

February 7, 2022

TOWN MANAGER REPORT for January 3, 2022 through February 7, 2022

WATER/WASTEWATER

- Performed daily and monthly water tests.
- Changed out two (2) meters.
- Collaborated with engineer on water projects.
- Prepared for extreme cold weather at wells and lift station.
- Jetted 4th Street Sewer.
- Jetted 1st Street Sewer.
- Did manhole checks.

CITY VEHICLE/BUILDING MAINTENANCE/REPAIR/PURCHASES

- Installed brakes on Dodge.
- Installed brakes on Ford.
- Changed oil in mowers.
- Repaired holes in cab on Kubota and repaired the lights.
- Waxed Kubota and John Deere backhoe.
- Serviced heat and air on Kubota.
- Repaired diesel leak on John Deere backhoe.
- Touched up paint on “new” tanker truck.
- Replaced tile in office where broke or missing (temporary fix).
- Cleaned office, conference room and bathrooms.
- Repaired ceiling in Lynda’s office, still needs work.

MOWING/SPRAYING/TREES & LIMBS

- Picked up limbs in town.

STREETS & DRAINAGE

- Cleaned all streets west of highway.
- Worked more on East Street draining.
- Worked on drainage from 1st Street going east to Horseshoe Creek, Caddo County Dist. 3 removed trees for the Town
- Cleared the ditch under bridges on 1st and East Street to drainage to Horseshoe Creek. \
- Cleared the ditch under bridge on Ponjo and 2nd.
- More work to do on Ponjo ditch.

STRAYS/ANIMAL CONTROL

- Had three (3) complaints. One (1) not found. Two (2) picked up.
- Dave Jenkins, Animal Control Officer came on board January 7, 2022. Didn’t work the end of the week due to weather conditions.

WASTE/TRASH/TOWN CLEANUP

- Coordinated and assisted with town-wide clean-up on January 28 and 29, 2022.

COMMUNITY BUILDING/SENIOR NUTRITION

- No issues to report.

CEMETERY

- Jimmy marked three graves.

MISCELLANEOUS

- Attended meeting with ASCOG on February 7, 2022.
- Working on process to gain police department.

COMMENTS and items for discussion

- Mulcher
- Purchase of Street Sweeper.

Robert Weaver, Town Manager/Maintenance Supervisor