

GRANITE CITY PARK DISTRICT MINUTES

April 13, 2022

AGENDA

ITEM:

I. Roll Call

Commissioner Don Harris called the meeting to order at 7:00 p.m. Commissioners answering roll call were Jenna Deyong, Craig Sykes, Linda Ames, Matt Jones, and Don Harris.. Also in attendance were Director of Parks and Recreation Justin Brinkmeyer, Attorney Ryan Robertson, and Secretary Nicole Harris.

II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF March 23, 2022 (page 734-736)

Motion to approve the minutes, as presented was made by Commissioner Craig Sykes, second by Commissioner Matt Jones. All Commissioners present voted "aye". Motion carried.

III. Committee Reports. (page 737)

A. Finance Committee-Commissioner Jenna Deyong, Chairman.

No Report

B. Engineering Committee- Commissioner Matt Jones, Chairman.

No Report

C. Municipal Relations Committee-Commissioner Craig Sykes, Chairman.

No Report

D. Rules, Personnel Policies Committee-Commissioner Linda Ames, Chairman.

No Report

IV. COMMUNICATIONS

A. Request for use of facilities
NONE

B. Other Communications

1. Resignation letter from Recreation Supervisor Andy Bohanon.

V. Old Business
None

VI. NEW BUSINESS

1. Discussion and possible action regarding the Recreation Supervisor position (to be provided).

Motion to approve, as presented, was made by Commissioner Jenna Deyong, second by Commissioner Craig Sykes. Roll Call. All Commissioners present voted "aye." Motion Carried.

2. Discussion and possible action regarding the Gardens and Memorials Supervisor position (to be provided).

Motion to approve, as presented, was made by Commissioner Linda Ames, second by Commissioner Matt Jones. Roll Call. All Commissioners present voted "aye." Motion Carried.

3. Resolution declaring it necessary and convenient for the Granite City Park District to grant temporary construction easement to the Village of Pontoon Beach.

Motion to approve resolution, as presented, was made by Commissioner Matt Jones, second by Commissioner Jenna Deyong. Roll Call. All Commissioners present voted "aye." Motion Carried.

VII. DIRECTOR'S REPORT.

Memorial Park Fountain

The fountain project is projected to be completed by this month, weather permitting. All of the lighting and water disbursement devices have finally been installed after many delays in shipping. Bazan is scheduled to start sandblasting and painting next week, weather permitting.

Pool Repair

Capri Pools performed isolated line testing last week. It appears that all of our lines are good at holding pressure. Our leak is believed to be located in the surge pit where water is moved in and out of the pool. We are awaiting pricing for the needed repairs. This type of repair will be less costly than an underground line.

Legacy

The resident near hole six has had several spirited phone conversations with me regarding his property being hit repeatedly with golf balls. We have moved the tee boxes to a point where we can't move them without creating problems for other residents.

Baseball Parade

Please let us know if you plan to ride in the parade on Saturday, May 14. The parade begins at noon.

Baseball/Softball

Registration you youth baseball and softball is open through April 29th. There are still openings in all divisions for players and coaches.

Summer Rec. Facilitator Needed

We are still looking for an individual to lead the Summer Recreation program.

Easter Egg Hunt

Saturday, April 16 @ 9:30 a.m.

Ages: Preschool-Kindergarten, 1st-2nd, 3rd-4th

Easter Sunrise Service

Sunday, April 17th @ 6:30 a.m.

Pre-School Graduation

May 18, 2022

MEMO

DATE: April 13, 2022
TO: Board of Commissioners
FROM: Justin Brinkmeyer
RE: Hiring

I am recommending the Board consider hiring Freda Bolling as the Gardens and Memorials Supervisor. Freda is already a resident of the Park District. She has a degree in horticulture and has worked as a supervisor/crew leader in the landscape/groundskeeping industry since 2002. This salaried position will be paid \$44,000 per year. Freda is excited about the possible opportunity to bring her talent and expertise to the Park District.

Due to the recent resignation of our Recreation Supervisor, I have been challenged to look at our current operation and see where improvements in efficiency levels can be implemented to better function.

I propose that the Board consider allowing the Recreation Supervisor position to be broken into two roles: Recreational Programming and Security Coordinator RP Phelps and Recreational Programming and Communications Coordinator Megan Dittman. Both positions will be funded under the current Recreation Supervisor budget.

The positions in this department will have some cross-over responsibilities between the two people, which will be extremely helpful. In addition, both positions will have specific responsibilities. i.e.) security and communications/marketing. This structure allows us to take two current, loyal employees with knowledge of our operation and enable them to help us move things forward with some new programming and recreational opportunities.

It is important to note that neither of these roles will have health insurance, which saves the Park District money. Recreational Programming and Security Coordinator RP Phelps will work close to 40 hours weekly, focusing on existing security duties while taking on additional responsibilities with program organization and oversight. Recreational Programming and Communications Coordinator Megan Dittman will work 12-20 hours weekly, focusing on program needs as well as the generation and maintenance of the Park District's media sources. Both individuals would also work collectively on special events throughout the year. I am proposing that both individuals be paid \$18 per hour with this change.

All business concluded. Motion to adjourn was made by Commissioner Craig Sykes, second by Commissioner Linda Ames. Meeting adjourned at 7:47 p.m.

If prospective attendees require an interpreter or other access accommodation needs, please contact the Granite City Park District Office at 618-877-3059 no later than 72 hours prior to the commencement of the meeting to arrange accommodations.

/ndh