

AGENDA
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
GRANITE CITY PARK DISTRICT, MAIN OFFICE
2900 BENTON STREET
WEDNESDAY, SEPTEMBER 14, 2022 **7:00 PM**

- I. **ROLL CALL**

- II. **MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF AUGUST 24, 2022.....pages 255-259**

- III. **MINUTES AND ATTACHMENTS OF THE CLOSED SESSION MEETING OF AUGUST 24, 2022.....provided**

- IV. **COMMITTEE REPORTSpage 260**

- V. **COMMUNICATIONS**
 - A. Request for use of facilities
 - 1. Request from the Madison County Clerk’s Office to use Lincoln Place, Brown Recreation Center, and the Ice Rink as polling places for the General Election on November 8, 2022.....pages 261-264

 - 2. Request from River City Sharks to use the football field at Worthen Park in 2023.....page 265

 - B. Other Communications
 - 1. Thank you letter from Granite City Community Unit School District #9.....page 266

- VI. **OLD BUSINESS**
 - None

- VII. **NEW BUSINESS**
 - None

- VIII. **DIRECTOR’S REPORT**

IF PROSPECTIVE ATTENDEES REQUIRE AN INTERPRETER OR OTHER ACCESS ACCOMMODATION NEEDS, PLEASE CONTACT THE GRANITE CITY PARK DISTRICT OFFICE AT 618-877-3059 NO LATER THAN 72 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING TO ARRANGE ACCOMODATIONS.

**GRANITE CITY PARK DISTRICT MINUTES
REGULAR MEETING**

AUGUST 24, 2022 7:00 PM

AGENDA

ITEM:

I. ROLL CALL

President Jones called the regular meeting to Order at 7:00 PM. Commissioners answering Roll Call were Craig Sykes, Linda Ames, Don Harris, Jenna Deyong, and Matt Jones.. Also in attendance were Director of Parks and Recreation Justin Brinkmeyer, Attorney Ryan Robertson, Golf Course Supervisor Brian Stitch, Facilities Manager Joey Hall, Recreational Programming and Security Coordinator R.P. Phelps, Recreational Programming and Communications Coordinator Megan Dittman, Maintenance Supervisor Bradley Boone, and Secretary Stephanie Koishor.

II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF AUGUST 10, 2022 (Pages 205-207)

Motion to approve the minutes and attachments of the regular board meeting of August 10, 2022, as presented, was made by Commissioner Craig Sykes, second by Commissioner Linda Ames. All commissioners present voted "aye." Motion carried.

III. MINUTES AND ATTACHMENTS OF THE CLOSED SESSION OF AUGUST 10, 2022 (Page 208)

Motion to approve the minutes and attachments of the closed session of August 10, 2022, as presented, was made by Commissioner Don Harris, second by Commissioner Linda Ames. All commissioners present voted "aye." Motion carried.

IV. COMMITTEE REPORTS (Page 209)

A. FINANCE COMMITTEE- Jenna Deyong, Chairman

No report.

B. ENGINEERING COMMITTEE- Don Harris, Chairman

No report.

C. MUNICIPAL RELATIONS COMMITTEE- Craig Sykes, Chairman

No report.

D. RULES, PERSONNEL POLICIES COMMITTEE- Linda Ames, Chairman

No report.

V. FINANCE REPORT (Pages 210-223)

Motion to approve the finance report, as presented, was made by Commissioner Jenna Deyong, second by Commissioner Craig Sykes. All commissioners present voted "aye." Motion carried.

VI. TREASURER'S REPORT (Pages 224-243)

Motion to approve the treasurer's report, as presented, was made by Commissioner Jenna Deyong, second by Commissioner Don Harris. All commissioners present voted "aye." Motion carried.

VII. COMMUNICATIONS

A. Request for use of facilities

1. Request from Prolific People Mentoring Program to hold an enrollment event at Tri-City Park on September 3, 2022 from 11:00 AM- 4:00 PM (Page 244)

Motion to approve the request, upon providing proof of insurance, was made by Commissioner Jenna Deyong, second by Commissioner Don Harris. All commissioners present voted "aye." Motion carried.

2. Request from St. Elizabeth Catholic School to use Diamond #2 as their home field for baseball games and practices for the 2022 season. (Page 245)

Motion to approve the request was made by Commissioner Craig Sykes, second by Commissioner Linda Ames. All commissioners present voted "aye." Motion carried.

3. Request from Holy Family Catholic School to use a ball diamond for baseball games and practices for the season. (Page 246)

Motion to approve the request was made by Commissioner Craig Sykes, second by Commissioner Don Harris. All commissioners present voted "aye." Motion carried.

- B. Other Communications
 - a. None

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

1. Discussion and possible action regarding a splash pad(s) (Page 247)

President Matt Jones and Director of Parks and Recreation Justin Brinkmeyer had a meeting with Mayor Parkinson and Paula Hubbard regarding a splash pad project. This meeting resulted in the consideration of forming an intergovernmental committee to help with design selection and planning. The group also discussed security concerns for possible locations. It is more difficult to provide security outside of Wilson Park due to staffing issues. The group also discussed the possibility of incorporating a sand volleyball court into the project if possible. The funding component from the city would likely include lighting and cameras to provide a complete project.

Commissioners discussed logistics and ideas for the potential project. Questions proposed include: cost of splash pad use and the impact this could have on the pool, accessibility/mobility, and infrastructure. It was discussed that we will be looking to add more pickleball courts in the future, so we need to be mindful of spacing when considering possible location(s). Other parks discussed were Triangle Park and Lohman Park. Lohman Park already has some infrastructure due to the concession stand and diamonds. Triangle Park would also benefit from new development.

No motion was made at this time. President Jones and Director Brinkmeyer will continue the conversation with the city prior to forming the intergovernmental committee.

2. Discussion and possible action regarding naming of facilities (Page 248)

Director of Parks and Recreation Justin Brinkmeyer brought forth a discussion of naming facilities within the Park District. Commissioners requested Justin provide information on prior naming procedures/processes at an upcoming meeting. No motion was made at this time.

X. MAINTENANCE REPORT (Page 249)

Maintenance Supervisor Bradley Boone will obtain bids for permanent fencing at Diamonds #1, 2, and 5.

XI. RECREATION REPORT (Page 250)

XII. POOL REPORT (Page 251)

Capri will be winterizing the pool this year. They provided a cheaper price for the project.

XIII. ICE RINK REPORT (Page 252)

Facilities Manager Joey Hall is looking into offering sponsorship opportunities for the rink boards.

XIV. CONCESSIONS REPORT (Page 253)

The Worthen Concession stand will open for the season on Saturday.

XV. GOLF COURSE REPORT (Page 254)

XVI. DIRECTOR'S REPORT

Joint Review Meeting

Today I attended the annual Joint Review Meeting at City Hall. This meeting is made up of representatives from all taxing bodies that are impacted by TIF Districts in Granite City. Today, we did receive a close-out check for surplus funds from the Route 203 TIF for \$36,886.56. December 2021 was the end of the downtown TIF, and we won't receive any surplus funds until next year as final invoices are still being cleared. Our TIF fund reimbursement for the Memorial Park Fountain project is scheduled to be approved at the next Council Meeting.

Audit

The auditors have arrived to begin the review of the 2021/22 fiscal year. They will complete the onsite portion of the audit by the end of this week. The entire audit will be completed by the end of this calendar year.

Tree Damage on Diamond #5- Update

The insurance claim has been completed for the damage to the fence and player's bench. We are just awaiting Belleville fence to complete the repairs.

Miscellaneous

We will begin looking into adding sidewalks to pavilions.

Upcoming Events:

Junior High Cross-Country Invitational- Friday, September 2 nd
Granite City Invitational- Saturday, September 3 rd at 8:00 AM
Labor Day Parade- Monday, September 5 th at 10:00 AM
Movie Night (Encanto)- Friday, September 9 th at Dusk
Tri City Area Handicapped Association Dance- Friday, September 9 th at 7:00 PM

Motion to enter Closed Session to discuss personnel issues was made by Commissioner Jenna Deyong, second by Commissioner Craig Sykes at 8:05 PM. All commissioners present voted "aye." Motion carried.

Motion to exit Closed Session was made by Commissioner Jenna Deyong, second by Commissioner Linda Ames at 8:32 PM. All commissioners present voted "aye." Motion carried.

All business concluded, Motion to adjourn the meeting was made by Commissioner Craig Sykes, second by Commissioner Linda Ames. Meeting adjourned at 8:32 PM.

/srk

Committee Reports

- | | |
|----------------------------|------------------------|
| A. Finance Committee | Jenna DeYong, Chairman |
| B. Engineering Committee | Don Harris, Chairman |
| C. Municipal Relations | Craig Sykes, Chairman |
| D. Rules, Personnel Policy | Linda Ames, Chairman |



MADISON COUNTY CLERK'S OFFICE

Debra D. Ming-Mendoza, County Clerk

P. O. BOX 218 - 157 N. MAIN STREET STE 109
EDWARDSVILLE, IL. 62025
PHONE (618) 692-6290 FAX (618) 692-8903

COUNTY VOTERS
REGISTRATION OFFICER
CLERK OF COUNTY BOARD

MEMO TO: Lincoln Place Community Center
822 Neidringhaus
Granite City IL 62040

FROM: *Debra D. Ming-Mendoza*
Madison County Clerk and Election Authority

RE: Use of Polling Place

DATE: August 16, 2022

There will be a **General Election on November 8, 2022**. In the past, your building has been used as a polling place. Please confirm that the facility will be available for voting, by signing the statement at the bottom of this letter and returning same in the enclosed self-addressed, stamped envelope immediately.

The information regarding the contact person(s) for your facility is also indicated at the bottom of this form. Please check that the name(s) and phone number(s) are correct. This would be where someone can be contacted to open the facility for delivery of the supplies prior to election day and if a problem exists on election morning at 5:00 A.M.. The polling place **MUST** be open by 5:15 A.M. The phone number for election morning should not be the phone number of the polling place.

It is very important that I have this confirmation as soon as possible since we wish to prepare our list of polling places in preparation for publishing the Notice of Election.

I appreciate your help in these matters.

GENERAL ELECTION - November 8, 2022
TOWNSHIP/PRECINCT: Granite City 1
LOCATION OF POLLING PLACE: Lincoln Place Community Center
822 Neidringhaus Granite City

Phone for Judges of Election use is 876-3059

Contact Person: Brad Boone 570-4468
Justin Brinkmeyer

DATED _____

SIGNATURE

PHONE NUMBER



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EDWARDSVILLE, IL. 62025
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COUNTY VOTERS
REGISTRATION OFFICER
CLERK OF COUNTY BOARD

MEMO TO: Harold Brown Recreation Center
2165 Amos
Granite City IL 62040

FROM: *Debra D. Ming-Mendoza*
Madison County Clerk and Election Authority

RE: Use of Polling Place

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GENERAL ELECTION - November 8, 2022
TOWNSHIP/PRECINCT: Granite City 5
LOCATION OF POLLING PLACE: Harold Brown Recreation Center
2165 Amos Granite City

Phone for Judges of Election use is 877-3059

Contact Person: Brad Boone 570-4468
Justin Brinkmeyer

DATED _____

SIGNATURE

PHONE NUMBER



MADISON COUNTY CLERK'S OFFICE

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EDWARDSVILLE, IL. 62025
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COUNTY VOTERS
REGISTRATION OFFICER
CLERK OF COUNTY BOARD

MEMO TO: Harold Brown Recreation Center
2165 Amos
Granite City IL 62040

FROM: *Debra D. Ming-Mendoza*
Madison County Clerk and Election Authority

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I appreciate your help in these matters.

GENERAL ELECTION - November 8, 2022
TOWNSHIP/PRECINCT: Granite City 17
LOCATION OF POLLING PLACE: Harold Brown Recreation Center
2165 Amos Granite City

Phone for Judges of Election use is 877-3059

Contact Person: Brad Boone 570-4468
Justin Brinkmeyer

DATED _____

SIGNATURE

PHONE NUMBER



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Debra D. Ming-Mendoza, County Clerk

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EDWARDSVILLE, IL. 62025
PHONE (618) 692-6290 FAX (618) 692-8903

COUNTY VOTERS
REGISTRATION OFFICER
CLERK OF COUNTY BOARD

MEMO TO: Granite City Park District Ice Rink
2900 Benton
Granite City IL 62040

FROM: *Debra D. Ming-Mendoza*
Madison County Clerk and Election Authority

RE: Use of Polling Place

DATE: August 16, 2022

There will be a **General Election** on **November 8, 2022**. In the past, your building has been used as a polling place. Please confirm that the facility will be available for voting, by signing the statement at the bottom of this letter and returning same in the enclosed self-addressed, stamped envelope immediately.

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It is very important that I have this confirmation as soon as possible since we wish to prepare our list of polling places in preparation for publishing the Notice of Election.

I appreciate your help in these matters.

GENERAL ELECTION - November 8, 2022
TOWNSHIP/PRECINCT: Granite City 6
LOCATION OF POLLING PLACE: Granite City Park District Ice Rink
2900 Benton Granite City

Phone for Judges of Election use is 876-3059

Contact Person: Brad Boone 570-4468
Justin Brinkmeyer

DATED _____

SIGNATURE

PHONE NUMBER

RECEIVED

RIVER CITY SHARKS SEMI PRO FOOTBALL TEAM

AUG 26 2022

We the River City Sharks Semi-Pro Football Team are interested in renting the football field at Worthen Park in Granite City for our 2023 football season home games. We would like to use the football field, lights, chains and markers for the field, the field painted each home game if possible, and the restrooms. We also would acquire insurance for the field if we get approved from you. We will have a max of 5 home games for the 2023 season with the season starting the first weekend of June and ending in late august. The time of home games would be games starting at 7:00 pm so we would need the field from 6:00 pm to 11:00 pm max (we can start earlier if you need us to). The fan capacity will be lower than 100 people each home game. Admission to all our games will be free of charge, we do not plan to have concessions usually for semi pro fans bring their own food and drinks to the games (no alcohol allowed). We have been looking for a field for a year now but Semi pro has had its fair share of negativity which has put a bad taste in some facilities and communities so if you allow us to use the field I assure you our team will be a family and community friendly team and to assure that our team makes that happen we will have our players read and sign a set of rules to play for our team (which I also included with this letter). The players who do not follow our team rules will not be on this team we do not need all the negativity and drama around us, the fans, or the community so we will do our best to make it as fun and friendly as we can and it will also give anyone who wants to come and watch something to look forward to each week we play at home. We also have joined a league and they will work our home games around any schedules you may have for the field or park. We are doing all this for the love of the game and for the people who still want to have football in their lives on and off the field and who want to still play the game after high school and we would deeply appreciate it if you give us a chance in 2023.

I appreciate the time you took to read and discuss this

Thanks

Mike lee



Granite City Community Unit School District #9

Ms. Stephanie M. Cann, Ed.S. | Superintendent of Schools

August 15, 2022

Granite City Park District
2900 Benton Street
Granite City, Illinois 62040

To: The Granite City Park District Board Members and Employees

Re: Granite city School District #9 "Back to School Community Celebration"

The Granite City Community School District #9 would like to thank the Granite City Park District and Employees for their time and hard work in beautifying Worthen Park for our "Back to School Community Celebration."

Unfortunately, due to bad weather conditions, we had to cancel our event. Your employees' hard work has not gone unnoticed as we have had many compliments about how nice the park looks.

Once again, your support and participation of this event is greatly appreciated.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephanie M. Cann'.

Ms. Stephanie M. Cann, Ed.S.
Superintendent
Granite City Community School District #9