

INTRODUCTION TO CATHIES LANE RECEPTIONS / THE GRAND RECEPTIONS ON CATHIES

Cathies Lane Receptions is an Event Venue located just 30 minutes from the CBD and 2 minutes off the Burwood Highway.

Charmingly situated on 4.5 acres in the heart of Knox City, Cathies Lane Receptions is a first-class premier function venue that exceeds all expectations. Cathies Lane Receptions boast one of Melbourne's largest, pillarless ballrooms which can be reconfigured to suit any style and type of occasion.

Business Functions or Corporate Conference need good parking. We offer your guests private car parking for up to 250 cars.



DISABILITY ACCESS

Disabled access and facility are available if required.



FOYER

(03) 9088 2013

With stylish and open-plan foyer, your guests will be welcomed and served with pre-drinks. This location offers a perfect opportunity for registration and entry pictures.





THE BALLROOM

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The Grand Ballroom at Cathies Lane Receptions seats up to 600 guests and comprises a spectacular 22m x 8m dance floor with an open plan room your guests have an unobstructed view of the stage and all the action.

This is perfectly suitable for conferences, seminars, exhibitions, or award nights.

Wi-Fi is available to guests throughout the venue. Audio visual, massive LCD screen, Projector, sound equipment, such as PA, wireless microphones, a lectern, whiteboard, and flip charts can be supplied upon request.

CATERING

Our inspiring menus created and prepared by our award-winning chef will delight your guests. Breakfast, lunch, dinner, morning tea and afternoon tea are all catered from our in-house kitchen. Suggested menus are available, dietary, and cultural needs can be accommodated with ease.

Personal care is the hallmark of every function at Cathies Lane Receptions. Management and dedicated staff at Cathies Lane Receptions will work with you to create a memorable event made to your specifications so that you can relax and enjoy you event.



INCLUSIONS

FOOD AND BEVERAGES

- ✓ Welcome drinks
- ✓ Entrees
- ✓ Mains

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- ✓ Desserts
- Unlimited soft drinks, and water served to the tables
- ✓ Mixers and ice available upon request
- ✓ Tea and Coffee Station
- ✓ Fully Licensed Premises
- ✓ Cash bar or beverage package available
- ✓ BYO only as agreed with Corkage fees

STAFF

- ✓ Function Manager for Your Entire Event
- ✓ Well-trained and well-presented wait-staff



- ✓ Function for 5 hours
- ✓ Red Carpet
- ✓ White Damask Linen Tablecloths
- ✓ Cloth Napkins
- ✓ Tiffany Chairs (chair covers/sash at extra cost)
- ✓ In-house available center pieces
- ✓ Elegant plain or ambience Lighting
- √ Sound system and microphones
- ✓ Projector or Big screen for your presentations
- ✓ BYO USB stick or Laptop
- ✓ Fully Air Conditioned & Heated Function Room



CROCKERY, CUTLERY AND GLASSWARE

- ✓ Assorted plates and cutleries
- ✓ Assorted glassware
- ✓ Chaffing dishes

SRI LANKAN PACKAGE

ENTREE PLATTER

Please select one of the following

BREADS & DIPS

Grilled Turkish bread with hummus, beetroot dip and olives.

VEGETARIAN MEZZE

Babaganoush, tzatziki, served with crisp pita bread, carrot, and celery sticks, kalamata olives and mixed nuts.

SOUTHERN EUROPEAN TAPAS

Chermoula lamb skewer, salt and pepper squid, Spanish chorizo, roasted haloumi, capsicum involtini, marinated char-

grilled baby octopus, flash- fried capers with tomato, parsley, and citrus crush with saffron aioli.



Grilled marinated artichokes, eggplant, zucchini and mushrooms, prosciutto ham, Spanish salami, smoked chicken, Roma tomato, Greek feta cheese.

VEGETARIAN ANTIPASTO

Char-grilled marinated artichokes, eggplant, zucchini and mushroom,

AUSCEYLON STYLE APPETISERS

Hot butter calamari devilled chickened. pepper pork (select

SUPERB SEAFOOD SELECTION

Two freshly shucked oysters and two king prawns (peeled, head

lemon and cocktail sauce.

HOT SEAFOOD

Tempura prawn, oyster Kilpatrick, salmon croquette, salt and pepper squid with aioli dipping

SEASONAL FRUIT

Chef's selection of seasonal fruits, Australian handcrafted cheeses with fresh dried fruits, nuts, and an assortment of crackers.



Roma tomato, Greek feta cheese.

one)

and tail on) served with

sauce and lemon wedges.

MENU

RICE	MEAT	SE <u>AFOOD</u>
Please select two of the following	Please select two of the following	Select one of the following
Please select two of the following ✓ MAGAMPURA ROSA KEKULU ✓ RAJARATA SUDU BATH ✓ THEMPARADU BATH ✓ VEGETABLE FRIED RICE ✓ SPICED PILAU RICE ✓ JAFFNA TAMARIND RICE ✓ BIRIYANI ✓ BUHARI BIRIYANI ✓ THE CHEF'S SPECIAL CHICKEN BIRIYANI ✓ SRI LANKAN NOODLES ✓ KOTTU ROTI ✓ TEMPERED PITTU	Please select two of the following ✓ CHICKEN PALANDI ✓ CHICKEN VARUVAL ✓ CHICKEN COCONUT & CURD CURRY ✓ ROAST KUKUL MAS ✓ BBQ KUKUL MAS ✓ HALAWATHA KALU KUKUL MAS ✓ PEPPERED PORK/CHICKEN/BEEF ✓ KUKUL MAS MIRISATA (SRI LANKAN STYLE CHICKEN CURRY) TRADITIONAL SRI LANKAN CURRY (GOAT/PORK/BEEF/LAMB) ✓ ELU MAS MIRISATA ✓ ELU MAS STEW ✓ ELU MAS KALUATA UYALA ✓ MUTTON BLACK CURRY ✓ MUSTARD PORK CURRY	Select one of the following ✓ MAALU KIRATA HO MIRISATA ✓ TRADITIONAL FISH CURRY ✓ MAALU BEDUMA ✓ MATARA MAALU AMBUL THIYAL ✓ BIM MAL SAHA KUNISSO BADUMA ✓ DALLO THELDALA ✓ DALLO RATHATA UYALA ✓ MEEGAMUWE ISSO KALUWATA UYALA ✓ ISSO BEDUMA ✓ ISSO SUDATA UYALA ✓ HALMESSO SUDATA ✓ DRY PRAWN & CALAMARI CURRY ✓ HOT BUTTER CALAMARI ✓ FAMOUS BLUE SWIMMER CRAB
	✓ MUTTON VARUWAL	
		BEGE SWIMMER SINE

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VEGETARIAN

Please select two of the following

- ✓ PARIPPU WITH KALE
- ✓ RUHUNU BEDUMA (COLD DISH)
- ✓ GAME BATU MOJU (COLD DISH)
- ✓ ALA SUDATA UYALA
- ✓ KAJU SUDATA UYALA
- ✓ GREEN PEA AND KAJU SUDATA
- ✓ GREEN BEANS & POTATO
- ✓ CASSAVA & PUMPKIN WHITE CURRY
- ✓ CHICKPEA CURRY
- ✓ FRIED TOMATO & OKRA CURRY
- ✓ KALE MALLUM
- ✓ EGGPLANT, TOMATO & ONION CURRY
- ✓ BEETROOT BADUM
- ✓ COCONUT CABBAGE BADUM
- ✓ CAULIFLOWER BADUM
- ✓ POTATO & CASHEW CURRY
- ✓ LEEKS & POTATO FRY
- ✓ SPICY GREEN APPLE CURRY
- ✓ CHANNA DHAL

SRI LANKAN PACKAGE

SALADS \$ ACCOMPANIMENTS

Please select two of the following

- ✓ GREEN SALAD
- ✓ ROCKET & PEAR SALAD
- ✓ CARROT & DATE SALAD
- ✓ POTATO SALAD
- ✓ TOMATO, LIME PICKLE, CUCUMBER & CAPSICUM SALAD
- ✓ FRIED EGGPLANT, TOMATO & ONION SALAD
- ✓ BEETROOT & ONION SALAD
- ✓ APPLE, CELERY, ONION & WALNUT SALAD

Please select two of the following:

- ✓ Mango Pickle
- ✓ VEG PICKLE LIME PICKLE
- ✓ CORRIANDER RAITA
- ✓ VADAI
- ✓ PAPADUMS WITH CURD CHILLIES
- ✓ NAAN
- ✓ GARLIC NAAN
- ✓ ROTI

DESSERTS

Select two of the following

DAY AND NIGHT CHOCOLATE MOUSSE

Liquor marinated raspberries

VANILLA PANNA COTTA Berry compote & cream

STICKY DATE PUDDING

Caramel sauce & toffee ice cream

DARK CHOCOLATE BROWNIE

Salted caramel sauce, pistachio praline & chocolate ice cream

LOUKOUMADES

Served with crushed walnuts & drizzled with honey on top

CHOCOLATE MOUSSE

Milk chocolate whipped mousse

TIRAMISU



SRI LANKAN PACKAGE

PRICES

ADULTS

✓ Please enquire about our pricing

CHILDREN

- ✓ Under 5 Free of charge
- ✓ 12 and under half price per person plus GST

MINIMUM REQUIREMENT

- ✓ For the booking of this package, we require a minimum of 300 guests to cover cost and other expenses.
- ✓ Once your numbers hit 300, there will be a marginal discount on the balance...

BAR (CHOOSE ONE FOR ALCOHOL FUNCTIONS)

- ✓ Include Beer and Wine to your package for \$30 per person (adults), or
- ✓ Put a bar tab of minimum \$3 000. We serve your guests your choice of drinks at bar prices
- ✓ Cash bar option also available
- ✓ BYO charges are \$10 per person. We will serve your guests, your BYO drinks

DECORATIONS (OPTIONAL)

✓ Chair covers with sash or bands \$3 per chair

SECURITY (MANDOTARY)

SECURITY GUARD @ \$300 PER GUARD PER FUNCTION

- ✓ One security guard per 100 guests for alcohol events
- ✓ One security guard required for dry functions

AGREEMENT

Client Name Signature Date Cathies Lane Office Signature Date



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	NAME	CONTACT NUMBER	TIME OF ARRIVAL & WHERE TO SET UP
DJ/BAND			
PHOTOGRAPHER			
VIDEOGRAPHER	N.		
PERFORMERS		6	
DECORATORS		The Co	Konontinus.
OTHER – SPECIAL REQUESTS			TO CONTRACTOR

TERMS AND CONDITIONS

BOOKINGS

All bookings are to be confirmed with a minimum deposit of \$3000 (non-refundable)

CHANGE OF DATE

The full deposit will be transferred to a new date (subject to availability) notice must be given in writing to management

PAYMENTS

- ✓ Full payment required 14 days prior to event.
- √ 7 days prior finalised guest numbers required.
- ✓ Day before function, any balance needs to be paid in full.
- ✓ Any payments made after function will incur a late fee of 10%

CANCELLATION POLICY

- ✓ In the unfortunate event of a cancellation, your deposit will not be refunded. If you cancel within anytime from the date of your function, refund will not be applicable.
- ✓ Notice of cancellation must be in writing.
- ✓ The Grand Receptions on Cathies reserves the right to postpone without notice any function in the event of an emergency or natural disaster.
- ✓ The Grand Receptions on Cathies reserves the rights to reschedule the function to an agreeable date to both parties.

GUARANTEE OF PAYMENTS

The contract signatory is personally liable to pay all money owed in full to The Grand Receptions on Cathies. Where the invoice has been addressed to another person, company or entity, personal liability remains the responsibility of the contract's signatory.

MENUS & BEVERAGES

SRI LANKAN PACKAGE

- ✓ The Client must complete and return the dietary requirement list within the Finals Pack to the Event Coordinator 14 days prior to the function date.
- ✓ Any increase of guest numbers after the Final Meeting and/or during the function, will incur additional fees. Venue Management reserves the right to cancel the function if the number of guests in attendance exceeds safety limits.
- ✓ Any decrease of guest numbers after the Final Meeting and/or during the function will not be deducted from the final cost or refunded to the Client.

- ✓ Any requests to amend the dietary requirements list after the Final Meeting will only be accepted at the Chef's discretion.
- ✓ Due to unforeseen circumstances (e.g., supplier shortages), Venue Management may not be able to provide the agreed menu or services. Venue Management reserves the right to adapt the menu or beverages in consultation with the Client. Menus are seasonal and may change from current menus. They may be subject to price increases.

FINAL NUMBERS & PRICES

Final guest numbers & table arrangements are required 10 days prior to the event. Guest numbers and prices are based on minimum adult guests. Children's menus will be provided at a discounted rate. All band members/DJ, videographers etc. will be catered for at 50% less than adult price.

BAR SERVICE & RESPONSIBLE SERVICE OF ALCOHOL

The Grand Receptions on Cathies reserves the right to reduce or refuse service as per the RSA guidelines. Our staff members are instructed not to service any alcoholic beverages to guests under the age of 18 years, or to guests in a state of intoxication. Our policy is to serve our guests in a responsible, friendly, and professional manner. The Grand management reserves the right to exclude or eject any guests from the function or the premises. Drinks service concludes 30 min prior to the conclusion of all events.

CLIENT AND ASSOCIATE CONDUCT

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- ✓ The Client is responsible for the behaviour of their guests, suppliers, and any associated parties.
- ✓ The Client is liable for the cost of any damage to property or items at the Venue by anyone associated with their function. Costs for damages will be deducted from the bond or charged to the Client.
- ✓ The Client must ensure that children present at the function are always supervised by parents or guardians.
- ✓ Venue Management is not responsible for vehicles or valuables left in vehicles during the function.
- For your guests, yours and Venue's safety Venue management mandates the presence of at least one professional security guard at client's expense.

