



Request for Proposal (RFP)

For Maintenance Services

Issued By: Del Paso Boulevard Partnership

Issue Date: January 31, 2025

Purpose of the RFP

The Del Paso Boulevard Partnership seeks proposals from qualified maintenance service providers to implement a comprehensive maintenance plan. The objective is to enhance cleanliness, landscaping, and safety while fostering a welcoming and vibrant environment along Del Paso Boulevard.

Scope of Work

Daily Maintenance Services:

- Trash removal from public bins, sidewalks, and gutters.
- Sweeping and cleaning of streets and sidewalks.
- Graffiti removal within 24-48 hours of discovery.
- Inspection of the area to identify immediate maintenance or safety concerns.

Weekly Maintenance Services:

- Watering plants and maintaining irrigation systems.
- Removing weeds from sidewalks, medians, and landscaped areas.
- Inspecting and testing streetlights and decorative lighting for functionality.

Monthly Maintenance Services:

- Pressure washing sidewalks, entryways, and high-traffic areas.
- Tree pruning and replacement of dead or dying plants in green spaces.
- Hosting and assisting with community clean-up events.
- Providing a monthly maintenance report, including key accomplishments and updates.

Additional Responsibilities:

- Landscaping services, including seasonal updates, drought-resistant plant integration, and beautification initiatives.
- Utilizing sustainable and eco-friendly maintenance practices.
- Coordinating with city maintenance teams for repairs or specialized services.
- Real-time reporting of issues via the Elerts See Say app or other designated systems.

Proposal Requirements

Interested providers should submit proposals that include:

Company Overview:

- Company name, address, and contact information.
- Years in operation and relevant maintenance experience.

Approach and Methodology:

- Strategies for meeting the scope of work.
- Details on tools, equipment, and sustainable practices to be used.

**Staffing Plan:**

- Number of personnel assigned to the project (daily, weekly, monthly tasks).
- Qualifications and certifications of key staff.

Budget and Costs:

- Detailed cost breakdown for daily, weekly, and monthly services.
- Pricing for optional services or add-ons.

References:

- At least three references from clients with similar projects.

Insurance and Compliance:

- Proof of insurance coverage.
- Confirmation of compliance with local, state, and federal regulations.

Evaluation Criteria

Proposals will be evaluated based on:

- Demonstrated experience and expertise in maintenance services.
- Alignment of proposed strategies with the Partnership's goals.
- Cost-effectiveness and value of the proposal.
- References and past performance.
- Sustainability practices and innovation.

Submission Instructions

Submission Deadline: February 28, 2025, by 5:00 PM PST

Submission Method: Email proposals in PDF format to ed@delpasoblvd.com with the subject line: "RFP Submission – Maintenance Services."

Questions and Clarifications

Questions regarding the RFP must be submitted via email to ed@delpasoblvd.com by February 14, 2025.

Responses will be provided by February 18, 2025.

Terms and Conditions

- The Del Paso Boulevard Partnership reserves the right to reject any or all proposals.
- This RFP does not obligate the Partnership to award a contract.
- Costs incurred in preparing the proposal are the responsibility of the bidder.