

**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
GRANITE CITY PARK DISTRICT, MAIN OFFICE  
2900 BENTON STREET  
WEDNESDAY, SEPTEMBER 25, 2024 5:30PM**

**I. ROLL CALL**

President Jones called the meeting to order at 5:30 PM. Commissioners answering Roll Call were: Don Harris and Jenna DeYong and Matt Jones. Commissioners Linda Ames and Craig Sykes were not in attendance. Employees in attendance were Director of Parks and Recreation Justin Brinkmeyer, Attorney Eric Robertson, acting Secretary Megan Dittman, Recreational Programming and Security Coordinator R.P. Phelps, Facilities Manager Joey Hall, Maintenance Supervisor Bradley Boone, and Gardens Supervisor Freda Boling.

**II. MINUTES AND ATTACHMENTS OF THE REGULAR BOARD MEETING OF SEPTEMBER 11, 2024**

Motion to approve the minutes and attachments of the Regular Board Meeting of September 11, 2024, as presented, was made by Commissioner Don Harris, second by Commissioner Jenna DeYong. All commissioners present voted, "aye." Motion carried.

**III. COMMITTEE REPORTS (Page 348)**

- A. Finance Committee (Jenna DeYong, Chairman)  
None
- B. Engineering Committee (Don Harris, Chairman)  
None
- C. Municipal Relations Committee (Craig Sykes, Chairman)  
None
- D. Rules, Personnel Policies Committee (Linda Ames, Chairman)  
None

**IV. FINANCE REPORT (Pages 349-361)**

Motion to approve the Finance Report, as presented, was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. All Commissioners present voted "aye". Motion carried.

## **V. TREASURER’S REPORT (Pages 362-380)**

Motion to approve the Finance Report, as presented, was made by Commissioner Don Harris, second by Commissioner Jenna DeYong. All Commissioners present voted “aye”. Motion carried.

## **VI. COMMUNICATIONS**

### **A. Request for use of facilities**

1. Request from Higher Level Ministries to use Centennial Pavilion for a church picnic on September 28, 2024. Motion to approve the request as presented was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. All commissioners present voted “aye”. Motion carried.

### **B. Other Communications**

1. Letter from Granite City Braves regarding Fall Classic on October 5, 2024 at Worthen Park. New letter was presented to Commissioners. No issues with the event.

## **VII. OLD BUSINESS**

None

## **VIII. NEW BUSINESS**

None

### **IX. Maintenance Report (Page 383)**

### **X. Gardens Report (Page 384)**

### **XI. Recreation Report (Page 385)**

### **XII. Facilities Report (Page 386-389)**

### **XIII. Golf Course Report (Page 390-391)**

### **XIV. Golf Course Report (Page 357)**

## **XV. DIRECTOR’S REPORT**

### **Office Flooring**

We are experiencing ongoing issues with the flooring in our office. Several contractors have assessed the situation to help us determine the most suitable flooring for our office. The

most appealing aspect is the warranty that comes with the replacement flooring; a guarantee of 10-15 years with allowing for replacement in sections if necessary. The current flooring is a floating floor that interlocks, but due to the building's slope and the weight of the table in the middle, the floor is unable to float as required due to the interlocking mechanism.

The replacement flooring we are considering has a very similar style but will be entirely glued down to ensure proper application. It is also recommended that the tile floor under the existing floating floor be removed before installing the new floor. We are still awaiting final pricing for this project.

### **Garden**

This week, I met with an electrician to discuss some repairs to the underground electric system in the garden. Since installing the water feature, we discovered some sections of wiring that were not installed in the conduit. We have experienced situations where the GFI outlets trip when there is heavy rain. After meeting with the electrician, we agreed that the best solution for us is to abandon our existing underground lines and install new ones. This makes the most sense, especially since we plan to complete the second phase of the water feature project (PEP Grant) by the end of the year. This addition would require the installation of another underground electric line.

### **Neighborhood Parks**

Last week, the Maintenance Team added a new slide at David Williams Triangle Park. In the coming weeks, they will work to reseal the basketball courts at Loman and add new backboards. The Randall Robertson Park playground installation is still on target to be completed by the playground installer by the end of October. All of these projects are part of our PEP Grant funding.

### **IPRF Safety Grant**

Our grant application for the Illinois Public Risk Fund Grant has been submitted. This year, we will receive \$10,027, which will go towards personal protective equipment, the addition of a security camera at Wilson Park, two-way radio upgrades for our park attendants, cones and barricades.

All business concluded, Motion to adjourn the meeting was made by Commissioner Jenna DeYong, second by Commissioner Don Harris. Meeting adjourned at 5:49 PM.

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