



The Sobriety Resource

Your Trusted Resource for Addiction and Recovery Solutions

We're Making a Difference for Families in Georgia

You Can Help Us Do Even More!



CRITICAL PLACEMENT PROVIDER SCHOLARSHIP PROGRAM CRITERIA

Thank you for partnering with **The Sobriety Resource (TSR)** to serve families struggling with addiction. Our primary purpose is to help individuals seeking to enter or remain in a trusted treatment and/or recovery program. We value your involvement in our scholarship process and thank you for joining us in ***Making a Difference – One Life, One Family, One Community at a Time***.

As a private non-profit, we are grateful to the financial supporters who make our scholarship program possible. We remain committed to wisely stewarding entrusted resources, and continually evaluating our application process, our provider relationships, and our internal tracking and reporting systems.

1. Listed below is critical information for providers wishing to participate in our **Financial Scholarship Program**. Please read these guidelines carefully and reference the **Application for Financial Scholarship** for a checklist of supporting documentation that **must** accompany each application.
2. The **Application for Financial Scholarship** is located in the **Ready for Recovery** portion of our website. Find it and our scholarship guidelines at: <https://thesobrietyresource.org/ready-for-recovery>
3. Applications for financial scholarship assistance are **accepted from the 1st through the 10th of the month**. Any application received **after the 10th WILL NOT** be reviewed.
4. Scholarship dollars can be used for **program fees** upon entry or to help an existing client remain in a program where they are progressing well. All determinations are **based on financial need** and made on a case-by-case basis. **NOTE:** Financial scholarship **does not cover admission fees, late fees, or administrative fees**; only weekly and/or monthly program fees.
5. We require that applicants personally provide **\$100** toward admission or program fees. We strongly encourage providers to consider waiving some portion of the admission fee so that everyone is invested in the recipient's recovery journey.
6. Available scholarship **funds are limited** and **prioritized to those most in need**. TSR does not hold scholarship openings. **NOTE:** While staff consider all **completed scholarship applications**, **there is no guarantee that the application will be funded**.
7. Applications are considered **incomplete** until **ALL required documents are received**.
8. **Incomplete** applications **will not be reviewed**.
9. In order to serve individuals with the greatest financial need, **first priority will be given to uninsured applicants**.
10. **ALL required documents** should be submitted via email to documents@thesobrietyresource.org.



CRITICAL PLACEMENT PROVIDER SCHOLARSHIP PROGRAM CRITERIA (Cont'd)

11. **Subsequent scholarships** may be considered; however, additional assistance is **not guaranteed**. Any subsequent funding is solely at the discretion of TSR staff and determined on a case-by-case basis.
12. Placement providers **must comply** with **Memorandum of Understanding (MOU)** terms of agreement. All questions related to MOU terms of agreement should be directed to a staff member for clarification.
13. **Data collection surveys / client update questionnaires** will be sent to provider contacts to determine a recipient's progress in the program. Providers must **submit** responses to TSR **in a timely manner**.
14. TSR **MUST be notified immediately** when a recipient of our scholarship funding leaves the program for **any** reason.
15. **ALL** qualified scholarship recipients are **required to participate in a virtual interview** with TSR staff **prior to final approval**. The purpose of this interview is for staff to meet potential scholarship recipients and answer any questions related to financial assistance.
16. In addition, **ALL** qualified scholarship recipients must participate in a **follow-up call with staff 30 days after entry into the approved placement program**. This virtual interview will be scheduled for a mutually agreeable date and time that is convenient for all parties.
17. **ALL** partnering programs are required to complete a **Placement Provider Application** each calendar year **AND provide regular updates** throughout the year about changes to services, staffing, or fee structures. The provider application can be found at: <https://thesobrietyresource.org/placementproviderportal>
NOTE: Programs wishing to report **staffing changes only** can use the **Contact Update Form** located within the Placement Provider Portal.
18. Please use the standard **invoice template** in the **Placement Provider Portal** and include the recipient's name, services rendered and dates provided. (i.e., Joseph Smith, Program Fees, June 1-30, 2025)

Thank you again for joining us in **Making a Difference – One Life, One Family, One Community at a Time**. If you have any questions, please call or text **770-322-4428**. You can also email one of our team members:

Program Partnership	Charmon Wilson, Chief Executive Officer charmon@thesobrietyresource.org Danielle Felix, Organizational Administrator danielle@thesobrietyresource.org
Update Questionnaires / Data Collection & Reporting	Julie Hansen, Database Administrator outcomes@thesobrietyresource.org
Initial Scholarships	Madison Neal, Scholarship Administrator info@thesobrietyresource.org
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