



## Now Hiring: Project Manager – TBK Construction Management

TBK Construction Management is seeking a **Project Manager** to join our team and have an immediate impact on a booming business that's growing every day.

**About Us:** At TBK Construction Management, we deliver high-quality, personalized service that exceeds client expectations. We're reshaping what it means to be a K-12 program and construction manager. We have a new approach that's more cost effective and appealing for school districts and more efficient than the old, outdated model.

### Key Responsibilities:

- With direct support from a Project Executive, oversee and manage construction bond programs from initiation to completion, ensuring they are on time, within scope, and within budget.
- Collaborate with clients, stakeholders, architects, and engineers to define project requirements and deliverables.
- Oversee and manage designers, consultants and contractors to ensure compliance with project documents and contracts.
- Identify and mitigate potential risks, and proactively address challenges as they arise.
- Prepare and present regular updates to school boards, staff and internal stakeholders.
- Regularly interface with many different stakeholders and provide guidance, expertise and direction.

### Qualifications:

- Experience in construction project management or architecture (3+ years preferred).
- Strong knowledge of design and construction processes, (public K-14 preferred).
- Excellent communication, organization and problem-solving skills.
- Self-starter with initiative.
- Bachelor's degree in Construction Management, Architecture, Engineering, or a related field (preferred).

### Why Join TBK Construction Management?

- Be part of a booming company with a wealth of opportunities for accelerated career growth.
- Not just words, but a genuine commitment to ensuring work-life balance for every employee.
- Generous salary and benefits package.
- Join a company that values efficiency, initiative, and common sense over red tape
- A supportive work environment where your contributions have significant impact.

### How to Apply:

Ready to make an impact? We'd love to hear from you! Please send your resume and a brief email introduction to Ryan Holman ([ryan@tbkcm.net](mailto:ryan@tbkcm.net)).

Let's build something amazing together. Join TBK Construction Management today!