

Services Requested
Pool Closing ☐
Hot Tub (Spa) Closing ☐
Pool + Spa Closing ☐
Additional Services Only (no closing) ☐



Office: Inv # _____
Deposit Received ☐ Date _____
Scheduled Closing Date _____

2025 Elite Pools and Spas Winterization Contract

14201 Washington St. Suite #301 Woodstock, IL 60098 | PHONE 847-854-7767 | FAX 847-854-5444 | www.elitepoolsandspas.com

Winterization services include:

- Draining water to proper level
- Equipment systems & Pool lines drained of water
- Above ground pools with removable systems are drained, disconnected & hoses removed from pool
- Above ground pools with fixed equipment systems will require system winterization and heater winterization (See Below) these are additional services not included in basic closing for above ground pools
- Heaters on all above ground pools remain in place
- Biodegradable antifreeze added to pool lines and equipment
- In-ground pool lines and skimmers are plugged
- Handrails, ladders, and baskets are removed
- Skimmer lids are covered with plastic

Above Ground Pool (ABG) | with removable equipment system ☐
with fixed equipment system ☐ I have a deck around ABG pool ☐
On Ground (ONG)/Hybrid Pool ☐ deck around (ONG)/Hybrid Pool ☐
In Ground Pool ☐ Do you have a working pool heater? No ☐ Yes ☐
I have a winter cover ☐ autocover ☐ I need winter cover ☐ size _____

Autocover Access Codes or key location: _____

Choice Services and Additional Information- See Additional Services Section

- Pool Vacuum (30 minutes) pool must be clear
- Covers are secured on pool, Cover is NOT included in closing cost
- Winter chemicals are added to the pool that include winter shock, winter pH buffer, winter stain and scale, and our ultimate water treatment that acts as an algacide, strong water clarifier, and chlorine booster

PLEASE NOTE: Pool Closings after 10/31/25 or first frost will incur additional charges starting at \$100.00 depending on conditions. See additional terms and conditions on the back of this contract.

- New pool covers not provided by EPS incur a set up fee
- In-ground pools with automatic covers will require the homeowner to fill the pool back up to the proper level after winterization
- Only EPS winter chemicals will be added
- Antifreeze is charged additionally on a per gallon basis
- Water features and in floor cleaning systems are additional
- Diving boards, slides, & pool lights on all in ground pools will remain in place
- A \$30.00 trip charge will apply to all closings

Basic closing	Above Ground to 30ft	Above Ground Oval	In Ground up to 18ftx36ft	On Ground with main drain + hard pipe	In Ground up to 20ftx40ft	In Ground Over 20ftx40ft up to 50ft	In Ground Over size	Hot Tub Attached to In Ground pool	In Ground Hot Tub (Attached or Standalone)
Price	\$235.00 <input type="checkbox"/>	\$245.00 <input type="checkbox"/>	\$455.00 <input type="checkbox"/>	\$455.00 <input type="checkbox"/>	\$505.00 <input type="checkbox"/>	\$635.00 <input type="checkbox"/>	CALL	\$355.00 <input type="checkbox"/>	\$390.00 <input type="checkbox"/>
Vacuum (30Minutes)	\$150.00 <input type="checkbox"/>	\$160.00 <input type="checkbox"/>	\$170.00 <input type="checkbox"/>	\$170.00 <input type="checkbox"/>	\$180.00 <input type="checkbox"/>	\$200.00 <input type="checkbox"/>	CALL	Must share plumbing w/pool	W/independent equip. system
Secure Winter Cover (supplied by customer)	Standard \$125.00 <input type="checkbox"/>	Standard \$135.00 <input type="checkbox"/>	Safety cover w/ anchors \$105.00 <input type="checkbox"/>	Safety cover w/ anchors \$105.00 <input type="checkbox"/>	Safety cover w/ anchors \$120.00 <input type="checkbox"/>	Safety cover w/ anchors \$145.00 <input type="checkbox"/>	CALL	Safety cover w/ anchors \$80.00 <input type="checkbox"/>	Safety cover w/ anchors \$80.00 <input type="checkbox"/>
Unconventional cover set-ups may incur additional charges to install•See back	Solid w/ bags \$175.00 <input type="checkbox"/>	Solid w/ bags \$175.00 <input type="checkbox"/>	Solid cover w/ bags \$205.00 <input type="checkbox"/> Auto cover N/C <input type="checkbox"/>	Solid cover w/ bags \$205.00 <input type="checkbox"/> Auto cover N/C <input type="checkbox"/>	Solid cover w/ bags \$225.00 <input type="checkbox"/> Auto cover N/C <input type="checkbox"/>	Solid cover w/ bags \$260.00 <input type="checkbox"/> Auto cover N/C <input type="checkbox"/>		Solid cover w/bags \$120.00 <input type="checkbox"/> Hard Spa Cover \$40.00 <input type="checkbox"/>	Solid cover w/bags \$120.00 <input type="checkbox"/> Hard Spa Cover \$40.00 <input type="checkbox"/>
Winter Kit + PoolTec	\$105.00 <input type="checkbox"/>	\$105.00 <input type="checkbox"/>	\$130.00 <input type="checkbox"/>	\$130.00 <input type="checkbox"/>	\$160.00 <input type="checkbox"/>	\$160.00 <input type="checkbox"/>	CALL	N/A	N/A

Additional Services Please Check All That Apply

*Above Gr. Hard Pipe &/or System Winterization <input type="checkbox"/> \$115.00	*Above Gr. Heater Winterization <input type="checkbox"/> \$95.00	Above Gr. Portable Stair Removal <input type="checkbox"/> \$60.00	Salt Cell Cleaning <input type="checkbox"/> \$95.00	Cartridge Filter Cleaning + Degreasing <input type="checkbox"/> \$85.00-\$140.00	Water Features Winterization (qty____) <input type="checkbox"/> \$65.00-\$110.00 ea
Fill lines, slide lines, & other specialty lines <input type="checkbox"/> \$70.00 ea	In Floor cleaning Systems (per valve unit) <input type="checkbox"/> \$180.00	Portable Spa Winterization with or without pool closing: Includes draining of tub, removing as much water as possible from the spa lines and the spa equipment, biodegradable antifreeze is added and cover secured. \$365.00 + antifreeze (1-2 pump tubs) <input type="checkbox"/> \$420.00 + antifreeze (3 pump tubs) <input type="checkbox"/> • See Back For More Info			

A \$200.00 non-refundable deposit is required to schedule winterization services | Keep Pool and Spa Systems Running Until Closing

Name _____	Address _____
City _____	Zip _____
Contact number _____	
Email _____	Client Status New Client <input type="checkbox"/> Returning Client <input type="checkbox"/> Returning Client (1 st Closing w/ Elite) <input type="checkbox"/>
Request opening dates that align with you NO Sat/Sun We will do our best to schedule you within requested dates	
1) _____	2) _____
3) _____	
Card#: _____	Exp.: _____
CVC code: _____	I have enclosed a check for deposit <input type="checkbox"/> Check # _____
THE SIGNATURE BELOWS INDICATES THAT YOU HAVE READ AND AGREE TO ALL TERMS AND CONDITIONS AND SCOPE OF THE CLOSING AGREEMENT	
Signature : _____	Date : _____

TERMS AND CONDITIONS

Scheduling | EPS must be given at least (1) week notice to cancel an already scheduled closing. In the event we do not receive notice your deposit will be forfeited. Closings cancelled within the time frame will receive a 50% refund of the deposit. Pool and Spa / Hot Tub Closing Services are scheduled performed on-site during Elite Pools and Spas normal service hours, Monday - Friday, 8:00 AM - 5:00 PM.

Property and Equipment Access | It is the responsibility of the pool or spa / hot tub owner to provide Elite Pools & Spas Service staff physical access to the worksite and all equipment associated with the pool or spa / hot tub. Failure to provide access to the pool or spa / hot tub may result in rescheduling and may be subject to additional trip or labor charges.

Safety | It is the responsibility of the pool or spa / hot tub owner to provide a safe worksite for Elite Pools & Spas Service staff, free of hazards and dangers. This includes maintaining the safety of their swimming pool/spa/hot tub and equipment throughout the season and the off-season. Elite accepts no liability for injury or drowning. Elite Pools and Spas winterize the pool from weather only and Elite accepts no responsibility for performance the safety equipment. Elite retains the right to decline securing damaged covers (ie: missing straps, excessive holes, missing anchors, etc.)

In order to provide for the safety of our employees we reserve the right to reschedule your closing date in the event of inclement weather. In the instance of a weather reschedule clients will be notified.

Local & Municipal Code Compliance | The pool or spa / hot tub owner is responsible for compliance with any and all local and municipal codes involving but not limited to buildings, electrical, safety, plumbing and piping. Further, the pool or spa / hot tub owner is responsible for adherence to all applicable homeowner association rules and regulations.

Pets & Domestic Animals | The pool or spa / hot tub owner is responsible for containing and restraining pets or domestic animals when Elite Pools & Spas Service staff are on site.

Email policy | We do NOT sell your information. We utilize your email as a means of communication and to provide you with special savings promotions, coupons, and offers available only to our current clients. Please ensure the email address listed on your closing agreement is one that you have access to, as correspondence for scheduling will be coordinated over email. Our staff also uses email to send appointment reminders and schedule confirmations.

Return by mail to: address below

By Fax: 847-854-5444 | By email: info@elitepoolsandspas.com

Media | We reserve the right to photograph and record video of the work we perform and any captured media is property of EPS and may be used for promotional/advertising purposes.

Payment | All closing services performed by Elite Pools & Spas require a deposit prior to being scheduled. Upon Elite Pools & Spas receiving your closing contract our staff will contact the requesting pool or spa / hot tub owner using the contact information provided in the request form to schedule the pool closing services requested.

Deposit for closing services can be made by using our online closing contract system, by mailed check, or by in-office payment. If you are paying your deposit by a check, please include a signed copy of your completed closing contract with the check and mail it to 14201 Washington Street Woodstock, IL 60098

Online System | We will contact you after receiving your deposit to notify you of your scheduled closing date. Due to the nature of our online system, for security purposes we are unable to collect your credit card information to cover the final balance through the online form. Our staff will contact you to secure credit card information to cover the balance of your closing. Credit card information must be on file to cover the final balance before the closing date. Final payment for closing service is due at time of service. If you cannot be present at that time you may authorize your closing to be charged to a credit card.

If we have not received the required information before the date of closing the closing will be rescheduled at EPS convenience. If you plan to pay the final balance via cash or check please let us know in advance.

All returned checks will be subject to a \$35.00 fee. Any balance not paid shall be subjected to any and all methods of collection at the debtor's expense. Including but not limited to attorney's fees. Prices are subject to change without notice.

All current customers must have all outstanding invoices paid in full prior to the closing date. If payment is not received and the closing must be rescheduled there will be a \$35.00 service charge. If the closing is not rescheduled the deposit will be forfeited. All services are subject to a travel charge of \$30.00 or more depending distance if outside of EPS standard service area.

By entering into this agreement, you agree to handle disputes by way of arbitration and/or mediation as a substitute for all other "legal" formats of resolution. Both parties agree to pay 50% of the costs incurred to arbitrate a dispute.



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847-854-7767

Place
Stamp
Here

2025 SCOPE OF CLOSING AGREEMENT

Scheduling Notice | As Elite's winterization services are in high demand, availability for new customers may be limited. Our closing services are scheduled on a first come first serve basis and clients on our weekly maintenance care plan will be given first priority scheduling. If Elite Pools & Spas has not previously winterized your pool, additional details about your pool may be required before scheduling. Based on these circumstances and overall scheduling capacity, Elite reserves the right to decline an Agreement after it has been submitted.

Winterization Disclaimer | Closing your pool before inclement weather arrives is essential. Elite Pools & Spas is not responsible for any damage to the pool or its equipment that occurs prior to the scheduled closing date or after the first freeze.

All pools are winterized professionally to minimize risk and help protect system components. However, it is not possible to guarantee that damage or freeze-related issues will not occur. Factors such as ground shifting, aging pipes, tree roots, and other underground conditions can affect system integrity and cause damage beyond our control.

It is the pool owner's responsibility to ensure that all pool valves are fully operational and able to maintain an air lock this assists in preventing freeze damage. While Elite installs winter plugs and performs standard protective measures during winterization, we cannot guarantee against plugs becoming unsecured or other unforeseen issues. Any repairs or costs related to freeze damage in these instances are the responsibility of the homeowner.

Winterization does not repair or prevent existing damage to pool lines, equipment, pool surfaces, or liners. Elite is not responsible for pools that were previously winterized by another company, or for issues resulting from pre-existing conditions or the circumstances described above.

Pool Condition Prior to Closing

Your pool should remain operational until the scheduled closing date. Even if the pool is not in use, it is essential to keep the water circulating and chemically treated until closing. To protect your pool from freezing conditions prior to the completion of your closing, the pool pump should remain running at all times during cold weather. We recommend bringing a water sample to the store approximately one week before your closing date so chemicals can be balanced to support a successful winterization.

Please note that Elite Pools & Spas cannot accept responsibility for the condition of the pool water at the time of closing. Pools in poor condition at closing will typically reopen in similar condition the following spring. For best results, pools should be closed only when the water is clear, clean, and chemically balanced.

Winterization services do not include clearing or cleaning the pool. These services can be provided at an additional cost prior to closing—please contact our office for assistance. An additional fee will also apply if the pool is closed after October 31, 2025, or after the first freeze.

Equipment Storage + Tech Access | Our policy is that our technicians are not authorized to access your shed, basement, attic, garage, etc. to retrieve any equipment that is not left out for the closing or to access those places to put away any of your equipment. All winterization supplies such as cover, cables, winches, winter plugs, etc are required to be left poolside for the technician. If the technician arrives for closing and the necessary winterization supplies are not left out for the technician the closing will need to be rescheduled and a \$100.00 rescheduling fee will be charged. Elite Pools and Spas is not responsible for putting away or storing any equipment that is removed for the season.

You are NOT required to be present at the time of the closing services

We request that if you will not be present that our technicians have access to the yard and equipment. Please make sure gates, pool houses, autocovers are unlocked or access keys or codes are left for our technicians. If our technicians cannot access your pool, spa, or equipment at the time of closing you will incur a non-access fee of \$100.00 + travel charge fee for the visit and your closing will be rescheduled at EPS earliest convenience

General Cover Policy | While our technicians make every effort to secure winter covers for the season, weather conditions such as prolonged cold, rain, ice, or wind can cause covers to shift, blow off, or become damaged. Elite Pools & Spas is not responsible for damage to or failure of winter covers, cables, or related equipment. We will secure your cover to the best of our ability at closing; however, we cannot attach covers in unconventional ways, secure items to the cover itself, or remove decking to complete the installation.

For above-ground or on-ground pools with decks that require technicians to go beneath the deck for cover placement, additional charges will apply.

It is the pool owner's responsibility to keep excess water pumped off the cover during the off-season. Should you need assistance with a cover that has fallen in or requires replacement during winter, Elite Pools & Spas can provide service for an additional fee.

If you have a Standard Above Ground Winter Cover | This type of cover is used only for above ground pools and secured with a winch and cable. With this type of cover it is important for the pool owner to drain off excess water from the cover in the off-season to prevent damage to the pool structure from the excess tension and weight or to prevent the cover from falling into the pool.

If You Have a Solid Winter Cover | This type of cover uses water bags and cover weights to secure solid winter covers. The water bags/ cover weights are not included in our closing cost but can be requested to add to your closing. If you need to add these to your closing please let our staff know at the time of submission of your contract. If the pool owner provides these materials and makes them available at the time of closing, the technician will fill and place them.

If You Have a Mesh Safety Cover | We recommend a mesh safety cover for inground pools. Anchors must already be installed in the deck and in proper working condition at the time of closing. If complete anchor replacement (including sleeve and anchor) is required, this work will be scheduled for a separate appointment and billed at an additional cost.

If You Have an Automatic Cover | After Elite Pools & Spas has closed your pool, it is the pool owner's responsibility to refill the water level to the middle of the skimmer(s). Pool owners should monitor water levels to ensure it is the responsibility of the pool owner to also use a cover pump to remove excess water from the cover throughout the off-season. Failure to do so may result in the cover being pulled into the pool, which can cause damage to the cover, track system, and/or pool structure.

If We're Closing Your Portable Spa | Elite Pools & Spas technicians use a non-toxic biodegradable antifreeze when closing portable spas. This antifreeze is prone to mold growth in warm temperatures; therefore, we recommend reopening or flushing the spa in spring once average daily temperatures reach 50°F (typically mid-April).

Chemicals | Elite Pools & Spas will only use and add chemicals that are purchased directly from us. This ensures proper handling and the best possible care for your pool and/or hot tub. We cannot assume responsibility for chemicals obtained from other providers or for any issues arising from their use.

We recommend opting for the winter chemical kit + ongoing winter treatment to provide pools with basic chemicals to keep water balanced during winter months to keep water sanitized. Winter kit includes non-chlorine shock, winterizing powder, winter stain and scale to prevent stain rings around pool while water isn't circulating in closing months. Ongoing treatment chemicals extends the life of chlorine and helps to reduce the risk of algae growth while water isn't circulating over the winter months and boosts chlorine efficacy by over 35% to help your pool remain sanitized over the wintertime.

Vacuuming | Pool Vacuum includes 30 minutes and is NOT INTENDED to clear the pool. Additional vacuum time is pro-rated at \$43.00 per 15 minutes.** NOTE* Pools must be clear to vacuum. Skimming is limited to one pass.

Above Ground Heater + System Winterization | PLEASE NOTE: Fixed equipment systems (non-removable equipment systems) for above ground pools will require system winterization and heater winterization (if applicable). Failure to winterize your heater or system can result in irreparable damage from freezing. These are additional services outside the basic closing service; please mark this service in the additional services section to apply it your closing.

In ground pools : heater and system winterization is included in closing pricing

Above Ground Portable Stair Removal | Above ground pool stairs will be removed from the pool and placed next to the pool. It is the responsibility of the pool owner to store the stairs; our technicians are not authorized to access your garage, shed, basement, pool house, etc. to store the stairs. In the instance of bolted stairs our technicians will remove the bolts/screws to remove the stairs. Bolts/screws will be kept with other items that are removed from the pool such as skimmer baskets, etc.

Cartridge Filter Cleaning and Degreasing | Elite will take the filter off-site and perform a professional commercial-grade cleaning and degreasing of the filter. The filter housing will remain on-site. Elite will store the filter for the winter and will return in spring at the time of opening.

Equipment Repairs | Any necessary repairs must be scheduled on a separate date of the closing unless otherwise coordinated with the EPS office. Repairs conducted separate of closing services are subject to normal rates, including trip charges and costs of parts necessary to complete needed repairs.

Customer Satisfaction | Our goal is your satisfaction with our closing services. In the event that work is not completed to your satisfaction, please notify the Elite Pools and Spas Service Department Manager at (847-854-7767 immediately upon noticing the issue. Our goal is to address the issue and provide any necessary corrective action in a timely manner.

Winter Watch Program | Your WORRY FREE winter solution!

All pools need to be monitored over the winter months. All too often we close the pool and it becomes out of sight out of mind. Winter is the time when the most damage can occur in and around the pool. Changes in temperature, storms, run off, and heavy snow and ice can all cause damage to your pool equipment and cover.

Don't let winter weather destroy your pool, our Winter Watch Program includes routine visits that aim to prevent costly damage from fluctuating water levels, shifting covers, excess water and debris on covers, ice and freeze damage.

When you sign up for our Winter Watch Program a technician will inspect your pool once a month for the number of months you choose from November to March.

The technician will perform the following at each visit:

This service ensures that your swimming pool and equipment are properly taken care of during the winter months. With our winter watch program Elite Pools and Spas will visit your pool once a month to perform the following:

- 1. Check the water level to ensure it's at the correct winter level. This is very important for pools with solid covers, automatic covers, and mesh covers. This is critical to monitor for all covers each for slightly different reasons; for safety reasons, mechanical function, for your pools structural integrity.

- 2. Inspect pool cover and visible components to monitor for possible damage by debris, weather and wear.
- 3. Water will be pumped off of pool cover and debris removed from pool cover (not to exceed 30 minutes, any time beyond 30 minutes will be billed in 15 minute increments at \$45/15 minutes)
- 4. Check the pool anchoring system. Assess water bags, anchors, straps and springs of covers, ratchets, cables, and winches, cover track and cover condition. Repairs will be recommended as necessary and scheduled upon client authorization and billed separately.
- 5. Check cover pump to ensure proper operation
- 6. Elite will provide EasyCare ongoing winter treatment dose in December and in March. Clients that were winterized by Elite Pools and Spas and opted in for winter chemical kit and ongoing winter treatment will have their December and March doses added at no additional charge as part of this program. Clients who were not closed by Elite or did not opt-in for the winter chemical kit +ongoing winter treatment will be charged for the doses that will be added in December and March.
- 7. Check on filter winterization to ensure winterization was effective

Pool owners with solid covers or automatic covers must keep an automatic cover pump on the cover at ALL TIMES. For clients with automatic covers it is required to keep a cover pump on the cover at all times.

Pumping off the cover between Winter Watch visits is NOT the responsibility of Elite Pools and Spas under this agreement. Cover pumps are available for purchase; please inquire with our office to order. Elite Pools and Spas can provide and install one (for additional charge) at closing if requested before the closing.

Sign up for the Winter Watch Program before November 1st, 2025 and receive our early bird discount where you can save \$10.00 on your first visit.

Visits for the Winter Watch Program are billed on a monthly basis and payment will be processed 24 hours before each visit. Billing for the program is done by e-check or credit card only. The program requires a three-visit minimum.

Program Pricing

\$145 / PER VISIT		
3 VISIT PLAN	\$435	Extra visits if requested will be billed at our standard labor rate, materials additional.
4 VISIT PLAN	\$580	
5 VISIT PLAN	\$725	
6 VISIT PLAN	\$870	

Don't Wait, Pools Don't Hibernate

Sign up for Our New Winter Watch Program at our website www.elitepoolsandspas.com