

## Language Policy

### I- Aim

Teaching modern languages is a core component of Greenfield College's curriculum and is outlined in the school's mission statement. It is an integral part of our commitment to nurturing a generation proficient in three languages, enabling them to integrate and communicate seamlessly into diverse societies and cultures. The aim is to equip students with the linguistic skills needed for academic success, personal growth, international mindedness and global citizenship.

This Language Policy defines the school's linguistic goals and outlines the practices designed to help students achieve these goals. Our policy is informed by the latest research in language education and pedagogy, ensuring that our approach is both comprehensive and innovative.

In addition, acquiring proficiency in various languages greatly boosts pupils' college applications. Linguistic competency, intercultural competence, and good communication abilities are highly esteemed by universities worldwide. Our language program assists students in attaining these abilities, hence enhancing their prospects of gaining admission to prominent colleges and securing scholarship possibilities.

Language support other disciplines

### II- Languages Offered at Greenfield College

**All students at GFC must take all three languages based on their program and section they are enrolled in**

Greenfield College offers three languages: Arabic, English, and French. This trilingual approach is designed to meet the diverse needs of our student body and to prepare them for a globalized world, add universities and careers.

- **Arabic:** As the mother tongue for all Lebanese students, Arabic is a central part of our curriculum. It is taught with a focus on both classical and modern forms, enabling students to appreciate the language's rich literary heritage and its contemporary applications. Foreign students study Arabic as a second language, receiving tailored instruction to help them achieve proficiency and integrate more fully into the local culture and community.

- **English:** English is the primary language of instruction for students enrolled in the English section. All subjects, except for Arabic and French language courses, are taught in English. This immersion approach helps students develop strong academic language skills. Students in the English section learn French as a second language to expand their language and cultural abilities.
- **French:** In the French section, French is the primary language of instruction. Similar to the English section, all subjects, except for Arabic and English language courses, are taught in French. This approach ensures that students are fully immersed in the language, enhancing their fluency and comprehension. Students in the English section learn French as a second language to expand their linguistic skills and cultural understanding.

Greenfield College believes that every teacher is a language instructor. Regardless of the topic they teach, all instructors play an important role in helping students improve their language skills. They use language learning methodologies to strengthen students' Arabic, English, and French skills. This comprehensive approach guarantees that language acquisition is incorporated throughout the curriculum, assisting students in developing strong communication skills and a better knowledge of the languages they are studying.

### **III- Languages Offered for International Baccalaureate Diploma Programme**

For students pursuing the International Baccalaureate Diploma Programme (IBDP), Greenfield College offers a range of language options tailored to meet their diverse linguistic backgrounds and academic goals.

- **Language A:** Students have the option to take Language A courses in English or Arabic. Language A is intended for students who are highly proficient and seek to study literature or language and literature at an advanced level. English is typically chosen by students who have English as their first language or have reached a high level of proficiency. Arabic Language A is available for students who have Arabic as their mother tongue or have achieved advanced proficiency in Arabic.
- **Language B:** Language B courses are offered in English, French, or Arabic. These courses are designed for students who have some prior experience with the language but are not as proficient as Language A students. The focus is on developing language skills in a communicative context. English Language B is generally taken by Lebanese students who are fluent in Arabic or French but wish to enhance their English proficiency. This option allows Lebanese students to achieve a balanced trilingual education, essential for their integration into global academic and professional environments.
- **Language ab initio:** For students who wish to learn a new language from scratch, we offer Language ab initio courses in French or Arabic. This option is ideal for students who have no prior experience in these languages and want to gain basic communicative skills.

Greenfield College supports a diverse student body, including both Lebanese and international students. This diversity is reflected in the language options available within the IBDP, which

cater to varying levels of proficiency and linguistic backgrounds. The choice of language courses is made in consultation with academic advisors, ensuring that students select the most appropriate level based on their prior experience and future aspirations.

#### **IV - Curriculum Design and Implementation**

Greenfield College offers a rich and comprehensive curriculum, integrating elements from multiple international frameworks:

- The **Lebanese Official Program** ensures compliance with national educational standards, preparing students for local examinations.
- The **International Baccalaureate (IB)** This framework promotes critical thinking, intercultural understanding, and respect. Greenfield College was authorized to offer the IB Diploma Programme (IBDP) in 2016. The courses offered under the IBDP include:  
English A Language Literature/ Arabic A Language and Literature  
English B /Arabic B / French B  
Geography Business  
Biology, Chemistry, Physics, SEHS  
Mathematics,  
Theory of Knowledge (TOK).  
The IB curriculum fosters a global perspective and encourages students to become active, compassionate, and lifelong learners.
- The **California Framework:** This framework provides a focus on language proficiency, ensuring students acquire essential communication skills. Greenfield College integrates the California Standards in various subjects, including English Language Arts, Mathematics, and Science. Additional courses such as Social Studies, Drama, and Art are also offered to enhance students' creative and social skills. As an applicant school with the Western Association of Schools and Colleges (WASC), Greenfield College seeks not only quality assurance but also continuous improvement and recognition of our educational excellence.
- The **French National Curriculum** This curriculum emphasizes competence-based learning, preparing students for the French Baccalaureate. To further support the program, Greenfield College has obtained accreditation from the Centre International d'Études Pédagogiques (CIEP) for CELF (Certification Élémentaire de Langue Française) and the Lycée Français Éducatif (LFE). We offer a variety of courses under the French curriculum, including History, Geography, Mathematics, Sciences, and French Language and Literature.

This integrated curriculum aims to develop proficiency in all three languages, with specific emphasis on the mother tongue and the first foreign language. The curriculum includes a variety of resources, including digital tools, to support diverse learning styles and to promote language acquisition through modern and interactive methods.

## V - Linguistic Enrichment, Intercultural Dialogue & Extracurricular Language Support

### Purpose of the Program

The Linguistic Enrichment, Intercultural Dialogue, and Extracurricular Language Support program at Greenfield College is designed to enhance students' language proficiency, promote intercultural understanding, and provide additional academic support beyond the standard curriculum. This program aims to develop well-rounded individuals who are confident communicators, critical thinkers, and culturally aware global citizens.

### Debate and Public Speaking Program

Greenfield College offers a comprehensive Debate and Public Speaking program spanning all grade levels. The program is designed to develop critical thinking, research skills, and effective communication. Key components include:

- **Classroom Instruction:** Formal lessons on the rules and structure of debate, as well as the development of argumentation and rebuttal skills.
- **Practical Application:** Opportunities for students to participate in debates and public speaking events, both within the school and in external competitions.
- **Skills Development:** Emphasis on listening, note-taking, and persuasive speaking. Students learn to approach issues from multiple perspectives and to present their arguments logically and convincingly.
- **DEL F (Diplôme d'Études en Langue Française):** This course prepares students for the DELF exams, which are internationally recognized qualifications in French language proficiency. It focuses on listening, speaking, reading, and writing skills.
- **SAT Preparation:** This course provides students with the skills and strategies needed to excel in the SAT exam, focusing on critical reading, writing, and mathematical reasoning.
- **Creative Writing:** This course enhances students' writing abilities, encouraging creative expression and the development of a unique literary voice. It covers various genres and techniques in writing.
- **Public Information (PI):** This course trains students in effective communication, media literacy, and the dissemination of information. It prepares them to navigate and contribute to the modern information landscape responsibly.
- **Cultural Studies:** This course explores the diverse cultural landscapes of the world, examining traditions, histories, and social practices from various regions. It aims to foster appreciation and respect for cultural diversity, enhancing students' global awareness and intercultural competence.
- Some of these courses are designated as zero coefficient courses for secondary school, meaning they do not directly impact the overall academic grade but provide essential skills and enrichment opportunities that support students' academic and personal growth.

## VI. Language Enrichment Activities

Greenfield College also offers a range of extracurricular activities designed to enhance language skills and intercultural understanding, including:

- **TEDx Events:** These events provide students with opportunities to develop and present talks on a variety of topics, enhancing their public speaking and presentation skills. Participation in TEDx fosters confidence and encourages students to articulate their ideas clearly and persuasively.
- **Social and Emotional Learning (SEL) Program:** This program integrates language learning with social and emotional skills development. Activities are designed to improve students' emotional intelligence, empathy, and communication skills, promoting a supportive and collaborative learning environment.
- **Library and Language Resources**
- The Greenfield College library is a cornerstone of our language education program. It offers a comprehensive collection of materials in Arabic, English, and French, including:
- **Literary Works:** A broad selection of literature from classical to contemporary works, supporting literary analysis and cultural appreciation.
- **Linguistics and Language Studies:** Resources on grammar, linguistics, language acquisition theories, and comparative literature.
- **Multimedia Resources:** Access to language learning software, audiobooks, and educational videos to enhance listening and speaking skills.
- **Cultural Resources:** Books and materials that explore the traditions, histories, and social practices of various cultures, supporting the Cultural Studies course and promoting intercultural understanding.

The library also offers resources for differentiated learning, catering to the diverse needs of students at different proficiency levels. Special collections support the mother tongue and are designed to encourage its use both academically and socially. The library regularly organizes activities, such as reading clubs, writing workshops, and author visits, to promote a love of reading and to develop students' language skills.

## Extracurricular Activities

Greenfield College provides a wide range of extracurricular activities to support language learning and cultural exchange, including:

- **Language Days:** As part of our commitment to the UNESCO Associated Schools Network (ASPnet), we celebrate Language Days to promote linguistic diversity and multilingualism. These events include activities such as language-themed competitions, cultural exhibitions, and performances, encouraging students to appreciate and engage with different languages and cultures.
- **Global Village:** This event brings together students, teachers, and community members to celebrate the cultural diversity within our school. Each participating group sets up a

booth representing a different country, showcasing traditional food, music, dance, and cultural artifacts. This immersive experience helps students gain a deeper understanding and respect for various cultures around the world.

## **VII-Assessment and Evaluation in support of the language policy**

Assessment at Greenfield College is comprehensive and continuous. We utilize a variety of assessment tools, including diagnostic, formative, and summative assessments, to measure student progress in the four language skills: reading, listening, writing, and speaking.

- **Diagnostic Assessments:** Used at the beginning of the academic year to identify students' current language proficiency levels and to tailor instructional strategies accordingly.
- **Formative Assessments:** Conducted throughout the year to monitor ongoing progress and to provide feedback for improvement. These include quizzes, oral presentations, essays, and group projects.
- **Summative Assessments:** Administered at the end of each term to evaluate overall language proficiency. These assessments are aligned with international standards, ensuring that students are meeting global benchmarks.

## **Additional Enrichment Programs**

At Greenfield College, we are committed to providing students with a holistic education that extends beyond traditional classroom learning. Our **GLOC** offers students an opportunity to demonstrate their language proficiency and analytical skills through oral presentations and commentaries. This program helps enhance their global awareness and intercultural competence.

Field trips in **Social Studies and Arts (SSA)** provide experiential learning opportunities, allowing students to visit historical sites, museums, and cultural landmarks, thereby bringing their classroom lessons to life and deepening their understanding of societal and cultural dynamics.

Additionally, our interdisciplinary **STEAM (Science, Technology, Engineering, Arts, and Mathematics)** projects foster creativity, critical thinking, and problem-solving skills by encouraging students to work on innovative projects that integrate multiple disciplines. These hands-on projects not only enhance students' knowledge and skills in various fields but also prepare them for future academic and professional challenges.

Through these enrichment programs, Greenfield College aims to develop well-rounded individuals equipped with the skills and perspectives needed to thrive in a globalized world.

## **VIII- Follow-up and Students' Support**

## Identification

Greenfield College places a strong emphasis on early identification of students' needs to provide timely and effective support. This process involves continuous monitoring and assessment to identify students who may require additional assistance in their academic journey.

## Follow-up

Once needs are identified, Greenfield College employs a comprehensive follow-up system to ensure that each student receives the appropriate support. This includes:

- **Parental Involvement:** Regular communication with parents is maintained to keep them informed about their child's progress and to involve them in the support process. This includes parent-teacher conferences, progress reports, and informational sessions.
- **Evaluation and Counseling:** Students receive ongoing evaluations to monitor their progress. When necessary, counseling services are provided to address academic or personal challenges that may impact their learning.
- **Extra Work:** Additional assignments and projects are given to students who need to reinforce their understanding of specific subjects or skills.
- **Extra Sessions:** Scheduled outside of regular class hours, these sessions provide targeted support in specific areas where students may be struggling.
- **One-to-One Support:** Personalized instruction is offered to students requiring individual attention to address their unique learning needs.
- **Small Group Support:** Students with similar needs are grouped together for focused instruction, allowing for more interactive and collaborative learning experiences.
- **Pull-Outs:** Students are temporarily removed from their regular classes for specialized instruction in areas where they need additional help.
- **Scaffolding:** Instructional techniques are employed to provide successive levels of temporary support that help students achieve higher levels of comprehension and skill acquisition.
- **Differentiated Work:** Assignments and activities are tailored to meet the diverse learning styles, abilities, and interests of students, ensuring that all students can engage with the material at an appropriate level of challenge.

Greenfield College implements incentive programs to motivate students and recognize their achievements in language learning. These programs include:

- **Academic Rewards:** Students who demonstrate exceptional effort or significant progress in language studies are recognized with educational gifts or certificates.
- **Exam Exemptions:** Students achieving a minimum average of 90 in their language courses may be exempted from final exams, providing them with additional motivation to excel.

These incentives are designed to encourage students to strive for excellence and to reward their dedication and hard work.

## **IX-Qualifications & Faculty Language Development of Faculty**

### **Qualifications**

Greenfield College is committed to maintaining high standards of teaching by ensuring that all faculty members possess the necessary qualifications and language proficiency to deliver quality education. The following measures are in place to ensure faculty qualifications:

- **Diagnostic Tests:** All teachers undergo diagnostic tests to assess their language proficiency. English teachers are required to achieve a minimum level of C1 according to the Common European Framework of Reference for Languages (CEFR). French teachers must attain at least a B2 level, with a minimum of B1 for those teaching at the elementary level.
- **IB Language Examiners:** Teachers involved in the International Baccalaureate (IB) programs are encouraged to become IB language examiners. This qualification ensures they are well-versed in IB assessment standards and practices, enhancing their ability to prepare students for IB examinations.
- **DEL F Examiners:** French language teachers are encouraged to become DEL F (Diplôme d'Études en Langue Française) examiners. This certification allows them to administer and evaluate DEL F exams, ensuring that they are up-to-date with the latest language teaching methodologies and standards.

### **Faculty Language Development**

To support continuous professional growth and ensure the highest standards of language teaching, Greenfield College provides ongoing professional development opportunities for its faculty:

- **Language Proficiency Workshops:** Regular workshops are conducted to help teachers improve their language skills and stay current with the latest teaching methodologies. These workshops focus on advanced language use, effective communication strategies, and modern pedagogical techniques.
- **Professional Development Programs:** Teachers participate in professional development programs that include training sessions, seminars, and conferences. These programs cover various aspects of language teaching, including curriculum development, assessment strategies, and intercultural competence.



- **Collaborative Learning Communities:** Faculty members are encouraged to join collaborative learning communities where they can share best practices, discuss challenges, and develop new teaching strategies. These communities foster a culture of continuous improvement and professional excellence.
- **Mentorship and Peer Support:** New teachers are paired with experienced mentors who provide guidance and support as they acclimate to the school's teaching environment. Peer support groups also allow teachers to collaborate and learn from each other.
- **Access to Resources:** Teachers have access to a wide range of resources, including academic journals, online courses, and teaching materials. These resources help them stay informed about the latest developments in language education and integrate innovative practices into their teaching.
- **Second Language Acquisition:** Understanding the cognitive processes involved in learning a second language.
- **Cultural Competence:** Strategies for teaching languages in a culturally responsive manner.
- **Technology in Language Education:** Integrating digital tools and resources into language instruction.

## **X-. National and International Competitions**

Participation in national and international competitions is strongly encouraged as a means of applying language skills in real-world contexts. Competitions include:

- **Model United Nations (MUN):** Students engage in simulated MUN conferences, representing different countries and debating global issues. This enhances their understanding of international relations and diplomatic language.
- **Science and Math Fairs:** Organized by institutions like the American University of Beirut and the Lebanese American University, these fairs provide a platform for students to present research in English or French, developing their technical vocabulary and presentation skills.
- **International Parliamentary Debate Competition:** Greenfield College actively participates in various international debate competitions, providing students with

opportunities to engage in intellectual discourse, develop critical thinking skills, and enhance their public speaking abilities.

Students consistently perform well in these competitions, often earning top awards and recognition. This success reflects the strength of our language programs and the dedication of our students and staff.

## **Conclusion**

Greenfield College's comprehensive Language Policy reflects our unwavering commitment to fostering linguistic proficiency, intercultural understanding, and academic excellence among our students. By offering a robust trilingual curriculum in Arabic, English, and French, supported by specialized courses and enrichment programs, we ensure that our students are well-prepared to meet the challenges of a globalized world.

Our focus on early identification and targeted support, combined with rigorous assessment and personalized interventions, helps every student achieve their full potential. We emphasize the importance of parental involvement, continuous evaluation, and tailored support strategies to create an inclusive and nurturing learning environment.

Through these efforts, Greenfield College aims to develop proficient multilingual speakers and to cultivate globally minded, culturally aware individuals capable of critical thinking and effective communication. Our holistic approach to language education and intercultural dialogue positions our students for success in their academic pursuits and future careers, ultimately contributing to a more interconnected and understanding world.