

AGENDA
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, FEBRUARY 9, 2022 **7:00 PM**

- I. **ROLL CALL**
- II. **MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF JANUARY 26, 2022**.....pages 615-620
- III. **COMMITTEE REPORTS**page 621
- IV. **COMMUNICATIONS**
 - A. **Request for the use of facilities**
 - 1. Request from Granite City Lutheran Churches to use the Wilson Park Ice Rink for Easter Sunrise Service on April 17, 2022.....page 622
 - 2. Request from Sister to Sister Outreach Ministries to host a Juneteenth event on June 18, 2022, from 8:00 AM until 6:00 PM at Tri-City Park.....page 623
 - B. **Other Communications**
None
- V. **OLD BUSINESS**
None
- VI. **NEW BUSINESS**
 - 1. Discussion and possible action regarding the lease of Civic Park.....page 624-627
 - 2. Resolution authorizing the Granite City Park District to apply for the Madison County Sustainability Environmental Grant.....page 628
 - 3. Resolution authorizing the Granite City Park District to apply for Park Commission Funds.....page 629
 - 4. Resolution to award the bid to Utilitra for security cameras and service.....page 630
- VII. **DIRECTOR'S REPORT**

IF PROSPECTIVE ATTENDEES REQUIRE AN INTERPRETER OR OTHER ACCESS ACCOMMODATION NEEDS, PLEASE CONTACT THE GRANITE CITY PARK DISTRICT OFFICE AT 618-877-3059 NO LATER THAN 72 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING TO ARRANGE ACCOMODATIONS.

GRANITE CITY PARK DISTRICT MINUTES

January 26, 2022

AGENDA

ITEM:

I. Roll Call

Commissioner Don Harris called the meeting to order at 7:00 p.m. Commissioners answering roll call were Jenna Deyong, Craig Sykes, Linda Ames, Matt Jones, and Don Harris. Also in attendance were Director of Parks and Recreation Justin Brinkmeyer, Maintenance Supervisor Brad Boone, Recreation Supervisor Andy Bohanon, Golf Course Manager Brian Stich, Attorney Ryan Robertson, and Secretary Nicole Harris.

II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF December 15, 2021 (page 562-566)

Motion to approve the minutes, as presented was made by Commissioner Craig Sykes, second by Commissioner Jenna Deyong. All Commissioners present voted "aye". Motion carried.

III. MINUTES AND ATTACHMENTS OF THE SPECIAL BOARD MEETING OF DECEMBER 27, 2021 (pages 567-568).

Motion to approve the minutes, as presented was made by Commissioner Matt Jones, second by Commissioner Linda Ames. All Commissioners present voted "aye". Motion carried.

IV. Committee Reports. (page 569)

A. Finance Committee-Commissioner Jenna Deyong, Chairman.

No Report

B. Engineering Committee- Commissioner Matt Jones, Chairman.

No report

C. Municipal Relations Committee-Commissioner Craig Sykes, Chairman.

No Report

D. Rules, Personnel Policies Committee-Commissioner Linda Ames, Chairman.

No Report

V. FINANCE REPORT (pages 570-580)

Motion to approve the Finance Report, as presented, was made by Commissioner Craig Sykes, second by Commissioner Matt Jones. All Commissioners present voted "aye". Motion carried.

VI. TREASURER'S REPORTS (pages 581-599)

Motion to approve the Treasurer's Report, as presented was made by Commissioner Jenna Deyong, second by Commissioner Craig Sykes. All Commissioners present voted "aye". Motion carried.

VII. COMMUNICATIONS

A. Request for use of facilities

1. Request from Granite City Community Band to use Lincoln Place for Sunday Rehearsals (page 600)

Motion to approve, as presented, was made by Commissioner Craig Sykes, second by Commissioner Jenna Deyong. All Commissioners present voted "aye". Motion carried.

2. Request from Friends of the Library to use the Wilson Park Ice Rink Tuesday, May 31 through Saturday June 4, 2022 for a Book Sale (page 601)

Motion to approve, as presented, was made by Commissioner Linda Ames, second by Commissioner Matt Jones. All Commissioners present voted "aye". Motion carried.

3. Request from Chelsea Scaturro and Kari Shipley to use Civic Park on Saturday, February 26, 2022 from 2:00 PM until 5:00 PM for a city sponsored event (pages 602)

Motion to approve, as presented, was made by Commissioner Jenna Deyong, second by Commissioner Matt Jones. All Commissioners present voted "aye". Motion carried.

B. Other Communications

None

VIII. Old Business

None

IX. NEW BUSINESS

1. Resolution authorizing the Park Board to authorize payment to Capri Pools and Aquatics

for labor and material associated with the Memorial Park Fountain project (page 603-604).

Motion to approve, as presented, was made by Commissioner Matt Jones, second by Commissioner Linda Ames. All Commissioners present voted "aye." Motion Carried.

2. Resolution declaring it necessary and convenient for the Granite City Park District to grant a temporary construction easement to the City of Granite City (page 605-608).

Motion to approve, as presented, was made by Commissioner Craig Sykes, second by Commissioner Jenna Deyong. All Commissioners present voted "aye." Motion Carried.

3. Discussion and possible action regarding the Lease of Civic Park to the City of Granite City

HELD for CLOSED SESSION

- X. MAINTENANCE REPORT (Page 609)
Duly Noted
- XI. RECREATION REPORT (page 610)
Duly Noted
- XII. POOL REPORT (page 611)
Duly Noted
- XIII. ICE RINK REPORT (page 612)
Duly Noted
- XIV. CONCESSION REPORT (page 613)
Duly Noted
- XV. GOLF COURSE REPORT (page 614)
Duly Noted
- XVI. DIRECTOR'S REPORT.

Camera Project

The camera project RFPs are due on Thursday, February 3rd. So far, only one vendor has picked up the target areas in Wilson Park alternate prices for Stearns Park, Worthen Park (dog park and concession area), and Legacy Golf Course (parking lot and exterior of buildings). I hope that we can add some of the alternate locations if they can use some of the existing electrical boxes on the poles. The contractor cannot determine that will be possible until they can enter the boxes.

Disc Golf

The St. Louis Disc Golf Association has provided a tentative drawing of our 18-hole course in Wilson Park. Over the next few weeks, they want to schedule a walk-through to determine if any hole locations should be modified.

PEP Grant

Our 2022 PEP grant submission date is fast approaching. As previously discussed by the Board, our focus for 2022 will be the garden area in Wilson Park. The former dolphin pond will be converted into a newer water feature. Additionally, we are hoping to enhance our sprinkler system to include garden areas. Currently, the system only covers the flagpole area. This would allow staff to do more work since they won't spend so much time watering and moving hoses all over the garden. I'm hopeful we will still have funds to modify and enhance the area across from the gazebo.

Environmental Grant

Madison County is offering an Environmental grant for a maximum of \$15,000. The Grant requires a twenty percent match. I am applying for this grant to continue the never-ending rip-rap project at Legacy.

Carnival Update

On Thursday, January 20th, Maintenance Supervisor Bradley Boone and I met with Terry Swear of Swear Amusements to discuss the potential move of the 2022 Patriots in the Park carnival due to the change of the fireworks launch area. We are hopeful the carnival will proceed if we can get approval from the City to close 29th Street and place the carnival in the street. The carnival will occupy the whole street and approximately 15' along the park side for the length of 29th Street.

SIPRA

On Friday, February 4th, the Granite City Park District will host the Southern Illinois Parks and Recreation Association (SIPRA) monthly meeting at Legacy Golf Course. You are all welcome to attend the meeting at 10:30 AM and stay for lunch.

President Don Harris made a motion to go into executive/closed session at 7:16 p.m. to discuss Civic Park, motion to go into executive session by Commissioner Don Harris, second by Commissioner Linda Ames.

Motion to return to Open Session was made by Commissioner Don Harris, second by Matt Jones. All Commissioners present voted "aye". Motion carried. Return to Open Session at 8:39 p.m.

All business concluded. Motion to adjourn was made by Commissioner Craig Sykes, second by Commissioner Jenna Deyong. Meeting adjourned at 7:42 p.m.

If prospective attendees require an interpreter or other access accommodation needs, please contact the Granite City Park District Office at 618-877-3059 no later than 72 hours prior to the commencement of the meeting to arrange accommodations.

/ndh

Illinois Open Meetings Act
Closed Meeting Certification
(5 ILCS 120/2c)

1. Name of Unit of Government: GRANITE CITY PARK DISTRICT

2. Date and Time of Closed Meeting or Closed portion of a meeting:

1/26/2022
DATE

7:16 p.m.
TIME

3. Names of all members of the public body present during the Closed Meeting or closed portion of the meeting:

Jenna Deyong, Craig Sykes, Linda Ames, Matt Jones,

Don Harris Others in Attendance: Justin Brinkmeyer,
Ryan Robertson, Nicole Harris

4. Each specific exception cited for closing the meeting (5 ILCS 120/2c):

A. lease agreement of Civic Park

B. _____

C. _____

5. For each of the exceptions cited, provide a general description of the subject matter discussed during the closed meeting or portion of a closed meeting:


A. details of lease agreement

B. _____

C. _____

CERTIFICATION:

I CERTIFY THAT I UNDERSTAND SECTION 2 OF THE ILLINOIS OPEN MEETINGS ACT AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF NO OTHER TOPIC WAS DISCUSSED DURING THE CLOSED MEETING, OR CLOSED PORTION OF THE MEETING IN VIOLATION OF THE ILLINOIS OPEN MEETINGS ACT.



Signature of Presiding Officer / Board President

Nicole Harris

Secretary

Committee Reports

- | | |
|----------------------------|------------------------|
| A. Finance Committee | Jenna DeYong, Chairman |
| B. Engineering Committee | Matt Jones, Chairman |
| C. Municipal Relations | Craig Sykes, Chairman |
| D. Rules, Personnel Policy | Linda Ames, Chairman |

Dear Sir,

Please consider this letter as our official request to use the skating pavilion for our annual Easter Sunrise Service, sponsored by the three Lutheran Churches of Granite City.

Date to be April 17, 2022.

Service to start at 6:30 a.m.

As has been done in the past, we would request that the chairs and platform be set-up by the park personnel.

We will place crosses on or before Friday, April 15.

We would also request as has been in the past, that the facility would supply coffee after the service.

We believe that all suggested safety concerns for the event can easily be met, such as masks and distancing.

We can also be available to help with any sanitizing that may need to be performed after the event.

As unfortunate as it is, we understand that as happened in 2020, the event may need to be cancelled due to state, county, city, park administration, or our church leader's concerns/restrictions from the Covid-19 virus.

Please use the contact information supplied as needed.

Thank you in advance for consideration.

Phil Lamm

A handwritten signature in black ink, appearing to read 'P. Lamm', with a long, sweeping flourish extending to the right.

Hope Lutheran Church

Sponsor Church for 2022:
St John Lutheran Church.
Granite City, Ill. 62040

Contact Person:
Phil Lamm
1434 St Thomas
Granite City, Ill. 62040
931-5925

Sister to Sister OutReach Ministries
February 1st 2022

Sister to Sister, Outreach Ministries would like to host an Juneteenth event on June 18th 2022 @ the Tri City Park. Set up time 8a-10a, event starts at 10a-5p, clean up from 5p-6p.

This would be a community-based event with food and craft vendors, live entertainment, and informational booths on health awareness.

Sister to Sister, have insurance and 501c3, which we will provide upon request.

During this event, we will follow covid guidelines.

President Doris Harrell

1122 Reynolds St

Madison Il 62060

618-799-1033

Damittra Eveans

2439 State Street

Granite City Il 62040

618-823-0304

LEASE AGREEMENT

This Agreement is made as of the _____ day of _____, 2022, between the City of Granite City ("City" or "Grantee") 2000 Edison, Granite City, Illinois, an Illinois Municipal Corporation, and the Granite City Park District ("Park District" or "Grantor"), 2900 Benton, Granite City, Illinois 62040:

WHEREAS, the Park District is in title to certain real property in the City of Granite City, County of Madison and State of Illinois, commonly known as Civic Park, located between the streets of Niedringhaus Avenue, Delmar Avenue and 20th Street (the "Property") and further described as follows:

Said tract of land contains 0.6156 acres, more or less, situated between the streets of Delmar Avenue, Niedringhaus Avenue and 20th Street, in Granite City, Illinois, recognized by the Park District as Civic Park.

WHEREAS, the City is proposing to Lease Civic Park in downtown Granite City as part of a downtown revitalization vision which would utilize Civic Park as part of the revitalization, using it for such things as, but not limited to, farmer's markets, parades, food trucks, and music concerts; and

WHEREAS, any park district owning and holding any real estate is authorized to sell or lease that property to a unit of Illinois State or local government for public use; and

WHEREAS, the Grantee must covenant to hold and maintain the Property solely for public park or recreational purposes; and

WHEREAS, the conveyance must provide that ownership of the Property automatically reverts to the Grantor if the Grantee knowingly violates the required covenant by allowing all or any part of the Property to be used for purposes other than park or recreational purposes; and

WHEREAS, the Grantor requires that there be no alternations to the Property, and it is to remain in the same condition in which it is found at the execution of this Agreement; and

WHEREAS, the Grantor requires that no alcoholic beverages be sold within the confines of the Property; and

WHEREAS, the Grantor requires the Grantee indemnify the Park District from any and all liability associated with the use of the Property for the term of this Agreement; and

WHEREAS, the Grantor requires the Grantee be responsible for all maintenance and upkeep, including but not limited to, on a weekly basis, edging and weed clearing along all sidewalks and around all trees; removal of weeds in all non-mowable areas, i.e, plant beds and around flag poles; and, keeping all park benches and lighting in proper working condition (the Park District will continue to ensure all Memorial Benches are kept in proper condition). The City

will monitor trees for signs of stress or disease and notify park district of any issues, any required removal will be at the expense of the City.

WHEREAS, the City, in recognition of the above contingencies, has agreed to enter into this Lease Agreement;

NOW THEREFORE, in consideration for the mutual undertakings of the parties pursuant to this Contract, the parties agree as follows:

1. **TERM OF LEASE PURCHASE** - The primary term of the Lease shall be for three years and three months, beginning on February 15, 2022 and ending on April 31, 2025, if all terms and conditions contained herein are faithfully and timely adhered to by Grantee. At the end of the primary lease term, if the Parties find the relationship to be beneficial for the City residents, the City and the Park District may discuss an extension. The primary lease term is contingent upon receipt, by the Grantor, of the payment described in Paragraph 2 below.

2. **RENTAL** – The City agrees to pay to the Park District as rent for the premises for the three year four month term the sum of **One Dollar as well as good and other valuable consideration**, which rental shall be paid within thirty (30) days of the execution of this Agreement

3. **PURPOSE** - The leased Property shall be used for public park or recreational purposes, subject to the provisions of Paragraph 12 hereof. No use or possession shall be exercised until the rent provided for under Paragraph 2 has been paid.

4. **ALTERATIONS AND IMPROVEMENTS** – Under no circumstances is the Grantee to alter or improve the Property in any manner during the term of the Lease. Any improvements contemplated to the property of a permanent or even temporary nature during the lease term must receive the Park District Board's prior approval. These restrictions do not include the planting of flowers and ornamental plants in the designated planting beds.

5. **INSURANCE AND UTILITIES** –

- A. The City shall carry and keep in effect, at its sole expense, adequate fire and extended coverage insurance (replacement costs in an amount not less than \$100,000.00) on the improvements on the leased premises **and name the Park District as an additional insured.**
- B. The City shall deliver to the Park District upon the execution of this Lease, and shall keep current throughout this Lease and any extension thereof, two executed copies of a current public liability and property damage insurance policy, in an amount of coverage satisfactory to the Park District in its discretion, with premiums prepaid, insuring the Park District against any and all claims, cause of action or judgment for such injury to persons or property damage.
- C. The City shall pay, during the term of this Lease, all utility charges or assessments for the use of the leased Property, including but not limited to water and electrical fees.

6. REPAIRS AND MAINTENANCE – The City represents that it has inspected and examined the leased Property and accepts said Property in its present condition, and agrees that the Park District shall not be required to make any improvements or repairs upon the leased Property. The City agrees to keep the leased Property clean, safe, and in good order and condition at all times during the term of this Lease. Upon expiration or termination of said Lease, The City will quit and surrender possession of the leased Property as required in Paragraph Eleven (11) of this Agreement.

7. ASSIGNMENT - Neither the leased Property nor any portion therein shall be sublet or assigned.

8. LIABILITY – The City shall defend, indemnify, and hold the Park District, its Board members, officers, and employees, harmless from any loss, cost, damage, claim, cause of action, or judgment that may allegedly arise out of, directly or indirectly, in connection with the use of the leased Property by the City or its agents, employees, or permitted users. Up and to the execution of this Lease Agreement the Park District shall defend, indemnify, and hold the City, its officers, and employees, harmless from any loss, cost, damage, claim, cause of action, or judgment that may allegedly arise out of, directly or indirectly, in connection with the use of the leased Property by the Park District, its agents, employees, or permitted users.

9. MECHANIC'S LIENS – The City agrees to provide the Park District with lien waivers from all material suppliers, contractors and sub-contractors who may provide material or labor furnished for the leased Property during the term of this Lease.

10. DEFAULT – In the event that the City shall be in default of any payment of any rent, or in the prompt performance of any of the terms and conditions herein agreed to, the Park District will be required to give notice of such default. The City will have 30 days from the date of notice to cure the default. Should the City fail to cure any default within the above 30 days the Park District may terminate this Lease upon written notice to the City. In the event either party shall bring legal action to enforce any of the terms of this Agreement, or to obtain possession of the leased Property by reason of expiration of the Lease term, or by any default of either Party, or otherwise, the Party in breach of this Agreement shall pay all the non-breaching Party's costs of such legal action, including reasonable attorney's fees.

11. VACATION OF LEASED PREMISES - At the conclusion of the Lease terms, whether by passage of time or by default, the City shall peacefully surrender the leased Property.

12. PROPERTY USE AND CARE – The City warrants to the Park District that it shall not conduct any activity on the leased Property that is not in full compliance with all laws and regulations pertaining to the Park District Code (70 ILCS 1205, et seq.), specifically 70 ILCS 1205/10-7(a) which requires the Property be maintained for public park or recreational purposes, and enacted Park District Ordinances. Failure to fully comply with all such laws will constitute a default hereunder. It is hereby acknowledged by the City that the Park District has an Ordinance which restricts the sale or consumption of alcoholic beverages on Park District Property. The Park District will amend its Ordinance to allow the Consumption of alcoholic beverages on the Leased

Property for the term of this Lease but will not amend the Ordinance to allow the sale of alcoholic beverages on the Leased Property.

13. NOTICES - Any notices that are required, or which either the Park District or the City may desire to serve upon the other, shall be in writing and shall be deemed served when delivered personally, or when deposited in the United States Mail, postage prepaid, return receipt requested, addressed to Justin Brinkmeyer, Director of Parks, Granite City Park District, 2900 Benton, Granite City, Illinois, 62040, or addressed to Grantee at 2000 Edison Avenue, Granite City, Illinois 62040, Attention: Mayor of Granite City.

14. WAIVER - Waiver by the Park District of any default in performance by the City of any terms, covenants or conditions contained herein, shall not be deemed a continuing waiver of that default or any subsequent default.

15. COMPLIANCE WITH LAWS – The City agrees to comply with all laws, ordinances, rules and regulations that may pertain or apply to the premises or its use.

16. LESSOR'S RIGHTS TO ENTER – The City agrees that the Park District, its agents or employees, may enter upon the premises at any time during the term of this Lease, for the purpose of making inspections

17. AMENDMENTS - It is agreed that all terms and conditions between the parties hereto are expressly set forth in this Contract, and any prior agreements, leases or discussions between the parties shall not bind either party unless contained within this Contract. It is further agreed that time is of the essence of the Agreement between the parties, and no amendment shall be effect if not reduced to writing and signed by the party to be bound thereby.

IN WITNESS WHEREOF, the parties have personally, or by their authorized representatives, executed this Agreement on the day and year first above written.

CITY OF GRANITE CITY,

BY: _____
Mike Parkinson, Mayor

GRANITE CITY PARK DISTRICT

BY: _____
Justin Brinkmeyer, Director of Parks

RESOLUTION AUTHORIZING THE GRANITE CITY PARK DISTRICT TO APPLY FOR MADISON COUNTY SUSTAINABILITY ENVIRONMENTAL GRANT

WHEREAS, The Granite City Park District proposes to apply for the Madison County Sustainability Environmental Grant for the following projects:

Purchase and installation of Rip-Rap for lake stabilization at the Legacy Golf Course

WHEREAS, The Grant requires a 20% match in funds, in which the Park Board of the Granite City Park District agrees to fund through Park Districts general funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

1. That the Granite City Park District Board of Commissioners authorizes the filing of the above listed application to Madison County in adherence to all applicable rules and regulation of the Sustainability Environmental Grant; and

2. That the Granite City Park District Board of Commissioners hereby directs and designates the Park Director to act as the authorized representative in connection with the filing of the aforementioned application and all concurrent meeting and hearings associated with the project approval process.

PASSED this 9th day of February 2022.

APPROVED this 9th day of February 2022.

PRESIDENT

ATTEST:

Secretary

RESOLUTION

The Granite City Park District
To Apply for Park Commission Funds
From Madison County

WHEREAS, the Granite City Park District Board of Commissioners proposes to apply for PEP funds for the following project(s):

Renovation of water feature in main garden.
Renovation of some landscaping/planting beds in main garden.

WHEREAS, the funding for the projects may exceed the actual amount granted from PEP funds in which the Granite City Park District agrees to fund the completion of the project from another source;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of The Granite City Park District authorizes the filing of the above listed applications to Madison County in adherence to all applicable rules and regulations of the PEP program; and

BE IT FURTHER RESOLVED that the Board of Commissioners of The Granite City Park District hereby directs and designates the Director of Parks and Recreation to act as the authorized representative in connection with the filing of the aforementioned applications and all concurrent meetings and hearings associated with the project approval process.

PASSED this 9th day of February, 2022

APPROVED THIS 9th day of February, 2022

Granite City Park District Board President
Donald Harris

Secretary
Nicole Harris

RESOLUTION

WHEREAS, the Granite City Park District has requested bids for the Granite City Park District Surveillance Project, (“Surveillance Project” or “Project”) which entails purchasing surveillance equipment to monitor park property; and

WHEREAS, Utilitra has presented the lowest responsible bid of \$62,321.00; and

WHEREAS, awarding the bid to the lowest responsible bidder is in the best interest of the citizens of the Park District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

1. That Utilitra, with a bid of \$62,321.00 is the lowest responsible bidder.
2. That Utilitra should be awarded and is hereby awarded the bid for the Surveillance Project.
3. That the President and Secretary are authorized to execute all agreements necessary for the awarding of the bid and the performing of the work.

PASSED this 9th day of February, 2022

APPROVED this 9th day of February, 2022.

President

ATTEST:

Secretary