

Cre8tive Child Care

Welcome to the Cre8tive Child Care in Charlotte, NC., established to meet the needs of young children and families in North Carolina. We are glad you are interested in learning more about our program.

Cre8tive child care is a smaller group care setting, serving only six children, who enroll at one year and up and continue up to preschool age. We believe that continuity of care in early education has strong, positive effect in a child's life and learning. Please review all the information found on our website and do not hesitate to contact us with further questions.

Our learning environment is safe, healthy and nurturing. We value our physical environment and the role it plays in developing our sense of community well-being and opportunities in learning.

We value play as a means of developing appropriate learning. Play encourages independence and offers the opportunity to explore in a setting that has been thoughtfully established for this purpose.

We value our environment as a canvas for documenting ideas, emotions and development and hold the following beliefs:

- Children are born ready to learn
- Children's curriculum emerges from the children
- Children learn by searching for answers
- Children collaborate and build relationships
- Children express their learning through the arts
- Children learn by exploring

Cre8tive Child Care

Parent Contract - Tuition & Other Fees

Tuition - I agree to pay in advance on Monday of each week a tuition fee of \$_____ during the school year and \$_____ during the summer with no deductions for absences, holidays or snow days.

Late Fee - If tuition is not paid by 6:00 PM Wednesday of each week a late fee of \$10.00 will be charged on the past due balance.

If the past due tuition is not paid by Thursday of the week, the child will not be permitted to return on Friday.

Registration Fee - I agree to pay a registration fee of \$_____ at the time of enrollment to be renewed September 1st of every year. No Refunds.

Late Pickup - I agree to pay a late pickup fee of \$1.00 per child each 1 minute period the child is left in the center after the closing.

Returned Checks - I agree to pay a \$30.00 fee for any returned check. The Child Development Center will then have the option to refuse any future checks. I understand that I must also pay a \$15.00 late fee for the check being returned. All customers will be placed on a cash only status after two returned checks.

Mode of Payment - Apple Pay, Venmo, Personal Check or Cash, Weekly or Monthly

Enrollment Procedure - Fill out Child's Application for Enrollment (download from cre8tivechildcare.com)

Hours - The center will be open from 8:00 AM up to 5:30 PM, Monday through Friday excluding holidays.

Holidays - The center will be closed for the following holidays or the day the holiday is observed. New Year's day eve, New Year's day, Good Friday, Memorial day, July 4th, Labor day, Thanksgiving day & day after, Christmas Eve, and Christmas day. A full week's tuition will be charged during these weeks.

Working with exposure to many families and especially children, it is expected that Mrs. Ganesh will become ill occasionally. Therefore, she reserves the option to take up to five paid sick-days per calendar year. She will not take these days unless she is genuinely ill, and will always attempt to give as much notice as possible when she is forced to close her home childcare facility due to illness.

Also, in the event that one of her own family members is mildly ill, she will also give you as much notice as possible to allow you to decide if you want to place your children at risk of catching the illness.

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Daily Schedule:

8:00 AM - 5:00 PM

Services Provided: Breakfast, lunch & snacks, hands-on learning center, project work, art, music, out-door walk, story time, nap time, etc.

Items to be provided by Parents: Extra set of cloths, blanket, diaper/pullup & baby wipes, sun screen in the summer

Cleaning Schedule: The premises will be cleaned once the children leave

Suspected Child Abuse and Neglect: Reporting is mandatory

Parent Participation Opportunities: Parents are encouraged to participate in story time, art activities, etc.

Nutrition Policies: Hearth healthy meals, snacks are preferred in lieu of sugar laden ones. Fresh fruits are preferred instead of fruit rolls

Tobacco/ Smoking Restriction: Strictly no Smoking inside and outside the premises

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Discipline Policies & Procedures

It is our objective to provide quality care and preschool educational services to our community. In doing so, we must realize the importance of discipline and its effect on the children. Listed below are the disciplinary guidelines, which are maintained in our center.

- Harsh voices, corporal or physical punishment, scolding, shaming or rude calling will **never** be used
- Redirecting a child's behavior is strongly believed
- Child's appropriate behavior is recognized
- To help child express feelings and solve problems listening techniques are used
- Child's choices are provided when possible
- Logical consequences are used when appropriate
- Child from group or situation is removed when the child is not in control of own actions, until the child is "ready" to rejoin the class

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Sick Child Policies

This child care facility is a **wellness** child care facility. This means that if your child is not feeling well for any reason you will need to find an alternative care. Please do not bring your child if he/she has a contagious illness or exhibits any of the following symptoms:

- Fever of 100°F anally or 101°F orally or above
- Vomiting in excess of typical infant spit-ups
- Diarrhea
- Conjunctivitis (“pink-eye”)
- Consistent complaints of ear or stomach pain
- Bleeding other than minor cuts and scrapes
- Excessive greenish nasal discharge indicating possible infection
- Head lice or other parasites
- Sore throat or difficulty swallowing

In general, if your child is too sick to go outside and play, then your child is too sick to attend childcare. If your child becomes ill during daycare, you will be called at work and asked to pick your child up immediately.

If your child has a common cold (slight cough, sneezing, clear runny nose and/or a temperature below 100°F) your child may attend daycare. However, if your child reaches a point when he/she requires constant attention, will not play, cries continuously, whines and wants to be held constantly, then your child will need to stay home.

Any child requiring prescription medication will need to be kept at home for a period of at least 24 hours until no longer contagious, unless accompanied by a signed note from the child’s medical practitioner.

Please dispense all medications at home whenever possible. For times when this is not possible, a **Medicine Consent Form** must be filled out in order for Mrs. Ganesh to dispense any medications. **All** prescription and over-the-counter medications must be in their original container(s), and prescriptions must display the pharmacist’s label with the doctor’s name. In addition, all prescriptions prescribed more than five days/weeks ago must be accompanied by a signed note from the child’s medical practitioner.

If you have any questions, please feel free to discuss them with Mrs. Ganesh at any time.

Signatures below to indicate acknowledgement of receipt of this form and agreement to adhere to these policies.

Cre8tive Child Care

Receipt Acknowledgement

By signing below, I acknowledge receipt of the Rules and Regulations and agree to abide by the terms and policies as outlined.

(Parent or Guardian)

(Date)

(Parent or Guardian)

(Date)

(Child Care Provider)

(Date)