



Wetherby Publishing Group Charitable Trust

Application Form

(Please read guidance notes before completing)

**Reference Number (WPG
Charitable Trust)**

Qualifying Category

1. Applicant Information

Full name of Group, Charity or Individual

Charity Number (if applicable)

Date established

**Is this part of a larger
organisation?**

Yes ☐ No ☐

Name of larger organisation

What are the general activities of your organisation?

Describe the makeup of your committee/board, including any paid staff

If a charity, what regulation(s) are you subject to?

If you work closely with any other organisations or charities, tell us how that works

Have you costed the overall funding required?

How much money are you applying to the Trust for?

Please tell us, briefly, what you need the grant for

How will the money be spent?

BREAKDOWN OF COSTS IN RELATION TO FUNDINGSOUGHT	AMOUNT
TOTAL	

Do you already have any funding in place or have you applied for grants elsewhere?

Yes

No

If yes, who have you applied to and for how much?

APPLIED TO	SUM AWAITING APPROVAL	SUM AWARDED

Please describe your/ your organisation's current financial position

What will you use the grant for?

Who will it help and how?

How many people will benefit (approximately)?

--

What types of issues will be addressed?

4. Evaluation

Tell us how you will know you are making a difference if you get the award?

5. Additional Information

If you would like to add anything else in support of your application, please do so below

Please complete the following declaration.

If you are an organisation or a charity, this must be completed by a member of your organisation who has been approved to do so by the committee or board. All correspondence regarding this application will be sent to this individual.

To the best of my knowledge, the information given on this form gives a true and accurate account of my/this organisation's work and needs. I confirm that I am authorized to commit myself/my organisation in this way.

I confirm that I/my organisation unconditionally authorises The Witherby Publishing Group Charitable Trust to:

- Publish details of financial support given to myself/my organisation and of the objectives of myself/my organisation.
- Pass any details obtained about myself/my organisation through this application or through subsequent assessment procedure to external agencies, including other grant-making bodies.
- Use any such details as part of an Trust press release or publication and that we will not undertake PR without the permission of the Trust.

I agree that, at the end of the funding period/event, myself/my organisation will provide the Trust with a report detailing how the money was spent. This can be done without the need at any time to obtain the further consent or agreement of me or my organisation.

I agree to signatory statement above:

Yes I agree

☐

Full name

Address/address of organisation

Telephone

Email

Dated

Signed



Witherby Publishing
Group Main Office:

Navigation House, 3 Almondvale Business Park, Livingston, EH54 6GA.

Main Office Phone:

+44 (0)1506 463 227

Enquiries to 'contact us' page: www.wpgtrust.com

Scottish Charity Number:

SC042134