

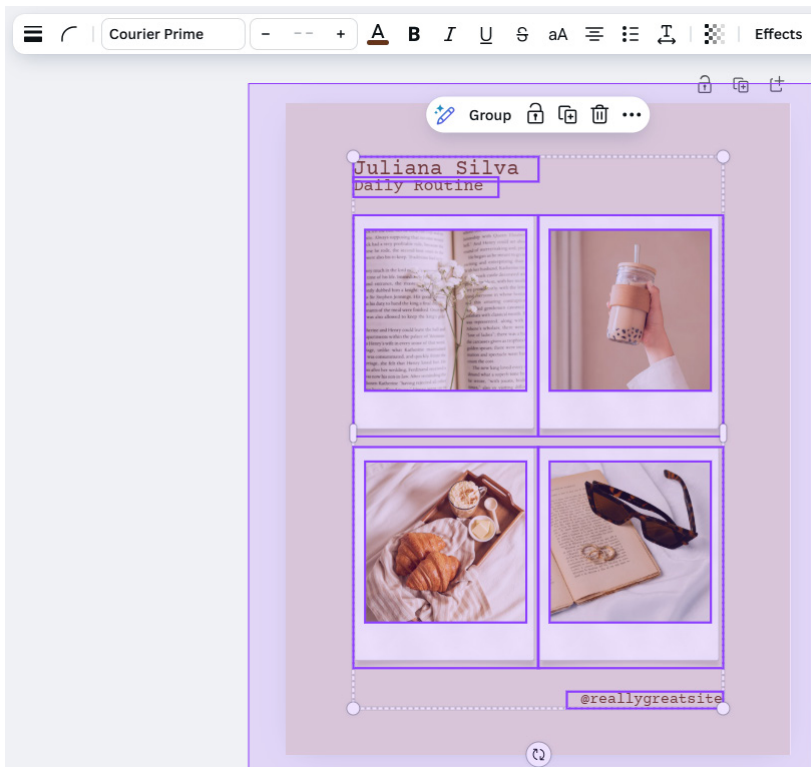
How To: Change File Size in Canva

STEP 1

Open your original design.

Left click + hold + drag to select the entire design.

STEP 2



After step 2, it will look like this.

STEP 3:

Copy the items.

You can either right-click and select "copy," or you can press ctrl + c from your keyboard.

STEP 4:

Open a new document at the desired size.

What will you design today?

Your designs

Templates

Canva AI

Search millions of templates



Price List Flyer



Sheet



Doc



Whiteboard



Presentation



Social media



Photo editor



Video



Print



Website



Custom size



Upload



More



STEP 5

Type in the desired FINAL size.

For you

Sheets

Docs

Whiteboards

Presentations

Social media

Photo editor

Videos

Print

Websites

Custom size

Width

Height

Units

px



Create new design

If needed, make sure to change the "units" to inches!



px



in

mm

cm

Paste the copied items.

You can either right-click and select "paste" or you can press ctrl + v on your keyboard.

STEP 6

STEP 7

Adjust items on new size.

You may have to adjust it to be either bigger or smaller.

AND YOU'RE DONE!

