



**DEL PASO BLVD PARTNERSHIP  
BOARD OF DIRECTORS  
MEETING MINUTES**

**April 18th, 2024**

**5:00 p.m.**

501 Arden Way, Sacramento, CA 95815

**I. Open Session-Call to Order**

**Time:** 6:00 p.m.

**Date:** April 18, 2024

**Place:** 501 Arden Way, Sacramento, CA 95815

**II. Roll Call**

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Kevin Dobson	X	□
Rob Kerth	□	X
Candace Brooks	X	□
Braxton Warren	X	□
John Holden	□	X
Greg Kennedy	X	□
Leslie Fritzsche	X	□
Danyelle Petersen	□	X

**Declaration of a Quorum**

	<u>Yes</u>	<u>No</u>
Quorum reached	X	□

**III. Agenda Approval**

It is recommended that the Board approve the minutes for the Regular Board meeting on the April 18, 2024	Motion: Leslie Fritzsche Second: Candace Brooks Action: Adopted
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<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	X	□
Rob Kerth	-	-

Candace Brooks	X	<input type="checkbox"/>
Braxton Warren	X	<input type="checkbox"/>
John Holden	-	-
Greg Kennedy	X	<input type="checkbox"/>
Leslie Fritzsche	X	<input type="checkbox"/>
Danyelle Petersen	-	-

IV. **Public Comments** (regarding items, not on current agenda) anyone may address the Board regarding any item that is within the Board’s subject matter jurisdiction. However, the Board may not take action on any item which is not on this agenda except as authorized by Government code 54954.2.

V. **Consent Items**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion unless specifically requested by a Board member for further discussion. In such a case, the item will be removed from the agenda. There is no discussion on consent items prior to the Board vote.

It is recommended that the Board approve Consent Agenda Item V Updated Board Minutes	Motion: Leslie Fritzsche Second: Kevin Dobson Action: Adopted
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- A. Board Minutes of Regular Meeting from all February 21, 2024 Exhibit “A”
- B. Board Minutes of Regular Meeting from all March 13, 2024 attached as Exhibit “B”

<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	X	<input type="checkbox"/>
Rob Kerth	-	-
Candace Brooks	X	<input type="checkbox"/>
Braxton Warren	X	<input type="checkbox"/>
John Holden	-	-
Greg Kennedy	X	<input type="checkbox"/>
Leslie Fritzsche	X	<input type="checkbox"/>
Danyelle Petersen	-	-

VI. **Closed Session Items:** No closed session items

VII. **Presentations:**

- A. Vendor Requirements for Compliance presented by Braxton Exhibit "C" (**Brought by Kevin; Motion for Secretary to ensure all vendors are in compliance.**)
- B. Discussion on potential change of bank presented by Candace Brooks (**US Bank for all PBID Accounts**)
- C. Confirmation of All Contractor and Employment Agreements Exhibit "D" (**Civitas Legal to draft updated contracts for subcontractors**)
- D. Financial Report presented by Candace Brooks Exhibit "E" (**PBID Annual District Management plan, budget, and fiscal policy**)

VIII. **Action Items**

- A. Approval of Updated Bylaws Exhibit "F"

It is recommended that the Board approve Action Item A	Motion: Leslie Fritzsche Second: Braxton Warren Action: Adopted
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<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	X	□
Rob Kerth	-	-
Candace Brooks	X	□
Braxton Warren	X	□
John Holden	-	-
Greg Kennedy	X	□
Leslie Fritzsche	X	□
Danyelle Petersen	-	-

- B. Review and approval of Lochbrae Lease Exhibit "G"

It is recommended that the Board approve Action Item B ( <b>Modified through the end of May 31st. )</b>	Motion: Leslie Fritzsche Second: Greg Kennedy Action: Adopted
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<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	<input type="checkbox"/>	X
Rob Kerth	-	-
Candace Brooks	<input type="checkbox"/>	X
Braxton Warren	X	<input type="checkbox"/>
John Holden	-	-
Greg Kennedy	X	<input type="checkbox"/>
Leslie Fritzsche	X	<input type="checkbox"/>
Danyelle Petersen	-	-

C. Review, and approval of Payroll and HR consulting bids and contract Exhibit “H”

It is recommended that the Board approve Action Item C	Motion: Kevin Dobson Second: Braxton Warren Action: Adopted
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<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	X	<input type="checkbox"/>
Rob Kerth	-	-
Candace Brooks	X	<input type="checkbox"/>
Braxton Warren	X	<input type="checkbox"/>
John Holden	-	-
Greg Kennedy	X	<input type="checkbox"/>
Leslie Fritzsche	X	<input type="checkbox"/>
Danyelle Petersen	-	-

D. Review and approval of Legal representation bids and contract Exhibit “I”

It is recommended that the Board approve Action Item D	Motion: Braxton Warren Second: Kevin Dobson Action: Adopted
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<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	X	<input type="checkbox"/>
Rob Kerth	-	-
Candace Brooks	X	<input type="checkbox"/>
Braxton Warren	X	<input type="checkbox"/>
John Holden	-	-
Greg Kennedy	X	<input type="checkbox"/>
Leslie Fritzsche	X	<input type="checkbox"/>
Danyelle Petersen	-	-

IX. **Board member comments**

X. **Future Board Agenda Items**

XI. **Adjournment:** After discussion, and on motion duly made and seconded, the motion to adjourn was adopted.

It is recommended that the board adjourn at ___8:22___	Motion: Braxton Warren Second: Leslie Fritzsche Action: Adopted
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<u>Board Members</u>	<u>Aye</u>	<u>Nay</u>
Kevin Dobson	X	<input type="checkbox"/>
Rob Kerth	-	-
Candace Brooks	X	<input type="checkbox"/>
Braxton Warren	X	<input type="checkbox"/>
John Holden	-	-
Greg Kennedy	X	<input type="checkbox"/>
Leslie Fritzsche	X	<input type="checkbox"/>
Danyelle Petersen	-	-

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**CERTIFICATE OF SECRETARY**

I certify that I am the duly elected Secretary of the Del Paso Boulevard Partnership Board of Directors; that these minutes, consisting of five (5) pages, are the minutes of the meeting of the Board of Directors held on April 10, 2024

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