

Pursuant to the notice of meetings filed and posted as required by law; a regular meeting of the board of trustees of the Town of Fort Cobb commenced at 5:00 p.m. Monday, May 2nd, 2022, in the Conference Room of the Fort Cobb Municipal Building located at 125 E. Main Street, Fort Cobb, Oklahoma.

1.1. Meeting was called to order at 5:04 pm by Mayor Kendra West.

1.2. Present were Mayor Kendra West, Trustees Nancy Henderson, and Chris Helton. Also present were Town Clerk/Treasurer Lynda Goombi, Town Manager Robert Weaver, Code Enforcement Ronda Weaver, Grant Writer Sheri Hammons, Attorney Tyler Perryman, Auditor Kim Furrh, Jimmy Niece, and Mitch Griffin.

1.3. No citizen presentation.

2. Kim Furrh with Furrh & Associates presented the findings of the Town of Fort Cobb 2021 Audit to the Board of Trustees.

2.1. Kendra West made the motion to approve 2.1.1. Minutes from Meeting April 4th, 2022 & 2.1.2. Minutes from Special Meeting April 13th, 2022. Chris Helton second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

Kendra West made the motion to approve 2.1.3. Monthly Financial Reports April 2022 & 2.1.4. List of purchase orders and encumbrances for the month of April 2022. Chris Helton second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.2. No items removed from the consent docket.

2.3.1. Lynda Goombi advised the board of trustees the fire department had six fires and three medicals for the month of April 2022.

2.4.1. Town Manager Robert Weaver advised the board of trustees the Animal Control Officer Dave Jenkins had picked up two dogs in April.

2.4.2. No issues with animal control were discussed.

2.4.3. Chris Helton made the motion to approve having Jimmy Niece certified as an animal control officer. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.5.1 & 2.5.2. Town Manager Robert Weaver presented the trustees with the street and water department report for the month of April 2022.

2.5.3. Chris Helton made the motion to approve purchasing sod for 7th street & Fastrunner bar ditches and not to exceed \$2500.00. Kendra West second the

motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.5.4. Kendra West made the motion to table contracting a plumber for standby purposes until May. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.5.5. Nancy Henderson made the motion to approve purchasing water parts from Pioneer Supply. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.6.1. Sheri Hammons presented the trustees with a grant report. The ARPA project report was submitted and Ronald Peel with ASCOG submitted the final CDBG Application.

2.6.2. Code Enforcement Ronda Weaver advised the board of trustees she sent notices and put flyers out advising of the Town Wide Clean Up days for May. Also, advised she attended the Economic Development Workshop in Chickasha.

2.7.1. Nancy Henderson advised she will be putting the crosses on Veteran's graves for Memorial Day on Wednesday May 25th. She advised she will be reaching out with Fort Cobb Broxton schools to see about students helping put crosses and flags on graves.

Nancy advised she is still walking up and down each grave to take a picture of the headstone and GPS the grave to put on find a grave online.

2.8. Chris Helton made the motion to approve the employer retirement rate change. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.9. Kendra West made the motion to table getting a new front door or covering for the Town Hall entrance until we can get estimates. Chris Helton second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.10. Nancy Henderson made the motion to approve the 12.5% sales tax from General Fund to the Capital Improvement Fund. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.11. Kendra West made the motion to approve opening a bank account for the Fort Cobb Public Works Authority (FCPWA) upon the receipt of the new Federal Tax ID. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.12. Nancy Henderson made the motion to approve the Payment Group Service Agreement to create a website and service online payments for utility bills once the Fort Cobb Public Works Authority bank account is established. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.13. Kendra West made the motion to approve the Letter of Engagement with Furrh & Associates for the 2022 Town of Fort Cobb Audit. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.14. Kendra West made the motion to enter executive session at 7:17 pm per OS 25 307 B (1)(2) discussing the employment, hiring, appointment, promotion, demotion, firing, disciplining on following position and employee(s): Jimmy Niece, Lynda Goombi, Robert Weaver, Sheri Hammons, Dave Jenkins, Raenee Delgado, and Mike Hendricks. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.15. Kendra West made the motion to reconvene from executive session at 7:53 pm. Chris Helton second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.16. There was no action taken in executive session.

2.17. Nancy Henderson made the motion to approve hiring Brandon Farmer part-time as needed, with no benefits at \$15 hour and Robert Weaver as his supervisor who he will report to directly. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.18. Nancy Henderson made the motion to approve hiring Mitch Griffin as a full-time employee of the city of Fort Cobb with benefits at \$15.50 hour and on a 90-day probation period. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

2.19. During the meeting Sheri Hammons obtained the Federal Tax ID for the new Fort Cobb Public Works Authority.

Nancy Henderson made the motion to approve Lynda Goombi to open the Fort Cobb Public Works Authority bank account with \$5000.00 from the General Fund and Sheri Hammons to provide the documents for the account. Kendra West second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

Kendra West made the motion to approve the 2021 Audit report from Furrh & Associates. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.

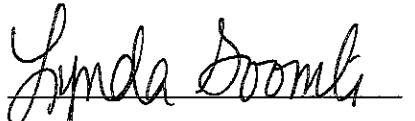
Town Manager Robert Weaver advised the trustees that Don Tyson with Washita Valley Bank notified him about the town sign's warranty is up this month. He presented the trustees with the amount to renew the warranty and requested for it to be on next month's agenda.

2.20. No Comments of Board Members

2.21. Kendra West made the motion to adjourn meeting at 8:18 pm. Nancy Henderson second the motion with motion carried. Voting aye Kendra West, Nancy Henderson, and Chris Helton.


Mayor

ATTEST:


Lynda Goombi, City Clerk

