion carried. Voting aye Kendra West and Chris Helton.

2.12. There was no action taken in executive session.

2.13. Kendra West made the motion to approve the purchase injector pump for the water tower from Brenntag Southwest at \$730. Chris Helton second the motion with motion carried. Voting aye Kendra West and Chris Helton.

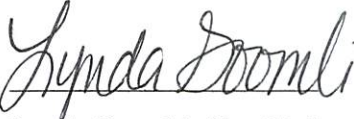
2.14. There were no comments from the board members.

2.15. Kendra West made the motion to adjourn meeting at 06:53 pm. Chris Helton second the motion with motion carried. Voting aye Kendra West and Chris Helton.



Mayor

ATTEST:



Lynda Goombi, City Clerk

