

AGENDA
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, SEPTEMBER 13, 2023 **7:00 PM**

ROLL CALL

- I. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF AUGUST 23, 2023.....pages 301-304**

- II. COMMITTEE REPORTSpage 305**

- IV. COMMUNICATIONS**
 - A. Request for the use of facilities
 - 1. Request from Restoration Church in conjunction with United to Revive Ministries to use Centennial Pavilion October 5 through October 7 from 5:30 PM until 9:00 PM.....page 306-307

 - B. Other Communications
None

- V. OLD BUSINESS**
None

- VI. NEW BUSINESS**
 - 1. Resolution approving the submission of the Open Space Land Acquisition and Development Grant application and certification and acknowledgement of grant requirements.....page 308-309

- VII. DIRECTOR'S REPORT**

IF PROSPECTIVE ATTENDEES REQUIRE AN INTERPRETER OR OTHER ACCESS ACCOMMODATION NEEDS, PLEASE CONTACT THE GRANITE CITY PARK DISTRICT OFFICE AT 618-877-3059 NO LATER THAN 72 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING TO ARRANGE ACCOMODATIONS.

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, AUGUST 23, 2023 7:00PM**

I. ROLL CALL

President Jones called the meeting to order at 7:00 PM. Commissioners answering Roll Call were: Don Harris, Craig Sykes, Linda Ames, Jenna DeYong and Matt Jones. Employees in attendance were Director of Parks and Recreation Justin Brinkmeyer, Facilities Manager Joey Hall, Maintenance Supervisor Bradley Boone, Gardens Supervisor Freda Bolling, Attorney Eric Robertson, and acting Secretary/Recreational Programming and Communications Coordinator Megan Dittman. Also in attendance was a member of the community, Jason Smith.

II. MINUTES OF THE RULES, PERSONNEL POLICY COMMITTEE MEETING OF AUGUST 9, 2023.

A. Motion to approve the minutes from the rules, personnel and policy meeting of August 9, 2023 as presented, was made by Commissioner Craig Sykes, second by Commissioner Don Harris. All commissioners present voted "aye". Motion carried.

III. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF AUGUST 9, 2023

A. Motion to approve the Minutes and Attachments of the Regular Board Meeting of August 9, 2023, as presented, was made by Commissioner Don Harris, second by Commissioner Linda Ames. All Commissioners presented voted "aye". Motion carried.

IV. COMMITTEE REPORTS (Page 163)

- A. Finance Committee (Jenna DeYong, Chairman)
None
- B. Engineering Committee (Don Harris, Chairman)
None
- C. Municipal Relations Committee (Craig Sykes, Chairman)
None
- D. Rules, Personnel Policies Committee (Linda Ames, Chairman)

None

V. FINANCE REPORT (Pages 253-267)

Motion to approve the Finance Report, as presented, was made by Commissioner Jenna DeYong, second by Commissioner Linda Ames. All Commissioners presented voted "aye". Motion carried.

VI. TREASURER'S REPORT (Pages 268-286)

Motion to approve the Treasurer's report, as presented, was made by Commissioner Don Harris, second by Commissioner Craig Sykes. All Commissioners present voted "aye". Motion carried.

VII. COMMUNICATIONS

A. Request for use of facilities

1. Request from Granite City High School to use Wilson Park for Cross Country meets on Tuesday, October 3 and Saturday, October 28, 2023. Motion to approve was made by Commissioner Linda Ames, second by Commissioner Jenna DeYong. All Commissioners present voted "aye". Motion carried.

2. Request from St. Elizabeth School to use Diamond #2 for the designated dates and times for baseball practices and games. Motion to approve was made by Commissioner Craig Sykes to approve the usage, second by Commissioner Jenna DeYong. All Commissioners present voted "aye". Motion Carried.

B. Other Communications

1. Resident Jason Smith was present to address the Board regarding tournaments at the Legacy Golf Course. Mr. Smith explained that 2023 marked the 12th annual GCHS Warrior Hockey Club tournament at the Legacy. Over the years he had been asked to move it to other courses but remained loyal to Legacy because of the club's connection to the Park District (Ice Rink). He raised concerns regarding new rules and fees for fundraiser tournaments at the Legacy Golf Course (i.e. No Saturday tournaments, ice/beverage cart fees, score keeper fee), as these fundraisers help keep activities for the youth in our community/programs. His hope with this presentation is to find middle ground for all parties to promote successful fundraisers and the continued growth of the golf course.

VIII. OLD BUSINESS

A resolution authorizing the City of Granite City to apply for a Metro East Parks and Recreation District, Park and Trail Grant to Civic Park Improvements. Motion to approve was made by Commissioner Craig Sykes, second made by

Commissioner Don Harris. All Commissioners present voted "aye". Motion carried.

IX. NEW BUSINESS

None

X. Maintenance Report (Page 295)

XI. Recreation Report (Page 296)

XII. Pool Report (Page 297)

XIII. Ice Rink Report (Page 298)

XIV. Concessions Report (Page 299)

XV. Golf Course Report (Page 300)

XVI. Directors Report

Insurance Claim

You may have noticed the tables were removed from Shelter #4 while we await storm damage repairs to be made due to the hole in the roof. All reservations were moved to a different shelter in the park.

Audit

The 2022/23 Audit process began on Tuesday as the auditors have been onsite obtaining documents and information. The Audit will be wrapped up and filed with the County by the end of the calendar year.

Brown Recreation

On Monday, the air conditioner could not keep the temperature close to the set range. We have had issues off and on this season. We had the units checked by two contractors. Problems were identified on both main units that control the gymnasium, causing the building not to cool, so parts have been ordered. We are hopeful the work will be completed on Friday. In the meantime, all Gymnastics classes have been canceled due to the temperature in the building. Fortunately, preschool has its smaller unit, so they haven't been impacted by these issues, as the first day of preschool was Tuesday.

Both main units are over 15 years old, so full replacement is recommended. This project has been added to our bond project list.

Water Line

On Monday, park staff located an underground water leak near the main concession stand. Those restrooms had to be closed for a few days. Our maintenance team completed the fix, but that repair caused another small leak that will be repaired before the hole is filled.

Next Meeting: September 13, 2023

All business concluded, Motion to adjourn the meeting was made by Commissioner Jenna DeYong, second by Commissioner Linda Ames. Meeting adjourned at 7:55 PM.

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Committee Reports

- | | |
|----------------------------|------------------------|
| A. Finance Committee | Jenna DeYong, Chairman |
| B. Engineering Committee | Don Harris, Chairman |
| C. Municipal Relations | Craig Sykes, Chairman |
| D. Rules, Personnel Policy | Linda Ames, Chairman |

Request for Upcoming Event

From: Rgc.church (larry@rgc.church)

To: request@graniteparkdistrict.com

Date: Monday, September 4, 2023 at 03:33 PM CDT

Dear Justin (Parks and Recs Director),

I hope this letter finds you well. I am writing on behalf of Restoration Church Granite city in conjunction with United to Revive Ministries. We have a sincere interest in utilizing the Wilson Park Pavilion for an upcoming event aimed at fostering community and spiritual growth.

Here are the details of our request:

- **Organization Name:** United to Revive Ministries, NFP
- **Mission:** To unite area churches for nights of worship and testimonies.
- **Requested Venue:** Wilson Park Pavilion
- **Requested Dates:** October 5-7
- **Requested Time:** 5:30 PM - 9:00 PM(each night)

We would like to clarify that our event will strictly adhere to the policies and regulations set forth by the Granite City Parks and Recreation Department. We are committed to ensuring the following:

Non-Solicitation: We will not engage in any form of solicitation within the park during our event.

Clean-Up: We will diligently clean up the Pavilion and its surroundings after each night of our event. Our goal is to leave the park in the same, if not better, condition than we found it.

We understand the importance of maintaining the integrity of the park, and we are dedicated to being responsible and respectful tenants during our requested usage period.

Should our request be approved, we will also provide any necessary documentation, such as insurance certificates or additional information required by the Granite City Parks and Recreation Department.

We truly appreciate your consideration of our request to use the Wilson Park Pavilion for our event. We believe that this gathering will contribute positively to the community and provide a meaningful experience for all participants.

If you require any further information or need to discuss any aspect of this request, please do not hesitate to contact us at 217-939-1225

Thank you for your time and consideration.

Sincerely,

Larry Lacefield
Senior Pastor, Restoration Church
3375 Fehling Rd., Granite City, IL

Resolution

A Resolution Approving the Submission of the Open Space Land Acquisition and Development Grant Application and Certification and Acknowledgment of Grant Requirements

WHEREAS, the Granite City Park District is preparing to apply for an Open Space Land Acquisition and Development Grant (“OSLAD” or “Grant”); and

WHEREAS, the Granite City Park District is seeking grant funds to construct an All Inclusive Playground in Wilson Park (“Project”); and

WHEREAS, as part of the OSLAD Application process the Granite City Park District certifies and acknowledges that it has sufficient funds necessary to complete the OSLAD Project within the two (2) year timeframe specified by the Grant; and

WHEREAS, the Granite City Park District also acknowledges that insufficient funds, or failure to complete the Project in the timeframe specified in the Grant will result in termination of the Grant and exclusion from OSLAD Grant consideration for two (2) consecutive grant cycles following termination; and

WHEREAS, the Granite City Park District acknowledges it will comply with all terms, conditions and regulations of:

- 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025);
- 2) the Illinois Grant Funds Recovery Act (30 ILCS 705);
- 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable;
- 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.);
- 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352);
- 6) the Age Discrimination Act of 1975 (P.L. 94-135);
- 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and
- 8) the Americans with Disabilities Act of 1990 (PL 101-336);

in addition the Granite City Park District will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, and obtain from the Illinois Department of Natural Resources written approval

for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and

WHEREAS, the Application for the OSLAD Grant is in the best interest of the citizens of the Granite City Park District; and

WHEREAS, the Granite City Park District certifies to the best of its knowledge that the information provided within the attached Application is true and correct.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRANITE CITY PARK DISTRICT:

- 1) The Granite City Park District certifies and acknowledges it complies with, and will comply with, the named requirements and restrictions cited in this Resolution.
- 2) The Director of Parks and Recreation is authorized to do all things necessary to complete and submit the OSLAD Grant Application seeking funds for an All Inclusive Playground in Wilson Park.

PASSED this 13th day of September, 2023

APPROVED this 13th day of September, 2023

PRESIDENT

ATTEST:

SECRETARY