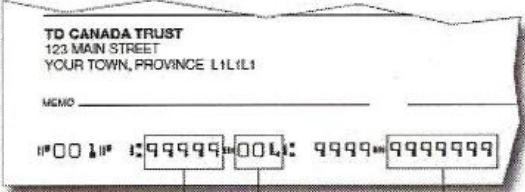




2023 Personal Tax Return Form

Michelle Kim

Accounting Corporation

1. Name:	2. SIN Number:
3. Citizen / PR Card Holder / Visa Holder Date of enter or departure:	4. Date of Birth:
5. Phone Number:	6. E-mail:
7. Mailing address and Postal Code: Do you want to change your address? <input type="checkbox"/> Yes <input type="checkbox"/> No	
8. Marital Status Single / Married / Common law / Divorced /Separated / Widowed	9. How would you like to receive NOA? Canada Post Mail / Email
10. Is this your very first return? <input type="checkbox"/> Yes <input type="checkbox"/> No	
11. Did you own foreign property with a total cost of more than \$100,000 in 2023? <input type="checkbox"/> Yes <input type="checkbox"/> No	
12. Document	
<input type="checkbox"/> T4 <input type="checkbox"/> How many T4s do you have? _____	
<input type="checkbox"/> Previous year's assessment (NOA)	
<input type="checkbox"/> T4E <input type="checkbox"/> T4A <input type="checkbox"/> T4A(P) <input type="checkbox"/> T4A(OAS) <input type="checkbox"/> T5 <input type="checkbox"/> RRSP <input type="checkbox"/> FHSA	
<input type="checkbox"/> Medical Expenses / Premium paid to group health benefit <input type="checkbox"/> Donation	
<input type="checkbox"/> Child Care Expenses <input type="checkbox"/> Tuition(T2202A) / Student Loan Interest	
<input type="checkbox"/> First home buyer <input type="checkbox"/> Moving Expenses <input type="checkbox"/> Union Payments <input type="checkbox"/> Tool Purchases	
<input type="checkbox"/> Home office expenses (Flat rate: _____days or attach T2200)	
<input type="checkbox"/> Direct Deposit Information	
	Already registered: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Or wish to start or change direct deposit info
	Transit No.:
	Inst No.:
	Account No.:

13. Dependent 1

Name:	Date of Birth:
Sin Number:	Male / Female
Net Income:	

Dependent 2

Name:	Date of Birth:
Sin Number:	Male / Female
Net Income:	

Dependent 3

Name:	Date of Birth:
Sin Number:	Male / Female
Net Income:	

Dependent 4

Name:	Date of Birth:
Sin Number:	Male / Female
Net Income:	

You will provide me with accurate and complete information necessary to compile. The responsibility for the accuracy and completeness of the representations in the personal tax return remains with you.

Also, you agree that Michelle Kim Professional Accountant not be liable for any further claim or response to third party on behalf of you.

Date _____

Printed Name _____

Signature _____

Calculation of work space in the home expenses

Check list_Eligibility Criteria

To claim the actual expenses you paid for working from your home, you must meet all of the following conditions:

- You worked from home in 2023
- You were required to pay for expenses related to the work space in your home
- Your work space is where you mainly (more than 50% of the time) work for a period of at least four consecutive weeks.
- You have a completed and signed copy of Form T2200, Declaration of Conditions of Employment, from your employer

You need to meet all of the above conditions to be eligible to claim your home office expenses

Or you can use temporary flat rate method _____ Days (\$2/day, Max \$500)

Area of home used for workspace		SQ
Total Area of home		SQ
Office supplies		
Electricity, heat, water, internet		
Maintenance		
Home Insurance		
Property taxes		
Rent		