

AGENDA
MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
REORGANIZATION MEETING
WEDNESDAY, MAY 7, 2025 **5:30 PM**

- I. ROLL CALL**
- II. MINUTES AND ATTACHMENTS OF THE REGULAR PARK BOARD MEETING OF APRIL 23, 2025**pages 1-4
- III. COMMITTEE REPORTS**.....page 5
- IV. OLD BUSINESS**
 - 1. Resolution 25-13 recognizing and thanking Jenna DeYong for her service to the Granite City Park District.....page 6
 - 2. Resolution 25-14 declaring the results of an election for one (1) Park Commissioner (Don Harris) for a six (6) year term, held on April 1, 2025 in the Granite City Park District, Madison County.....page 7
 - 3. Resolution 25-15 declaring the results of an election for one (1) Park Commissioner (Chris Mitchell) for a six (6) year term, held on April 1, 2025 in the Granite City Park District, Madison County.....page 8
- V. REORGANIZATION MEETING OF MAY 7, 2025**
 - A. Seating and Oath of newly elected Park District Commissioners**
 - 1. Don Harris.....page 9
 - 2. Chris Mitchell.....page 10
 - B. Roll Call to include newly seated commissioners**
 - C. Formation of New Board**
 - 1. Election of Officers
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 - 2. Appointment of Director of Parks and Recreation
 - 3. Appointment of Granite City Park District Attorney
 - 4. Appointment of Committee Chairs

VI. COMMUNICATIONS

A. Request to address the Board

None

B. Request for Use of Facilities

1. Request from American Legion Post 307 to hold a Memorial Day service at Memorial Park on Monday, May 26th at 11:00 AM.....page 11
2. Request from Felicia Gilbert – State Farm to hold a walk-a-thon at Wilson Park on May 31st, from 8:00 AM until 12:00 PM.....page 12

C. Other Communications

None

VII. NEW BUSINESS

1. Resolution 25-16 authorizing the hiring of Hughes & Associates for accounting services.....pages 13-19
2. Resolution 25-17 approving payment to All Weather Courts Recreational Surfacing.....pages 20-23
3. Resolution 25-18 approving contract to repair and resurface the Multi-Purpose Court and Benton Street Parking Area from the Basketball Facility to the entrance of the Park District Main Office.....pages 24-27

VIII. DIRECTOR'S REPORT

IF PROSPECTIVE ATTENDEES REQUIRE AN INTERPRETER OR OTHER ACCESS ACCOMMODATION NEEDS, PLEASE CONTACT THE GRANITE CITY PARK DISTRICT OFFICE AT 618-877-3059 NO LATER THAN 72 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING TO ARRANGE ACCOMODATIONS.

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, APRIL 23, 2025 5:30 PM**

I. ROLL CALL

President Jones called the meeting to order at 5:30 PM. Commissioners answering Roll Call were Don Harris, Jenna DeYong, Craig Sykes, Linda Ames, and Matt Jones. Employees in attendance were Director of Parks and Recreation Justin Brinkmeyer, Maintenance Supervisor Bradley Boone, Recreational Programming and Communications Coordinator Megan Dittman, Facilities Manager Joey Hall, Gardens and Memorials Supervisor Freda Bolling, Recreational Programming and Security Coordinator R.P. Phelps, Golf Course Manager and Professional Steve Finn, Attorney Ryan Robertson, and Secretary Stephanie Koishor.

II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD OF APRIL 9, 2025 (Pages 788-791)

Motion to approve the Minutes and Attachments of the Regular Board Meeting of April 9, 2025, as presented, was made by Commissioner Don Harris, second by Commissioner Jenna DeYong. All Commissioners present voted, "aye." Motion carried.

III. COMMITTEE REPORTS (Page 792)

- A. Finance Committee (Jenna DeYong, Chairman)
None
- B. Engineering Committee (Don Harris, Chairman)
None
- C. Municipal Relations Committee (Craig Sykes, Chairman)
None
- D. Rules, Personnel Policies Committee (Linda Ames, Chairman)

IV. FINANCE REPORT (Pages 793-807)

Motion to approve the Finance Report, as presented, was made by Commissioner Craig Sykes, second by Commissioner Jenna DeYong. All Commissioners present voted, "aye." Motion carried.

V. TREASURER'S REPORT (Pages 808-826)

Motion to approve the Treasurer's Report, as presented, was made by Commissioner Don Harris, second by Commissioner Jenna DeYong. All Commissioners present voted, "aye." Motion carried.

VI. COMMUNICATIONS

A. Request to address the Board
None

B. Request for use of facilities
None

C. Other
None

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

1. Ordinance #532 declaring certain Park District personal property as surplus and authorizing sale or disposal (Page 827)

Motion to approve the Ordinance, as presented, was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. All Commissioners present voted, "aye." Motion carried.

IX. MAINTENANCE REPORT (Page 828)

X. GARDENS REPORT (Page 829)

XI. RECREATION REPORT (Page 830)

XII. FACILITIES REPORT (Page 831)

Pool Report (Page 832)

Ice Rink Report (Page 833)

Concessions Report (Page 834)

XIII. GOLF COURSE REPORT (Pages 835-836)

There will be a new 17U program for kids who have aged out of the 13U program. We are expecting a good turnout.

XIV. DIRECTOR'S REPORT

Tennis/Pickleball Courts

Our Maintenance Team recently painted all 15 of the light poles, which turned out to be a great improvement. The contractor is hoping to complete the fencing by the end of the week. The next phase of the project will be surfacing, which will take eleven to twelve work days to complete, weather permitting.

Worthen Park

They are continuing to complete drainage improvements throughout the park. Progress continues to be made on new structure that will house the restrooms, concession stand, press box, and pump room. It is now visible from Parkview Drive. The block walls for the building should be completed by early next week. The plumbing rough in for the building is complete and awaiting an inspection. The building will be on hold once the block walls are complete due to a delay in materials. During this delay, they are planning to start concrete flat work and continue with grading and the utility inspection.

Memorial Park

Yesterday morning, Bradley Boone met with Hydrodramatics to discuss some ongoing issues related to the fountain's operation. It was discovered that the entire vault contained an excessive amount of moisture. When the fountain failed to operate, the technician began looking at the fountain control panel, only to find that it had an excessive amount of mold growing inside.

We are waiting for direction from Hydrodramatics to determine what options are available to give us the best plan of action to proceed. The fountain will not operate until further notice.

Civic Rec

We are testing the software's components to ensure we are ready to begin rolling them out. We will offer registration in the office, i.e., summer recreation, pool rentals, passes, and swim lessons for whatever components we cannot properly test by early next week.

It is preferred that we launch all of the registrations above to eliminate having to input everything manually once the system goes live. We are trying to eliminate any potential problems before the launch.

JRB Meeting

Today I attended the Joint Review Board meeting at City Hall. The purpose of the meeting is for the City of Granite City to provide T.I.F. updates to all taxing bodies.

All taxing bodies received T.I.F. surplus/payment checks today. The Park District received a total of \$84,129.20.

Recommend to use some of these funds for parking upgrades along the road by the tennis courts.

City Wide Communication

Yesterday I, along with representatives from the Township, School District, Six Mile Regional Library District, and the City of Granite City met to discuss working together to disseminate our information jointly. This is in the early stages, but it is likely to be multifaceted in that it will have a booklet, YouTube channel, and podcast that we will all collaborate on to make our residents aware of the programs and services provided by each government entity.

The current communications will continue as well. The group will meet again in June.

Freda and her team have been working on a landscaping project in front of the building at Lincoln Place.

The bad part for the Ice Rink marquee is now obsolete. The company who came out to repair it has a fix/solution for the part and it will be covered under warranty.

All business concluded, Motion to adjourn the meeting was made by Commissioner Jenna DeYong, second by Commissioner Linda Ames. Meeting adjourned at 5:58 PM.

/srk

Committee Reports

A. Finance Committee	Jenna DeYong, Chairman
B. Engineering Committee	Don Harris, Chairman
C. Municipal Relations	Craig Sykes, Chairman
D. Rules, Personnel Policy	Linda Ames, Chairman

RESOLUTION 25-13

WHEREAS, Jenna DeYong has served as board member for the Granite City Park District, Madison County, Illinois for Six years; and

WHEREAS, during her tenure as Treasurer and member of the Board of Commissioners, **Jenna DeYong** has provided exemplary and important service to the Park District and its citizens; and

WHEREAS, she has been at all times, a loyal and, dedicated servant of the Park District; and

WHEREAS, her hard work and affection for the District have been appreciated and will be missed by the Granite City Park District; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

Jenna DeYong is hereby commended for outstanding service to the Granite City Park District and for her personal devotion and dedication to serving the District and its citizens.

BE IT FURTHER RESOLVED, that the Commissioners of the Granite City Park District do hereby express appreciation of the District and of the residents of the District for the time devoted to the service of the District by said **Jenna DeYong**.

BE IT FURTHER RESOLVED, that the Commissioners of the Granite City Park District, by this Resolution, do hereby memorialize their recognition of the value and merit of the past service of **Jenna DeYong**, and do hereby indicate and enter their official commendation of the said **Jenna DeYong** for her service to the Granite City Park District.

PASSED this 7th day of May, 2025.

APPROVED this 7th day of May, 2025.

PRESIDENT

ATTEST:

SECRETARY

RESOLUTION 25-14

A RESOLUTION DECLARING THE RESULTS OF AN ELECTION FOR ONE (1) PARK COMMISSIONER FOR A SIX (6) YEAR TERM, HELD ON APRIL 1, 2025, IN THE GRANITE CITY PARK DISTRICT, MADISON COUNTY, ILLINOIS

WHEREAS, a Regular Biennial Consolidated Election for the election of one (1) Park Commissioner, for a full six (6) year term, of the Granite City Park District, was held in the Granite City Park District on the 1st day of April, 2025; and

WHEREAS, the votes cast at said Regular Biennial Consolidated Election for one (1) Park Commissioner, for a full six (6) term, has been duly canvassed by the County Clerk of Madison County as required by law. The Park Commissioners and the Secretary of the Board of said District desire to proclaim the results thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE PARK COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT, MADISON COUNTY, ILLINOIS, that they do herewith declare the canvass of the votes cast in the Regular Biennial Consolidated Election for one (1) Park Commissioner, for a full six (6) year term of said Park District, held in said Park District in Madison County, Illinois, on Tuesday, April 1, 2025, to be completed and the results thereof are proclaimed to be:

FOR ONE (1) PARK COMMISSIONER, FOR A FULL SIX YEAR TERM

Don Harris	1,705 votes
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BE IT FURTHER RESOLVED that the Commissioners of the Granite City Park District, Madison County, Illinois, do hereby declare the following named person to have been duly elected as Park Commissioner of the Granite City Park District, for a full six (6) year term:

DON HARRIS

PASSED this 7th day of May, 2025.

APPROVED this 7th day of May, 2025.

President

ATTEST:

Secretary

RESOLUTION 25-15

A RESOLUTION DECLARING THE RESULTS OF AN ELECTION FOR ONE (1) PARK COMMISSIONER FOR A SIX (6) YEAR TERM, HELD ON APRIL 1, 2025 IN THE GRANITE CITY PARK DISTRICT, MADISON COUNTY, ILLINOIS

WHEREAS, a Regular Biennial Consolidated Election for the election of one (1) Park Commissioner, for a full six (6) year term, of the Granite City Park District, was held in the Granite City Park District on the 1st day of April, 2025; and

WHEREAS, the votes cast at said Regular Biennial Consolidated Election for one (1) Park Commissioner, for a full six (6) term, has been duly canvassed by the County Clerk of Madison County as required by law. The Park Commissioners and the Secretary of the Board of said District desire to proclaim the results thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE PARK COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT, MADISON COUNTY, ILLINOIS, that they do herewith declare the canvass of the votes cast in the Regular Biennial Consolidated Election for one (1) Park Commissioner, for a full six (6) year term of said Park District, held in said Park District in Madison County, Illinois, on Tuesday, April 1, 2025, to be completed and the results thereof are proclaimed to be:

FOR ONE (1) PARK COMMISSIONER, FOR A FULL SIX YEAR TERM

Chris Mitchell 1,423 votes

BE IT FURTHER RESOLVED that the Commissioners of the Granite City Park District, Madison County, Illinois, do hereby declare the following named person to have been duly elected as Park Commissioner of the Granite City Park District, for a full six (6) year term:

CHRIS MITCHELL

PASSED this 7th day of May, 2025.

APPROVED this 7th day of May, 2025.

President

ATTEST:

Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF MADISON)

OATH OF OFFICE

I, DON HARRIS, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Illinois, and I will faithfully discharge the duties of the office of the Park District Commissioner of the Granite City Park District according to the best of my ability.

DON HARRIS

SUBSCRIBED AND SWORN to before me, as Secretary of the Granite City Park District, this
7th day of May, 2025.

SECRETARY

STATE OF ILLINOIS)
) SS
COUNTY OF MADISON)

OATH OF OFFICE

I, CHRIS MITCHELL, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Illinois, and I will faithfully discharge the duties of the office of the Park District Commissioner of the Granite City Park District according to the best of my ability.

CHRIS MITCHELL

SUBSCRIBED AND SWORN to before me, as Secretary of the Granite City Park District, this 7th day of May, 2025.

SECRETARY

April 29, 2025

Mr. Justin Brinkmeyer,

We are planning to have a Memorial Day Service on May 26, 2025 at Veterans Memorial Park beginning at 11:00AM. You are cordially invited to attend.

We are asking for your support to help make this event successful. In the past you have ensured that the park is cleaned up and grass has been cut. You have also provided the speaker's podium, sound system and chairs for the attendees to sit. We are asking that you again provide these services. We will again place wreaths as part of the service; therefore, we ask that the chairs be placed on one side of the park (nearest McDonald's).

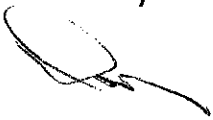
If you have questions or concerns please contact:

Don Scheyer

618-830-6128

Dscheyer47@gmail.com

Thank you for your support,



Don Scheyer

Commander

American Legion Post 307

Felicia Gilbert – State Farm
618-931-2020
Guardedbygilbert.com
Contact: Felicia Gilbert
felicia@guardedbygilbert.com



Miranda Palmer- Coordinator

Felicia Gilbert- Agent

2 May 2025

Dear Granite City Park District Board Members,

I hope this letter finds you well. My name is Miranda Palmer, and I am reaching out to request permission to hold a walk-a-thon at Wilson Park on May 31st, from 8:00 AM to 12:00 PM. This event aims to raise awareness and funds for mental health services provided by Chestnut Health Systems, a vital organization dedicated to improving mental health and wellness in our community.

The walk-a-thon will take place on the inner concrete trail of Wilson Park, allowing participants to enjoy the beautiful surroundings while engaging in a healthy activity that promotes mental well-being. By organizing this event, we hope to foster community involvement and support for mental health initiatives, which are more important now than ever.

We anticipate a diverse group of participants, including individuals and families from the Granite City & surrounding Madison County areas, and we are committed to ensuring that the event runs smoothly and safely. We will adhere to all necessary guidelines and regulations to maintain the park's integrity and ensure a positive experience for all attendees.

We kindly ask for your support and approval to use the park's facilities for this purpose. If you require any further information or have any questions regarding the event, please do not hesitate to reach out. We would be happy to meet with you to discuss this proposal in more detail.

Thank you for considering our request. We look forward to the opportunity to collaborate with the Granite City Park District and contribute positively to our community through this event.

Sincerely,

Miranda Palmer

Account Representative

Walk-A-Thon Director

RESOLUTION 25-16

**RESOLUTION AUTHORIZING THE HIRING OF
HUGHES & ASSOCIATES FOR ACCOUNTING SERVICES**

WHEREAS, the Granite City Park District wishes to retain the services of Hughes & Associates for accounting services relating to the annual audit of the Granite City Park District's books; and

WHEREAS, the Park District has previously used the services of Hughes & Associates for such accounting services, and has been satisfied with same; and

WHEREAS, Hughes & Associates has agreed to perform said services in accordance with the proposal attached hereto as Exhibit A; and

WHEREAS, Hughes & Associates has agreed to perform said services for a fee not to exceed \$12,215.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

1. The proposal of Hughes & Associates for the provision of accounting services for the performance of the Park District's annual audit attached hereto as Exhibit A is hereby approved, adopted, and ratified.

2. That the President and Secretary, as necessary, are authorized to execute the proposal for accounting services from Hughes & Associates attached hereto as Exhibit A, said services to be provided for a fee not to exceed \$12,215.00.

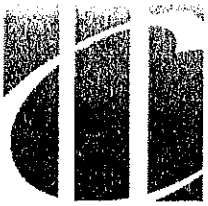
PASSED this 7th day of May 2025.

APPROVED this 7th day of May 2025.

President

ATTEST:

Secretary



April 21, 2025

Granite City Park District
Justin Brinkmeyer, Director
2900 Benton Street
Granite City, IL 62040

To the Board of Commissioners and Director:

The following represents our understanding of the services we will provide the Granite City Park District.

You have requested that we will audit the governmental activities, each major fund, and the aggregate remaining fund information of the Granite City Park District, as of April 30, 2025, and for the year then ended and the related notes, which collectively comprise Granite City Park District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Supplementary information other than RSI will accompany the Granite City Park District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.:

- Combining Schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- Budgetary Comparison Schedules
- Notes on Pension Plan Funding Progress
- Assessed Valuations, Tax Rates, Extensions and Collections

Auditor Responsibilities

We will conduct our audit in accordance with U.S. GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Granite City Park District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Granite City Park District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with the modified cash basis of accounting;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by the entity's auditor;

- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

We will assist in preparation of the financial statements and related notes in conformity with the modified cash basis of accounting. We will also prepare the annual financial report of Granite City Park District in the prescribed format required by the State of Illinois. Both the financial statements and the annual financial report of Granite City Park District will be prepared based on information provided by you. Management is responsible for the basic financial statements and all accompanying information as well as representations contained therein.

We will not assume management responsibilities on behalf of the Granite City Park District. However, we will provide advice and recommendations to assist management of the Granite City Park District in performing its responsibilities.

Granite City Park District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the nonattest previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the Granite City Park District's basic financial statements. Our report will be addressed to the governing body of the Granite City Park District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Joseph Hughes is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Hughes, Cameron & Company's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for our services is based on the actual time spent at our standard hourly rate plus other out-of-pocket expenses. We estimate that our fee for this audit will not exceed \$13,285. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Whenever possible, we will attempt to use Granite City Park District's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Board of Commissioners the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;

- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Hughes, Cameron & Company, LLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to outside parties pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Hughes, Cameron & Company, LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Sincerely,

Hughes, Cameron & Company, LLC

Hughes, Cameron & Company, LLC

Response:

This letter correctly sets forth the understanding of the Granite City Park District.

Governance Signature: _____

Title: _____

Date: _____

RESOLUTION 25-17

TO PAY ALL WEATHER COURTS RECREATIONAL SURFACING

WHEREAS, the Granite City Park District entered into an agreement with All Weather Courts Recreational for the demolition and redevelopment of Pickleball and Tennis Courts located in Wilson Park; and

WHEREAS, All Weather Courts Recreational Surfacing will provide the necessary products and services to complete the tear out and redevelopment of Pickleball and Tennis Courts; and

WHEREAS, the terms of the contract (attached as Exhibit A) provide for the Payment One of \$210,000 of the total contract price upon 90% completion of the project for the Pickleball and Tennis Court Project; and

WHEREAS, the contract (attached as Exhibit A) for the complete Pickleball and Tennis Court Project; and

WHEREAS, All Weather Courts Recreational Surfacing has requested the second project payment of \$210,000 of the project cost as agreed upon terms in the contract attached hereto as Exhibit A, to the Granite City Park District; and

WHEREAS, payment of such invoice is in the best interest of the citizens of the Granite City Park District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

1. That All Weather Courts Recreational Surfacing should be paid \$210,000 from the Series 2024 General Obligation Bond Fund for Payment Two of the project.

PASSED this 7th day of May 2025.

APPROVED this 7th day of May 2025.

PRESIDENT

ATTEST:

Secretary

All Weather Courts, Inc.

P.O. Box 276
10188 Rte 36 E.
Dawson, IL 62520

Invoice**Invoice #:** GCPD-INV3**Invoice Date:** 4/30/2025**Due Date:** 5/15/2025**Project:****P.O. Number:** contract pay 2**Bill To:**

Granite City Park District
C/O Justin Brinkmeyer
2800 Benton Street
Granite City, IL 62040

Date	Description	Amount
4/30/2025	Fence completed 90%, All products for completion in warehouse, Acrylics for surface, cracks treatment for cut joints, posts, nets, straps and ball wall.	210,000.00
Total		\$210,000.00
Payments/Credits		\$0.00
Balance Due		\$210,000.00



OVER 60 YEARS of QUALITY SERVICE
PO Box 276, 10188 Route 36 e.,
Dawson, IL 62520-0276
P 217-364-4433 | www.AllWeatherCourts.com
info@Allweathercourts.com

Date: January 31, 2025

Grantie City Park District

2900 Benton Street

Granite City, Illinois 62040

Contact: Justin Brinkmeyer 618-877-3059 jbrinkmeyer@granitecityparkdistrict.com

Project Location: Wilson Park Tennis and Pickleball Rebuild

We hereby submit specifications and estimates for the reconstruction of the existing tennis and pickleball facility, as under:

1. Remove the existing fencing enclosure.
2. Excavate existing tennis and pickleball courts.
3. Supply and install 8" of aggregate in excavated area.
4. Supply and install 3" hot mix asphalt tying to existing pathway.
5. Back fill new asphalt using harvested materials.
6. Seed and straw. No watering included no guarantee on growth.
7. Lay-out four tennis and six pickleball courts.
8. Supply and install sleeves for tennis and pickleball.
9. Supply and install approximately 680 lf of 10' tall black vinyl chain link fence, with Four- 4' wide X 6' tall manually operated sigle seeing gates.
10. Supply and install approximately 640 lf of 6' tall black vinyl coated chain link fence, With Eight-4' wide x 6' tall manually operated seeing gates.
11. Supply and install three-4' wide x 2' tall leaf gates with 8" transoms.
12. Saw cut 980 LF of asphalt.
13. Supply and install 980 lf of Riteway Crack Treatment per manufacturer's specifications.
14. Apply two coats of SportMaster Acrylic Resurfacer.
15. Apply two coats of Sportmaster Acrylic Color in owners' choice of standard colors, two tone on tennis and three-tone on pickleball.
16. Lay-out and strip four tennis courts per USTA specifications.
17. Lay-out and Stripe six pickleball courts per USPBA specifications.
18. Supply and install six sets of Douglas Black Premiere Round Pickleball Posts and six PN-30 nets.
19. Supply and install four sets of Douglas black DTP-37 posts with six TN-45 nets.
20. Supply and install 8' x 16' Bacco Backboard Economy Flat.



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SportMaster and Equalis # COG-21388 asphalt and fence market Price.

PLEASE NOTE: Fence & asphalt market pricing. Fence material 3" O.D. gate and terminal posts. 2 1/4" O.D. line posts, 1 5/8" O.D. top rail, brace bottom tension wire, truss rods and 1 1/4" x 8-gauge fuse bonded black vinyl chain link fence fabric. Owner to supply un-interrupted water source within 300ft of project with hose bib. No landscaping or mowing during surfacing. If cost includes digging, no coverage for unforeseen obstacles under asphalt. New Construction: Asphalt 15 days, concrete to cure a minimum of 30 days before surface. Expansion Joints: Acrylic products will not permanently adhered to area of expansion joints no warranty to from center of joint to 1 inch on each side. Prevailing wage figured within. Bond included in price. No PLA. Wage and IDOL certification will be provided with invoice.

We hereby propose labor and material completed in accordance with the above specifications, for the price of: \$691,620.00

All material is guaranteed as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only on written orders and will be an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature This proposal may be withdrawn by us if not accepted in 30 days. Richard F. Judge, President, or Angela K. Judge Secretary/Treasurer

With Payment Terms as Follows: \$325,000 upon completion of asphalt, \$210,000 upon completion of fence, and \$156,620 upon completion.

Accounts over 30 days past due will be charged 1.5% finance rate of 18% and costs incurred to collect past due amounts, including court costs, attorney fees, and collections fees will be added to account.

Acceptance of Proposal must be accepted within 30 days-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Authorized Signature

Date 2/3/2025

Customer's Equalis Number: E

File Name: GraniteCityWilsonPark_2025

RESOLUTION 25-18

**RESOLUTION APPROVING CONTRACT TO REPAIR AND
RESURFACE THE MULTI PURPOSE COURT AND
BENTON STREET PARKING AREA FROM THE
BASKETBALL FACILITY TO THE ENTRANCE OF THE
PARK DISTRICT MAIN OFFICE**

WHEREAS, the Granite City Park District is the owner of a Multi-Purpose Court ("Basketball Facility") in Wilson Park in Granite City, Illinois; and

WEREAS, due to the age and condition of the Basketball Facility and parking area, require repairs and resurfacing; and

WHEREAS, the Park District is interested in repairing and resurfacing the Basketball Facility and parking area from the Basketball Court to the Park District Main Office entrance; and

WHEREAS, All Weather Courts has submitted a Proposal for \$68,353.00 outlining the specifications and estimates for repair and resurfacing of the existing Basketball Facility and parking area, in the form attached hereto as Exhibit A; and

WHEREAS, All Weather Courts and the Granite City Park District are members of the joint purchasing program "Equalis" and the proposal meets all necessary State of Illinois bidding requirements; and

WHEREAS, Equalis is a cooperative purchasing organization that provides contracts competitively solicited by public agencies for a wide array of products and services; and

WHEREAS, it is in the best interest of the citizens of the Granite City Park District that the Park District accept the Proposal with All Weather Courts for the repairs of the Basketball Facility and parking area; and

WHEREAS, the Board of Commissioners wishes to authorize execution of said Proposal for and on behalf of the Park District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

1. That the Proposal between the Granite City Park District and All Weather Courts in substantially the form attached hereto as Exhibit A, is hereby approved.
2. The Director of Parks is authorized to execute said Proposal for and on behalf of the Granite City Park District.

PASSED this 7th day of May, 2025.

APPROVED this 7th day of May, 2025.

President

Secretary



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PROPOSAL
Date: May 5, 2025
Granite City Park District 2900 Benton Street Granite City, Illinois 62040
Contact: Justin Brinkmeyer 618-877-3059 jbrinkmeyer@graniteparkdistrict.com
Project Location: Wilson Park Basketball Court
We hereby submit specifications and estimates for basketball repair and surfacing and new rock to parking area, as under: BASKETBALL <ol style="list-style-type: none"> 1. Wash surface. 2. Fill and prep cracks. 3. Apply Riteway crack repair system per manufacturers specs. 4. Apply two coats of SportMaster of Acrylic Resurfacer. 5. Apply two coats of SportMaster Acrylic Color. (Green play, blue lanes) 6. Lay-out and stripe full court basketball lines sanded SportMaster white line paint PARKING-Market Pricing <ol style="list-style-type: none"> 1. Remove and replace Southeastern line 1125' x +/-8' by removing existing material, placing new rock. 2. Grading and rolling of remaining parking area of existing rock 1225' x +/-17'. Equalis # COG-2138B
PLEASE NOTE: Owner to supply un-interrupted water source within 300ft of project with hose bib. No landscaping or mowing during surfacing. We must be able to drive to edge of court. Ground must not be soft. No seeding or repair if we do not have to hard surface access at the gate. No bonds or additional fees within costs. If cost includes digging, no coverage for unforeseen obstacles. All Weather Courts, Inc labor forces only for surfacing. Prevailing wage figured within. All Weather Courts, Inc labor force only. No PLA. Wage and IDOL certification will be provided with invoice.
We hereby propose labor and material complete in accordance with the above specifications, for the price of: \$68,353.00
All material is guaranteed as specified. All work is too completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only on written orders and will be an extra charge over and above this estimate. All



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agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature This proposal may be withdrawn by us if not accepted in **10 days**. Richard F. Judge, President, or Angela K.

Judge Secretary/Treasurer

Angela Judge

With Payment Terms as Follows: upon completion.

Accounts over 30 days past due will be charged 1.5% finance rate of 18% and costs incurred to collect past due amounts, including court costs, attorney fees, and collections fees will be added to account.

Acceptance of Proposal must be accepted within 30 days-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. **Authorized Signature & Title**

_____ **Date** _____

File Name: Basketball-Parking-P-2025

NOTES, PICTURES, AND DIAGRAMS:

