

AGENDA
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, SEPTEMBER 11, 2024 **5:30 PM**

ROLL CALL

I. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF AUGUST 28, 2024.....pages 338-340

II. COMMITTEE REPORTSpage 341

III. COMMUNICATIONS

A. Request to address the Board
1. City of Granite City - Director of Arts, Entertainment and Tourism, Brenda Whitaker to discuss possible upgrades to Civic Park.

B. Request for the use of facilities
None

C. Other Communications
None

IV. OLD BUSINESS
None

V. NEW BUSINESS
1. Resolution 24-18 authorizing Utilitra to supply and install an additional pole mount security camera in Wilson Park.....page 342-344

VI. DIRECTOR'S REPORT

IF PROSPECTIVE ATTENDEES REQUIRE AN INTERPRETER OR OTHER ACCESS ACCOMMODATION NEEDS, PLEASE CONTACT THE GRANITE CITY PARK DISTRICT OFFICE AT 618-877-3059 NO LATER THAN 72 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING TO ARRANGE ACCOMODATIONS.

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, AUGUST 28, 2024 5:30PM**

I. ROLL CALL

Vice President Craig Sykes called the meeting to order at 5:36 PM. Commissioners answering Roll Call were Craig Sykes, Don Harris, Linda Ames, and Jenna DeYong. Commissioner Matt Jones was not in attendance. Employees in attendance were Director of Parks and Recreation Justin Brinkmeyer, Recreational Programming and Communications Coordinator Megan Dittman, Recreational Programming and Security Coordinator R.P. Phelps Maintenance Supervisor Bradley Boone, Facilities Manager Joey Hall, Gardens and Memorials Supervisor Freda Bolling, Golf Course Manager and Professional Steve Finn, and Secretary Stephanie Koishor.

II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD OF AUGUST 14, 2024 (Pages 260-262)

Motion to approve the Minutes and Attachments of the Regular Board Meeting of August 14, 2024 was made by Commissioner Don Harris, second by Commissioner Linda Ames. All Commissioners in attendance voted, "aye." Motion carried.

III. MINUTES AND ATTACHMENTS OF THE BINA HEARING OF AUGUST 14, 2024 (Pages 263-268)

Motion to approve the Minutes and Attachments of the BINA Hearing of August 14, 2024 was made by Commissioner Don Harris, second by Commissioner Linda Ames. All Commissioners in attendance voted, "aye." Motion carried.

IV. COMMITTEE REPORTS (Page 269)

- A. Finance Committee (Jenna DeYong, Chairman)
None
- B. Engineering Committee (Don Harris, Chairman)
None
- C. Municipal Relations Committee (Craig Sykes, Chairman)
None

- D. Rules, Personnel Policies Committee (Linda Ames, Chairman)
None

V. FINANCE REPORT (Pages 270-286)

The Finance Report was approved by roll call. All Commissioners in attendance voted, "aye." Motion carried.

VI. TREASURER'S REPORT (Pages 287-306)

The Treasurer's Report was approved by roll call. All Commissioners in attendance voted, "aye." Motion carried.

VII. COMMUNICATIONS

- A. Request to address the Board
None

B. Request for use of facilities

1. Request from Shawnette Smith to use Rotary Pavilion and the Worthen Park Walking Trail for a Susan G. Koman walk the morning of Saturday, October 26th (Page 307)

Motion to approve the request, as presented, was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. All Commissioners in attendance voted, "aye." Motion carried.

C. Other

1. Letter of appreciation from Tammy Stegelmeyer (Pages 308-309)

VIII. OLD BUSINESS
None

IX. NEW BUSINESS

1. Resolution 24-17 approving service agreement with Civic Plus (Pages 310-328)

Motion to approve the Resolution was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. All Commissioners in attendance voted, "aye" by roll call. Motion carried.

X. MAINTENANCE REPORT (Page 329)

XI. GARDENS REPORT (Page 330)

XII. RECREATION REPORT (Page 331)

XIII. FACILITIES REPORT (Page 332)

Pool Report (Page 333)

Ice Rink Report (Page 334)

Concessions Report (Page 335)

XIV. GOLF COURSE REPORT (Pages 336-337)

XV. DIRECTOR'S REPORT

Main Office

Slayden Glass is now in charge of the door and window project. The new door and window were ordered last week and are expected to be delivered in six weeks. Once the items arrive, the installation should only take one day.

Trees

Several dead trees were removed from 27th Street last week, opening up the canopy enough to replace the trees this fall.

Thanks to Rick Daily and the Public Works Department for removing the large stump near the Pickleball Courts using their large front loader and hauling it away.

There's a large tree at the end of Lueders Walkway that has become infested with honeybees. Barricades have been placed to direct walkers away from the affected area. We are working to find the best solution before removing the tree.

Labor Day

The annual Labor Day event will take place on 29th Street on Monday, September 2, following the parade. Music will be at Centennial Pavilion.

Splash Pad

Bids for the Worthen Park Improvement Project were sent out last week and are due by September 19. Construction is set to begin in November.

Halloween

The Halloween Festival meeting was held on Monday to confirm sponsors for the event. Most sponsors plan to return; however we are waiting on confirmation from a few. This year, the event will take place on Saturday, October 26, from 4:00 p.m. until 8:00 p.m.

All business concluded, Motion to adjourn the meeting was made by Commissioner Linda Ames, second by Commissioner Jenna DeYong. Meeting adjourned at 6:01 PM.

/srk

Committee Reports

A. Finance Committee	Jenna DeYong, Chairman
B. Engineering Committee	Don Harris, Chairman
C. Municipal Relations	Craig Sykes, Chairman
D. Rules, Personnel Policy	Linda Ames, Chairman

RESOLUTION 24-18

WHEREAS, the Granite City Park District has requested proposals for the Granite City Park District Surveillance Project, ("Surveillance Project" or "Project") which entails the supply and installation of an additional pole mount camera to monitor park property; and

WHEREAS, Utilitra has presented the lowest responsible proposal of \$6,229.21; and

WHEREAS, approving the proposal to the lowest responsible contractor is in the best interest of the citizens of the Park District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

1. That Utilitra, with a proposal of \$6,229.21 is the lowest responsible contractor.
2. That Utilitra should be hereby approved for the supply and installation of an additional pole camera in Wilson Park.
3. That the Director of Parks is authorized to execute all agreements necessary for the awarding of this project and performance of the work.

PASSED this 11th day of September, 2024.

APPROVED this 11th day of September, 2024.

President

----- ATTEST: -----

Secretary

618 797 9003
jakestombaugh@utilitra.com

UTILITRA

Pole Camera addition

Prepared by:

Headquarters

Jake Stombaugh
(618) 797-9003
jakestombaugh@utilitra.com

Prepared for:

Granite City Park District

2900 Benton St
Granite City, IL 62040
Justin Brinkmeyer
(618) 877-2549
jbrinkmeyer@graniteparkdistrict.com

Quote Information:

Quote #: 005504

Version: 1

Delivery Date: 05/28/2024

Expiration Date: 05/31/2024

Quote Summary

Description	Amount
Hardware	\$6,229.21
Total:	\$6,229.21

Summary of Selected Payment Options

Description	Amount
Down Payment Term: 30% Down Payment	
Total of Payments	\$1,868.76

Remainder Payment : Upon Completion	
Total of Payments	\$4,360.45

Taxes, shipping, handling and other fees may apply. Pricing is only guaranteed until expiration of proposal, we reserve the right to cancel orders arising from pricing or other errors. The Agreement Sum is the total amount payable to the Service Provider in accordance with this Agreement. The Customer agrees to pay as set forth in the payment schedule upon receipt of progress billings from Service provider for work performed and/or material and equipment received to date, but in no event greater than 30 days after the completion date. Late payments subject to finance charges of 1 ½% per month.

Headquarters

Granite City Park District

Signature: _____

Name: Jake Stombaugh

Title: Sales Account Manager




Date: 05/28/2024

Signature: _____

Name: Justin Brinkmeyer

Date: _____

Hardware

Description	Price	Qty	Ext. Price
AXIS Panoramic P3737-PLE 5 Megapixel 2K Network Camera - Color - White - TAA Compliant - Zipstream, Motion JPEG, H.265 (MPEG-H Part 2/HEVC) Main Profile, H.264B (MPEG-4 Part 10/AVC), H.264M (MPEG-4 Part 10/AVC), H.264H (MPEG-4 Part 10/AVC), H.264B, H.264M 	\$1,492.40	1	\$1,492.40
UTA Network Enclosure 60W UTA Network Enclosure 60W	\$2,684.00	1	\$2,684.00
Lineman Pole Mount Network Enclosure Double Camera Dual Camera aluminium lineman pole mount for UTA Enclosure	\$457.50	1	\$457.50
Western Digital Purple 256 GB microSDXC - 3 Year Warranty 	\$64.57	1	\$64.57
Ubiquiti NanoBeam AC Gen2 NBE-5AC-GEN2 IEEE 802.11ac 450 Mbit/s Wireless Bridge - 5 GHz - 9.3 Mile Maximum Outdoor Range - 1 x Network (RJ-45) - Ethernet, Fast Ethernet, Gigabit Ethernet - Wall Mountable, Pole-mountable 	\$103.60	2	\$207.20
Ubiquiti UB-AM Antenna Mount for Antenna Ubiquiti UB-AM Antenna Mount for Antenna - 1 pk Inventory	\$36.77	2	\$73.54
Project Labor *Assumes available power on pole is working	\$1,250.00	1	\$1,250.00
Utilitra will install pole camera Utilitra will establish wireless connection and ensure working properly			
Subtotal:			\$6,229.21