

**November 7, 2022**

**TOWN MANAGER REPORT** for October 3, 2022, through October 31, 2022

**CITY VEHICLE/CITY BUILDING MAINTENANCE/REPAIR/PURCHASES**

- Finished up electric boxes to hand on poles for Christmas lights.
- Worked on anchors to hold lights on Main Street.
- Re-worked some of the existing Christmas lights, hung some.
- Got estimates for needed tools.
- Cleaned hallway and bathrooms.
- Moved police vehicles to building across the street for Halloween.
- Set up barricades and caution tape for traffic on Main Street for Variety Care's Halloween.
- Assisted Carnegie Telephone in setting up music on Main Street.
- All equipment has been checked and winterized. Winterized sprayers.
- Serviced one John Deere mower.
- Team will assist Mike in keeping all service and service records up to date.
- Changed around front cutting blade on backhoe bucket, worked on charging system.
- Placed new US flag on Main Street. Sheri ordered two more flags of heavier material.
- Hung two lights in shop that Derek gave to Town. Will take the lights out of the City Hall and put them in the shop after City Hall remodel.

**MOWING/SPRAYING/TREES & LIMBS**

- Picked up limbs at curbs around town three times.
- Burned limbs twice at Fairgrounds.

**STREETS & DRAINAGE**

- Watered 7<sup>th</sup> Street ditch.
- Mowed east Fastrunner for drainage.
- Removed dead tree to allow mowing on east Fastrunner.
- Repaired large sinkhole on Main Street.
- Patched some on streets.

**WASTE/TRASH/TOWNWIDE CLEANUP**

- Had town-wide clean-up days on October 8 and October 22. Had best participation on October 22.

**COMMUNITY BUILDING**

- Reset toilet and seal.
- Had plumber work on the venting.
- Worked on door lock.
- Changed batteries in smoke detector.

## **CEMETERY**

- Marked graves.

## **DOGS AT-LARGE**

- Four (4) dogs at-large contacts. One (1) was picked up.

## **MISCELLANEOUS**

- Have attempted to contact contractor three times about City Hall and Community Building remodel projects with no luck.
- Spoke with outside and concrete contractor.
- On the Town of Carnegie Agenda November 15 to give proposal for police partnership.

## **MISCELLANEOUS**

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Robert Weaver,  
Town Manager/Maintenance Supervisor

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**TOWN MANAGER REPORT – PUBLIC WORKS AUTHORITY** for October 3, 2022 through October 31, 2022

**WATER/WASTEWATER**

- Completed monthly water tests.
- Completed monthly manhole checks.
- Completed monthly meter reads.
- Completed manhole checks.
- Completed water service disconnections due to non-payment.
- Did several reconnections.
- Worked over waterline at Fairgrounds so we can shut off and drain water from fair barn (winterize). Winterized stools.
- Repaired unknown manhole after the top was ripped off. Repaired top of manhole replacing bricks and concrete.
- Assisted Tech Center with water leak.
- Painted two (2) well houses.
- Set up all well houses to keep them from freezing.
- Repaired two (2) leaks.
- Replaced part of piping on clay valve at water tower due to leaks.
- Winterized exposed line on water service in 7<sup>th</sup> Street ditch to keep from freezing.
- Attended DEQ meeting with Sheri RE: funds for lead pipe removal, discussed grants and principal forgiveness, received further instruction from DEQ
- DEQ onsite audit on water – 2 findings.
  - 1 pressure gauge not working on well #4
  - 1 hairline crack in floor on well #4
- Updated resumes on all team members for DEQ to allow us to inspect future water line replacement projects.
- Worked with Kim Hornbuckle, Engineer, on 900 ft. extension after tribe requested engineer design and permits.
- Completed permits from Caddo County requesting easement to install 900 ft extension

**MISCELLANEOUS**

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Robert Weaver,  
Town Manager/Maintenance Supervisor