

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, SEPTEMBER 27, 2023 7:00PM**

**RULES, PERSONNEL POLICY COMMITTEE MEETING 6:00PM-
CANCELLED**

I. ROLL CALL

President Jones called the meeting to order at 7:00 PM. Commissioners answering Roll Call were: Don Harris, Linda Ames, Jenna DeYong and Matt Jones. Commissioner Craig Sykes was not in attendance. Employees in attendance were Director of Parks and Recreation Justin Brinkmeyer, Attorney Eric Robertson, acting Secretary Megan Dittman, Recreational Programming and Security Coordinator R.P. Phelps, Facilities Manager Joey Hall, Maintenance Supervisor Bradley Boone, Golf Course Manager Steve Finn, and Gardens Supervisor Freda Boling. Also in attendance was Rose Armer, Property Manager of Village Green Commons, and Cory Clayton, employee of Village Green Commons.

**II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF
SEPTEMBER 13, 2023**

Motion to approve the minutes and attachments of the Regular Board Meeting of September 13, 2023, as presented, was made by Commissioner Don Harris, second by Commissioner Jenna DeYong. All commissioners present voted, "aye." Motion carried.

III. COMMITTEE REPORTS (Page 313)

- A. Finance Committee (Jenna DeYong, Chairman)
None
- B. Engineering Committee (Don Harris, Chairman)
None
- C. Municipal Relations Committee (Craig Sykes, Chairman)
None
- D. Rules, Personnel Policies Committee (Linda Ames, Chairman)
None

IV. FINANCE REPORT (Pages 314-327)

Motion to approve the Finance Report, as presented, was made by Commissioner Jenna DeYong, second by Commissioner Linda Ames. All Commissioners present voted “aye”. Motion carried.

V. TREASURER’S REPORT (Pages 328-346)

Motion to approve the Finance Report, as presented, was made by Commissioner Linda Ames, second by Commissioner Don Harris. All Commissioners present voted “aye”. Motion carried.

VI. COMMUNICATIONS

A. Request for use of facilities

1. Request from Gateway Regional Medical Center to use Sykes Field for a fundraiser kickball tournament on October 13, 2023. Motion to approve the request as presented was made by Commissioner Don Harris, second by Commissioner Linda Ames. All commissioners present voted “aye”. Motion carried.

B. Other Communications

1. Letter from the Horizon Land Management, LLC regarding golf ball damage. Letter placed on file. Property Manager of Village Greens Commons, Rose Armer, spoke about the increased damage. Board to review.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

1. Discussion and possible action regarding Legacy Golf Course Tournament/Fundraiser Policies/Procedure.

Golf Course Manager Steve Finn presented the Board with a packet of information including current rates/revenue, followed by a proposal for new event rates for next season. Motion to approve rates and communication of those rates as presented by Golf Course Manager was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. All Commissioners present voted “aye”. Motion carried.

2. Discussion and possible action regarding an Assistant Golf Course Manager position at Legacy Golf Course.

Golf Course Manager Steve Finn presented the Board with a bucket of information including current revenue. The increased revenue over last year shows the increase in traffic at Legacy. Steve expressed the need for an additional assistant manager at the course to help with the day-to-day operations. Year-round assistant proposed, with a PGA intern being another option. Motion to post the job description as is with range salary, with final approval to come from the Board was made by Commissioner Jenna DeYong, second by Linda Ames. All Commissioners present voted "aye". Motion carried.

IX. Maintenance Report (Page 352)

X. Recreation Report (Page 353)

XI. Pool Report (Page 354)

XII. Ice Rink Report (Page 355)

XIII. Concession Report (Page 356)

XIV. Golf Course Report (Page 357)

XV. DIRECTOR'S REPORT

Halloween Festival

Tomorrow night we have our final meeting with the participating organizations to finalize the details for the event. First Student is planning to have five to six busses decorated on the lot of Niedringhaus school that will be part of the event.

Wood Carvings

You may have noticed the new carving located near the Delamar entrance to Wilson Park. That is one of a few that will be popping up throughout the Wilson Park over the next couple of weeks.

Storm Damage

We have received most of the reports back from IPARKS for storm damage repairs. We are still waiting for approval of the tree cleanup portion of our claim. Maintenance Supervisor Bradley Boone has contacted contractors for proposals to make the necessary building/roof repairs. We hope to have Shelter #4 completed before the Halloween Festival.

Trees

Waldbart Nursery plans to be onsite at Legacy in the next few days to plant the new trees near hole #6. In addition, numbers should be finalized by our next meeting to complete the Rip Rap around the lakes near hole#10 and #18 near the clubhouse. The majority of the rip rap project will be paid for by our Madison County Environmental Grant.

All business concluded, Motion to adjourn the meeting was made by Commissioner Linda Ames, second by Commissioner Don Harris. Meeting adjourned at 8:23 PM.

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