

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

JANUARY 9, 1996

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Co-Chairman Gus Biggers. Districts represented included: 1-Gus Biggers, 3-Carol Cook, 4-Gerald Gangluff, 5-J.R. Rager, 5A-Mike Wyatt, 6-Ronny Campbell, 7-Bobby Bryant, 8-Bo Dickey, 9-Jerry Green, 10-Gary Turner, 11-Wally Duwall, and 12-David Speights. Minutes of the November meeting were read and approved.

Discussion held on tax issue. We need to find out how to start on this.

The RC&D Program is being worked on. Videos have been taken at some stations by Charles Gangluff and a state employee from Conway. Charles will schedule the rest of the stations tonight. A few of the districts have not turned in a truck inventory. Please get these to Charles as soon as possible.

As of January 1, Charles has started work in the new position. Any county records that are needed can be mailed to him at 91 Hugo Lane Hattieville, AR 72063. Any district that is needing to make equipment purchases should call Charles by the next meeting. He is gathering a list and will order this equipment in one order. By ordering together we should save some money. Charles is looking at the possibility of getting some software to keep manpower, inventory, and other records. Each district should also get their fire reports to Charles once per month. He will keep a list of all fires for the county.

Corrections need to be made to the lists for the Advisory and Administrative Boards.

Mike Davidson has requested that he be reimbursed \$10 per man for the county-wide classes that he is teaching. A vote was not taken on this matter.

The roster at Central needs to be updated with current names. The member's number, name, day and night phone number, and if this person is a firefighter and/or first responder should be included. If any district is looking for a small oxy-acetalene torch to carry on their trucks, they should contact David Speights.

The meeting adjourned at 6:50 p.m.

2-5-96

Dear Advisory Board Member

The next board meeting which will be held on February 13th at 6:00p.m. will be an important meeting. I would ask that you attend if possible. A number of guests will be attending and various topics will be discussed. Some items expected to be discussed are:

Each district will be presented with a new 911 map by a representative of the Arkansas Soil Conservation Service.

The County Judge will be attending to ask that we start putting up road signs as soon as possible.

Two groups from Petit Jean Mountain are expected to discuss fire protection in their district.

The position of Infectious Disease Officer needs to be discussed.

I have information concerning the building insurance on Central Station.

I have also been contacted by a company that wishes to sponsor a fund-raiser for the department.

A Worker's Comp claim from 1991 needs to be settled.

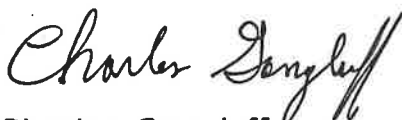
Other guests may be present and other items may be discussed if time permits.

If possible, I would like for each district to mail a copy of the January run reports to me as soon as they can. If you don't mail these, please bring them to the meeting. I am starting a county run report and I also need these to report to the radio and the newspaper.

Also, if any district is making equipment purchases and would like to get in on the group purchase, call me before the 13th and I will add this to the list that I have started.

The February meeting will be busy and hopefully we can get everything taken care of quickly. I hope to see you there.

Sincerely

A handwritten signature in cursive script that reads "Charles Gangluff". The signature is fluid and written in dark ink.

Charles Gangluff

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

FEBRUARY 13, 1996

The Administrative Fire Board was called to order by Chairman Roger Black at 7:15 p.m. The members present were Roger Black, Jerry Jones, J.M. Duvall, Pat Dunlap, and Jim Taylor.

Chris Meyer told Charles Gangluff that he had some computer software that he would send to use for county records. Charles stated he would keep all records on computer to help keep these records current.

The Board agreed to insure Central Station with the Association of Arkansas Counties for \$120,000. Motion was made by Jerry Jones and seconded by Pat Dunlap. Charles Gangluff will take care of this.

\$500 was transferred from District 8 to the Administrative Board to repay a loan from early 1995.

The monthly meeting attendance was for the last quarter of 1995 was accepted with a motion by J.M. Duvall and second. by Jerry Jones. All approved.

One of the pumpers that have been taken out of service by District's 5 and 10 will be used as a reserve pumper. The better of the two will be kept. The County Judge will be asked to store the trucks at the county barn until a decision is made.

The Administrative Board went into executive session to discuss a personnel issue. After returning, Chairman Roger Black reported that the only action taken was a decision by the Board to allow this matter to be handled on the District level.

The meeting adjourned at 7:50 p.m.

Minutes taken by Charles Gangluff

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

FEBRUARY 13, 1996

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Co-Chairman Gus Biggers. Districts represented included: 1-Gus Biggers, 2-Bubba Jemison, 3-Eddy Anderson, 4-Gerald Gangluff, 5-Chris Meyer 6-Ronny Campbell, 7-Bobby Bryant, 8-John Trafford, 9-Jerry Green, 10-Gary Turner, 11-Wally Duewall, and 12-John Trafford. Minutes of the January meeting were read and approved.

Members of the Conway County Conservation District presented maps to each district which had been color coded to show district boundaries. These maps have the new 911 addresses.

Jim Thurac proposed that the fire department sell signs which can be purchased for \$10 and sold to the public for a profit. These signs would show the individual house number. No decision was made.

A report was given on the progress of the Rural Fire Protection Program. All information has been forwarded to Schlumberger except for district 5's truck inventory. Charles Gangluff will meet with Stan Merritt tomorrow to discuss our department's set-up. A plan for our County should be available by the next meeting.

Rosters for dispatching need to be updated by those districts that have not done this yet. An up-to-date roster is needed for the 911 dispatch center.

Charles Gangluff reported that he had contacted Camden on each districts training records. To receive all records for the County he will send letters to each Chief to be signed and then returned with a check for \$10. Charles will then forward this to Camden and receive complete records. A motion was made by Bobby Bryant and seconded by Gerald Gangluff to send these letters and for each district to pay the \$10 fee from their booster fund. Approved by all present.

The monthly incentive for the last quarter of 1995 will be presented to the Administrative Board.

L.L. Williams of Petit Jean Mountain was present to voice his concern about a number of membership applications that had been given to District 5 but not approved. Chris Meyer stated he would discuss this matter with the Administrative Board in executive session due to the Privacy Act. The matter was passed to the next Board.

Charles Gangluff reported that he was looking into the phone records and into the funds which had not been received after the accident at Menifee. Discussion was also held on changing insurance companies on Central Station and possibly increasing coverage from the present \$47,700. A motion was made by Ronny Campbell and seconded by Chris Meyer to have the building appraised and change companies.

A monthly report will be given to the newspaper and the radio station by Charles.

A transfer of \$500 will be made from District 8 to the Administrative Board to replace funds which had been loaned in early 1995.

The County Judge has asked that we start putting up signs as soon as possible.

District 2 asked that something be done to fix all of the road names that had been changed after they submitted their names. The Jerusalem-Cleveland road is one that especially needs to be changed. Charles said he would work on this.

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Some discussion was held on infectious disease control. Chris Meyer said we need to be careful on this matter. By State law we are not required to comply with this law. If we do decide to comply, there will be a large amount of paperwork and many things to be done do get into full compliance. Chris also mentioned that if anyone feels that he has been exposed to an infectious disease, we can request that the hospital release records from the person causing the exposure.

A company has asked that we consider taking photos as a fundraiser. We had done this in the past and had some problems. The Board decided that we would not do this, but if individual districts wished to they can contact Charles.

Charles brought up an issue on a Worker's Comp claim from District 5. This claim occurred in 1991 and no records exist. The State Auditor felt that due to the length of time that had passed, the Fire Department should not pay this. Chris stated that his District would take care of this from their booster fund.

The meeting was adjourned at 7:05 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

MARCH 12, 1996

The Administrative Fire Board was called to order by Chairman Roger Black at 7:20 p.m. The members present were Roger Black, Jerry Jones, and Jim Taylor.

Conway County Clerk Beverly Paladino was present.

The building insurance on Central was changed. We now have \$120,000 coverage with \$5000 contents and \$10,000 equipment. The new premium is \$84 per year.

Charles Gangluff will take a record of the Monthly meeting incentive to the Court House.

District 10's pumper is at the county shop and will be looked at by Mike Davidson. This truck will be repaired and used for a reserve pumper if possible.

The Advisory Board will update their list. This will be members from only the 12 districts.

Discussion was held on district 5A. Many of the District Chiefs feel that they have had time to be in better shape than they are. The concern is that fire protection is not being provided by them in their area. Jim Taylor recommended that we set a deadline for them to improve to a Class 9 station. Charles Gangluff offered to work with District 5A. Chris Meyer will be asked if this is agreeable with him since he is officially the Chief over this substation.

Mrs. Paladino reported that Act 833 funds will not be applied for until October this year. She also discussed the State disclosure forms. Randy Wright with the Ethics Commission confirmed that the Advisory Board members did need to complete the Code of Ethics forms. She asked that those members who had not completed this form do so tonight.

A problem with the volunteer tax on some of the tax statements was discovered. Mrs. Paladino reported that this problem was found two days before the books were opened for collection. After receiving a call from someone with Soil Conservation, she checked into the problem. The problem has been fixed and our lost funds will be less than \$100.

Mrs. Paladino also reported on the tax issue. With information from the Association of Arkansas Counties and Legislative Audit, it appears that the Quorum Court may levy a permanent tax for the Fire Department without holding an election. This will be reviewed by the County Attorney to get his opinion. This tax could be levied in November.

Approved to pay a wrecker to tow district 5 truck to the county shop.

Jim Taylor announced that when his appointment was over in June of this year, he would not accept reappointment. Everyone should think about a person to fill this position.

Meeting adjourned at 8:15 p.m.

Minutes taken by Charles Gangluff

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

MARCH 12, 1996

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Secretary Charles Gangluff. Districts represented included: 2-Tom Lee, 3-Carol Cook, 4-Gerald Gangluff, 6-Ronny Campbell, 7-Bobby Bryant, 8-David Gray, 10-Gary Turner, 11-Wally Duewall, and 12-David Speights. Minutes of the February meeting were read and approved.

Conway County Judge Pettingill was present to discuss the road signs. Any district that needs signs that they do not have should contact his office. Any extra hardware needs to be returned for other districts that may need it. The only guidelines on placing the signs is to go no closer to the road than the existing signs. The signs need to be up as soon as possible since we will be going on line in three weeks. Also if anyone gets calls concerning an address they should have the person call the addressing coordinator.

The individual house signs will not be put up by the Districts.

The plan from the Rural Fire Protection Program has not been completed yet. We may need to call a special meeting to review the plan when it comes in.

Charles Gangluff reported that he had completed dispatch maps for the 911 center. He will begin working on a roster to give to the 911 center. This will be sent to each Chief to review for mistakes.

Letters have been mailed to the Fire Academy to request training records. Two districts have not returned the letter needed. These can be mailed at a later date. The fee of \$10 per district was taken from the candy fund.

The monthly incentive for the last quarter of 1995 has not been distributed. We will ask the Administrative Board about this.

Building insurance has been changed. The new premium for Central will be \$84 per year. This is for \$120,000 plus \$5000 contents and \$10,000 for equipment. If any other district would like to look at this coverage for their station, call Charles and he can get a quote.

The Judge has agreed to let us store the old pumpers at the county barn. Mike Davidson has offered to look at the truck from district 10 and see what may be needed to repair it.

The question that was raised a few months back concerning Worker's Comp protection at grass fires was answered by the State. They said that we would be covered for medical claims due to injuries no matter how much protective equipment was being worn at the time of the injury.

Charles is looking into the gasoline exemption. It looks like we can get a reimbursement for part of the taxes we pay. Also we can get non-taxed diesel at HB's and Co-op. In the future we need to have all vendors show the number of gallons of fuel purchased. This will help in the future with getting the refund on gas.

Charles distributed copies of equipment prices from vendors. Any district that would like to make purchases should contact Charles soon to place the order. Also, equipment will be purchased for district 5A to bring their trucks up to class 9.

A motion was made by David Speights with a second by Bobby Bryant to submit a new list of Advisory Board members including only representatives from the twelve full districts. Approved by all.

Discussion was held on the need for district 5A to up-grade and become better capable of responding. This will be discussed further at the Administrative Board Meeting.

The Legal Beverage Grants are now being accepted. Charles offered to help any district apply. This grant must be in by April 1.

We will be receiving \$1500 for each district that has received the Radiation Monitoring training.

Any district that needs medical equipment can get with Tim Hill at Med-tech.

Mike Davidson asked that everyone start thinking about possibly getting a computer for the 911 center to help when we are dispatched. This computer could show a list of back-up districts along with other information that would be helpful when responding.

We will try to start having burning ban information dispatched and also dispatch when the ban is lifted. This will be helpful when we are called about burning bans by the public.

If any district is interested in First Responder Training, they should call Charles. Paul Pestel at Med-tech intends to put on a class soon. The cost will be \$140 per person including the book.

Bobby Bryant asked the chiefs if they would be interested in moving all of the Fire Department business from the County Clerk's office to the County Judge's. He stated that he was asked by Chris Meyer to talk to the Chiefs about doing this. Bobby felt that legally the Judge's office should take care of all of our business. Some papers were shown to support this. He also stated that the Judge's office has agreed to this. A number of concerns were raised by some of the Chiefs. Some felt that part of the problem was personal and should not include the Fire Department. Others had concerns about who may be in these offices in the future. One chief stated that he understood that some of the paperwork was required to be in the Clerk's office. Bobby also stated concern about paperwork that is not needed. Most agreed that we would not want only one office in the Court House to have total control over the Department. No decision was made on this matter.

The meeting adjourned at 7:15 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

APRIL 9, 1996

The Administrative Fire Board was called to order by Chairman Roger Black at 7:10 p.m. The members present were Roger Black, J.M. DuVall, and Pat Dulap.

911 Coordinator John Payne and several persons from Petit Jean Mountain were present.

Charles Gangluff read a letter from Bart Virden concerning the Fire Department tax. Mr. Virden stated that it was his opinion that the Quorum Court could levy a tax to benefit the Department. This would replace the volunteer tax. There is some concern about how permanent this tax would be. This issue will be worked on some more.

The truck from District 5 has been moved to the county shop.

Charles Gangluff will continue to help District 5A for now.

Mike Davidson is working on the pumper from District 10. He thinks that the repairs can be made for less than \$1000.

The Administrative Board members agree with the Advisory Board to look into the changes that have been proposed to the Advisory Board. They agree that the Attorney General may need to be contacted before this change takes place.

The monthly incentive for the last quarter of 1995 should be done by the end of the month.

Residents of Petit Jean Mountain asked for the Administrative Boards help with their District. They are concerned that most of their fire protection is coming from the Oppelo Fire Department. The citizens asked how they can make changes and who has authority to help them. Roger Black stated that he wasn't sure that the Board had the authority to make any changes. One of the major concerns is the difficulty that the residents have in contacting Chris. One person stated that Chris did not live or work in the county. The citizens stated that the District must elect another chief or that they would take control of the District. One Board member asked if this was a personal problem or if it was a Fire Department problem. A number of other problems were discussed with no solutions. The Board decided to send a certified letter to Chris Meyer asking him to attend the next meeting to discuss these matters.

The meeting adjourned at 7:45 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

APRIL 9, 1996

The Advisory Fire Board meeting was called to order at 6:10 p.m. by Co-Chairman Gus Biggers. Districts represented included: 1-Gus Biggers, 2-Bubba Jemison, 3-Joyce Alexander, 4-Gerald Gangluff, 5A-Mike Wyatt, 6-Ronny Campbell, 7-Bobby Bryant, 8, 9-Jerry Green, 10-Gary Turner, 11-Wally Duewall, and 12-David Speights. Minutes of the March meeting were read and approved.

Guests present included; John Payne - 911 Coordinator, Kaye Nicholson - Candidate for County Clerk, and several residents from Petit Jean.

Mrs. Nicholson asked the Chief's for their support and promised to work with the Fire Department if elected.

Most districts reported that they were continuing to put up the road signs. If any district has signs that are not for their area, they are asked to bring them to the next meeting.

Discussion was held on the 911 system. Some problems will have to be worked through. If a problem comes up, contact John Payne. The districts are asked to wait on the run times until Charles Gangluff distributes them. This will give the Head Dispatcher time to check the times to be certain that they are correct. If an alarm occurs where the district needs the times immediately, the district can call the dispatch center at 354-0131 to get these times. This should be done only if the times are needed due to special circumstances. A test page schedule was distributed. This test will be done once per week. The dispatch procedures for the county fire department was also handed out. No personal pages unless it is an emergency. John will attend the next few Board meetings to answer any questions that may come up.

Mike Davidson has started working on the pumper from District 10. The truck should be repaired for less than \$1000. If any of the districts have any spare equipment that could be used on this truck, call Mike. David Speights suggested that we only put a small amount of equipment on the truck and when a district needs to use it they can transfer their equipment.

The only training records received as of this time is district 3. Charles will also check with Marshall.

The purchases have been made for the districts. Some of the equipment is in and the rest should be in soon.

Discussion was held on the list of Advisory Board members. Charles reported that Linda McNeil had suggested that we consider changing from an Advisory Board to a committee. The Chiefs decided that before we make a change, we need to be certain that we can. We may need to get an opinion from the Attorney General. Also some suggested that we look into other ways of setting up both of the Boards.

Joyce Alexander RNP from District 3 reported to the Board on Infectious Disease Control. She has applied for a grant to fund the immunizations that would be needed and she would be willing to give these and to do the training. No decision was made on this. More information will be given at a later meeting.

Gus Biggers told everyone that his district would bring the Jaws to any district that would like the training. If any district is interested contact Gus or Jim Hensley.

Charles Gangluff suggested that we look at getting 911 decals for each of the trucks in the county. Anyone that has a source to get these should bring the information to the next meeting.

Several persons from Petit Jean were present to voice their concerns about District 5. They stated that over the last few months the Oppelo Fire Department has responded to fires on the mountain due to a lack of manpower from District 5. They are concerned about the lack of leadership and therefore manpower in their District. The Chiefs stated that this would be better handled by the Administrative Board.

The meeting adjourned at 7:00p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

MAY 14, 1996

The Administrative Fire Board was called to order by Jerry Jones at 7:20 p.m. The members present were Pat Dulap, Jim Taylor, and Jerry Jones.

Charles Gangluff report that Mike Davidson had the truck almost completed. Mike asked that the Board approve having the truck tuned up. This was approved.

Charles also reported that he had met with District 5A. He will try to meet with them again this month.

The tax issue was discussed. This tax will be discussed further after our Fire Plan is received.

Thomas Flowers' name will be submitted to the County Judge as a replacement for Jim Taylor.

Charles reported on the records that had been received from Camden and our concerns with the shortage.

A report was given on the meeting that was held by some of the Quorum Court members with District 5. Chris Meyer stated his concerns with the applications that had been submitted to his district. These concerns included Workers Comp coverage and the residence of members on the Department.

A motion was made by Jim Taylor with a second by Pat Dunlap stating that a person must live in Conway County to be on the Conway County Fire Department.

The meeting adjourned at 8:30 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

MAY 14, 1996

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Secretary Charles Gangluff. Districts represented included: 1-Jim Hensley, 2-Bubba Jemison, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 9-Jerry Green, 10-Gary Turner, 11-Wally Duewall, and 12-David Speights. Minutes of the April meeting were read and approved.

Charles reported that Mike Davidson would be finished working on the truck soon. A tune-up was still needed.

The training records have been received from Camden. Only a few records have been received. Be sure to all records from each district from now on.

There will be no changes at this time to the Advisory Board.

Everyone is asked to continue looking for a source for 911 decals for the trucks.

District 5 reported that a meeting had been held with members of the Quorum Court to discuss issues involving their district.

The tax issue was discussed with no decision made.

A motion was made by David Speights and seconded by Ronny Campbell to submit the name of Thomas Flowers to the County Judge for replacing Jim Taylor. Approved by all.

The Chiefs agreed again that we would not be interested in letting Central go after Med-Tech moves out.

Charles will check to see what needs to be done with equipment that has been taken out of service.

David Taylor will be giving a First Responder class. Information on this was distributed.

David Jones from Atkins asked that the Department consider joining them in a fire truck parade at the PickleFest.

Charles will send in a county-wide survey to the Fire Marshall's office. This will be done rather than each district doing this.

The meeting adjourned at 6:45 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

JULY 12, 1996

The Advisory Fire Board meeting was called to order at 8:00 p.m. by Secretary, Charles Gangluff. Districts represented included: 3-Tommy Cook; 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 8, 9-Jerry Green, 10-Robert Stobaugh, and 12-David Speights.

The Pig-Out was discussed including the firefighters competition and the Fire Safety House. Each district is asked to have 2 or 3 personnel available to work the Safety House on Saturday, August 3.

A check for \$108 was received for this quarter on the candy fund. Our balance is now \$1,116.27.

The medical insurance premium is now due. This will be handled by the Court House.

The Act 833 audit was discussed. Everyone is urged to return the audit form to the County Clerk as soon as possible. Our Act 833 funds will not be released by the State until this form is received.

The tax issue was again discussed. Charles Gangluff reported on figures that he had based on the different possible millage rates. These ideas need to be discussed fully at the next meeting.

The new Administrative Board member, Thomas Flowers, was introduced and welcomed.

Stan Merrett will present the Conway County Master Fire Plan at 7:00 this evening. We will need to discuss the funding application at our next meeting.

The meeting was adjourned at 6:40 p.m.

JULY 12, 1996

The monthly meeting was not held so that a presentation could be made by Stan Merrett with Schlumberger Industries. This presentation was the Master Fire Plan involving the Rural Fire Protection Program.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

JUNE 11, 1996

Due to lack of a quorum the Administrative Fire Board was unable to take official actions. The members present were Roger Black and Jim Taylor.

Jim Taylor announced that his term expired this month and he would not be reappointed. He stated that he has enjoyed the time that he has served on the Board.

Due to the immediate need for insurance on the '73 Ford, both Roger Black and Jim Taylor agreed to insure this truck with funds from the Administrative Board. Charles Gangluff will take care of this as soon as possible.

Other items were discussed with no action taken.

The Board is asked to meet next month at 6:30 p.m. so that the County Master Fire Plan can be presented at 7:00 p.m. Charles will send a letter to each Board member to confirm this.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

JUNE 11, 1996

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Chairman Mike Davidson. Districts represented included: 1-Gus Biggers, 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 6-Ronny Campbell, 7-Bobby Bryant, 8-Mike Davidson, 9-Jerry Green, 10-Gary Turner, 11-Wally Duewall, and 12-David Speights. Minutes of the May meeting were read and approved.

Mike Davidson reported that the '73 Ford needed a pump test and will be ready to go. Charles Gangluff will make sure that insurance is still in effect. The Administrative Board will be asked to pay the vehicle insurance on this unit. A motion was made by Gus Biggers and second by David Speights to make the truck a reserve pumper. Approved by all with a roll call vote. Guidelines will be established including inventory and maintenance checklists. Each district is asked to bring to the next meeting a list of equipment that they may have which can be used on the reserve. When the truck is stationed at a district, that district will be responsible for the truck and repairs that may be needed. More discussion will be held next month.

Mike Davidson handed out a proposal on the use of Central after Med-Tech moves out. After discussion and some amendments Ronny Campbell made a motion and Gus Biggers seconded to pass this on to the Administrative Board. Approved by all with a roll call vote. A copy of the proposal is enclosed. Each Advisory Board member is asked to look at this proposal and sign a copy at the next meeting.

Mike Davidson also reported that the Sheriff's Office may be interested in purchasing an I.D. system with the Fire Department. The cards could be used for both identification and for an accountability system. This will be looked into further.

Charles Gangluff reported that he had checked on what we needed to do with equipment that we take out of service. The County Judge's Office suggested that we make a list of items to be disposed of and they would look at it to decide if the items should be destroyed or if they needed to be sold by bid. A suggestion was made to set up a system where we would bring equipment that a district wanted to get rid of to Central. Other Districts would be allowed to take any item that they can use and place it on their inventory.

Thomas Flowers' name has been submitted to the County Judge as replacement for Jim Taylor.

The County Master Fire Plan has been received from Schlumberger and distributed to the Advisory Board members. The Board is asked to look at the plan and let Charles Gangluff know how accurate it is. It has been decided to ask Stan Merritt with Schlumberger to attend the next Board meeting to present the plan. Charles will contact him and send a letter to everyone that needs to attend this meeting.

Charles Gangluff asked the members present if they had any information on some checks that had not cleared the Morrilton Security Bank. No one had any information. These checks will be voided and new checks can be issued later if needed.

Charles will be looking into the phone system that is being charged for at Central Station. It appears that we are still being charged for equipment that we are not using.

Gus Biggers asked the Board members to consider what we may need to do about radio communications with Med-Tech after they move out of Central Station.

The meeting adjourned at 7:00 p.m.

Proposal for use of Conway County Fire Department Central Station

June 11, 1996

The Conway County Fire Department should retain full control of Central Station and it shall be used for the following purposes:

- 1) Classroom and training facility to improve the quality of training for firefighters.
- 2) Establish and maintain a library of training materials for use by all departments in the county.
- 3) Meeting and conference room for Conway County Fire Department use.
- 4) Back-up communications center to supplement regular 911 communications in the event of a disaster.
- 5) House reserve pumper(s) for Conway County Fire Department. Pumper(s) may also be used during training exercises.
- 6) Office for administration of the Conway County Fire Department.
- 7) Storage of some records for the Conway County Fire Department.
- 8) Storage of surplus and retired equipment.
- 9) In the future possibly establishing and housing equipment needed in the event of a disaster in Conway County.
- 10) House compressor and cascade system for use by all County Fire Departments
- 11) Provide an emergency evacuation shelter in the event of a disaster.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD
P.O. BOX 748
SOLGOHACHIA, AR 72156

SEPTEMBER 10, 1996

The Administrative Fire Board was called to order by Chairman Roger Black at 6:50 p.m. Other members present were Pat Dunlap and J. M. Duvall. The minutes of the August meeting were read and approved.

Charles Gangluff reported that the Advisory Board has agreed to ask the Quorum Court to change the current volunteer millage to a mandatory millage at the same level. This was approved by the three Administrative Board Members present.

Mike Davidson brought a person serving community service time to Central to mow. If we decide to continue using this service we will need to purchase a mower and weedeater. This will be looked into and discussed at the next meeting. Pat Dunlap mentioned that he may be interested in the mowing.

Tables, chairs, and the answer machine should be in Central before the next meeting.

Charles Gangluff announced that he had been appointed Fire Service Coordinator for Act 833 funds.

A question was raised about the pumper that Mike Davidson worked on. The truck was looked at after the meeting.

The meeting adjourned at 7:10 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

SEPTEMBER 10, 1996

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Secretary Charles Gangluff. Districts represented included: 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall and 12-David Speights. Minutes of the August meeting were read and approved.

After discussion a motion was made by David Speights and a second by Tommy Cook to ask the Quorum Court to change our current millage from volunteer to mandatory. The millage would remain at the current level. Approved by all present. Charles Gangluff will work on this issue. Also Robert Stobaugh will be asked to help. We will make a presentation to the Quorum Court if needed.

Locks have been changed at Central. All doors are keyed the same.

Mike Davidson will take care of getting tables and chairs.

Charles Gangluff will contact John Payne about changing our paging procedures with 911.

Mike Davidson has had a person serving community service time to mow the grounds around Central. If we decide to use these people for grounds keeping, we will need to purchase a mower and a weedeater. Charles Gangluff reported that Warren McKey has stated that he would be able to mow the grounds at a lower price. Ronny Campbell will check with McKey to get his price. Further discussion will be held next month.

Gerald Gangluff asked about keeping the building heated in the cold weather. Charles Gangluff said he would keep an eye on it.

The building repairs will be discussed later.

The answer machine has been purchased but has not been put in at Central.

Bubba Jemison asked about the copier that was at Central. It was reported that the copier has been repaired by Mike Davidson and could possibly be brought back to Central.

A short discussion was held on filling SCBA now that the system has been removed from Central.

Act 833 forms were distributed and completed. Charles Gangluff was appointed Fire Service Coordinator for OES. I reported that I would accept this appointment if the Chiefs agreed and would step down if the Chiefs wished to have another person appointed in the next few months.

Garry Turner asked if an Advisory Board Member would be counted absent if he missed the meeting due to a fire. He was told that they would be excused.

The meeting adjourned at 6:40 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

AUGUST 13, 1996

The Advisory Fire Board meeting was called to order at 8:00 p.m. by Chairman, Mike Davidson. Districts represented included: 1-Jim Hensley, 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 8-Mike Davidson, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall and 12-David Speights. Minutes of the July meeting were read and approved.

A report was given on the Pig Out. District 1 won second place overall.

The Master Fire Plan was discussed. At this time we are considering making application for funds department-wide. Dry and pressurized hydrants are a possible item to apply for.

Discussion was held on the tax proposal. Robert Stobaugh agreed to look into some of our options. Charles Gangluff presented a proposed 1 cent sunset tax. He reported that the Library and Petit Jean Technical College have asked that the fire department join them in this tax. If approved each entity would receive one third. After discussion a vote was taken and everyone agreed to hold off on this tax until a decision was made on the volunteer millage.

The locks will be changed at Central Station after Med-Tech is completely moved out.

We will present a proposal to the Administrative Board to purchase about 25 chairs and 3 or 4 tables before the next meeting.

David Speights mentioned that he would have some men that live in Morrilton who may be able to respond to Central and serve as back-up communications if the need arises.

The old pumper from District 5 is available to any district that may be interested in it. If no one can use this truck a decision will be made to either sell it or use it for parts.

Ronny Campbell made a motion which was seconded by Bob Bryant to ask 911 to page all alarms twice. This page should be repeated immediately after the first page. Approved.

Jim Hensley asks that all district check their trucks to be certain that they have a current inspection sticker. This must be done by the end of the month. Please take care of this.

Lawn care at Central was discussed. Charles Gangluff reported that he had contacted Warren McKey for a price quote. Due to a misunderstanding they mowed the area without approval. The cost will be \$65 for this mowing. Any work done after this time will cost \$50. Mike Davidson reported that the man who works at the courthouse may be interested in taking care of the building inside and out. This will be looked into. Another possibility is Act 309 prisoners.

Discussion was held on the need for repairs at Central. No decision was made.

A 911 report was given by Charles Gangluff.

Charles Gangluff will request from the Administrative Board that they approve buying an answer machine for our business line.

The meeting was adjourned at 7:10 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

AUGUST 13, 1996

The Administrative Fire Board was called to order by Chairman Roger Black at 7:20 p.m. Other members present were Pat Dunlap, Jerry Jones, and Thomas Flowers. The minutes of the May, June, and July meetings were read and approved.

A short discussion was held on the decision to limit the membership of the fire department to county residents only. No changes were made at this time.

Central Station upkeep and ground mowing were discussed. Charles Gangluff report that he had contacted Warren McKey to bid on mowing. Through a misunderstanding the grounds were mowed and a charge of \$65 was incurred. Future mowing would be \$50. It was agreed to pay the \$65. More bids will be taken. A person that works at the courthouse may be interested in mowing and cleaning inside the building. Act 309 prisoners will also be considered.

About 25 chairs and 3 or 4 tables will be purchased before the next meeting. Motion approved.

A report was given on the Master Fire Plan and the suggestion to apply for water hydrants through this program.

Charles Gangluff reported that the fire department had been asked to go in with the library and the Technical College on a one cent sunset tax. The Advisory Board has agreed to hold off on this proposal since we were looking at the volunteer millage. After more discussion about the millage tax, the Administrative Board agreed.

A 911 report was given by Charles Gangluff.

The Board agreed to purchase an answer machine to be placed on the business line at Central.

Discussion was held on storing training materials at Central Station. At this time the materials will be kept at the College.

The meeting adjourned at 8:10 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

OCTOBER 8, 1996

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Chairman Mike Davidson. Districts represented included: 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 8-Mike Davidson, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall, 12-David Speights, and 5A-Doug Carter. Guests included Tommy Joe Hoelzeman and County Clerk Beverly Paladino. Minutes of the September meeting were read and approved.

The volunteer tax was discussed further with Beverly Paladino giving information on how the tax could be made permanent. She and the County Judge have met with a State Auditor to get information. A presentation will be made to the Quorum Court as soon as possible.

Ronny Campbell has checked with Warren McKey about upkeep on the grounds around Central. The charge will be \$25 to do the mowing and this can be done every two weeks. McKey mowed the grounds before the meeting this month at no charge. After discussion a motion was made by Ronny Campbell with a second by David Speights to ask the Administrative Board to accept Warren McKey's bid. Approved.

Bobby Bryant made a motion which was seconded by Gary Turner to ask the Administrative Board to have persons serving community time to clean the inside of the station a couple of times per month. This was approved. A suggestion was made by Gerald Gangluff to look at the possibility of renting the living quarters to someone with them doing the cleaning. This will be considered at a later date.

Mike Davidson discussed purchasing an I.D. system. He will talk with the Sheriff's Office and discuss again next month.

Charles Gangluff reported that we received a check for \$119.00 from the candy fund. Our balance is now \$1235.27.

The budget committee of the Quorum Court has asked that each district give their budget to Charles Gangluff before bringing it to them. Charles asked those districts that have not done this yet to try to get this to him within a week so that he can give all of the budgets to the committee at the same time.

Charles Gangluff announced that Sedgwick James would like to give a presentation on driver and vehicle safety to the fire department. It was suggested that this be presented to each district and that two or more districts get together if possible. Charles will look into this.

Tommy Joe Hoelzeman asked the Advisory Board to approach the Administrative Board with a request to consider his application with District 5. He feels that he should be considered although he lives outside the county since he had applied for membership before the policy to reject those outside the county was in effect. This will be brought before the Administrative Board.

After further discussion a motion was made by David Speights and a second by Tommy Cook to ask the Administrative Board to reconsider the residency requirement and leave this up to each individual district. This was approved.

Charles Gangluff reported on the problems with Oppelo Fire Department receiving funds from the county for serving the area of the county outside their city limits. After discussion with the State Auditor, the following has been proposed: A contract can be written between the county and the city of Oppelo to service the area which they are presently serving. The funds which have been set aside for this area could then be given to Oppelo. A motion was made by Ronny Campbell with a second by Bobby Bryant to ask the Administrative Board to consider the following: A contract between the county and Oppelo should be written on an annual basis with them receiving any accumulated funds immediately. They would then receive \$6000 per year to be paid on a quarterly basis. This was approved.

Charles Gangluff reported that he had submitted a list of district personnel to be used to determine the Worker's Comp premium for 1997. He also distributed a copy to each district to be updated. These should be checked for correct manpower and updated for the required training and returned by the next meeting.

Mike Davidson announced that he would not be able to serve next year as Chairman due to other obligations.

The November meeting will be held on Tuesday, November 11, due to deer season.

The meeting adjourned at 7:20 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

OCTOBER 8, 1996

The Administrative Fire Board was called to order by Jerry Jones at 7:30 p.m. Other members present were Pat Dunlap and Thomas Flowers. The minutes of the September meeting were read and approved.

A report was given on mowing around Central. After discussion the Board agreed to use Warren McKey at \$25 per mowing. The Board also agreed to use persons serving community time to clean the inside of the building.

Charles Gangluff reported that he had been asked by the Quorum Court to complete the budget for the Administrative Board. He will present the completed budget to Roger Black before turning it in at the Court House.

Charles Gangluff announced that a vehicle and drivers safety course will be presented at the districts. The board members will be given a schedule so that they can attend if they want.

Discussion was held on the request by Tommy Joe Hoelzeman and the request from the Advisory Board on residency requirements. Both matters were tabled.

The motion from the Advisory Board concerning the Oppelo Fire Department was considered and was approved as read.

The meeting adjourned at 8:30 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

DECEMBER 10, 1996

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Chairman Mike Davidson. Districts represented included: 2-Bubba Jemison, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 8-Mike Davidson, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall, and 12-David Speights. Guests included John Payne, 911 Coordinator and Greg Andrews with the Oppelo Fire Department. Minutes of the November meeting were read and approved.

Discussion was held with John Payne concerning 911 dispatching. A few problems were mentioned and John said he would look into these. John also discussed the proposal that each agency in the county work toward having a UHF frequency. This can be phased in over a number of years, and would help all agencies.

John Payne and Greg Andrews asked if there was going to be a problem with the contract with the Oppelo Fire Department. Charles Gangluff reported that the Advisory Board and the Administrative Board in October had approved to enter into an agreement with OFD. More discussion was held at the November meeting and the original motion was rescinded. This was to give us time to look into this contract further. Some of the reason behind this was the failure of the mandatory millage. Mike Davidson suggested that John Payne and Charles Gangluff work on this issue. John asked that the contract state that the funds must be used for fire equipment and training only.

Mike Davidson reported that the community service workers had cleaned Central station. He said that Francis Carson was willing to sell the old air compressor for \$500. Our bottles would need to be hydrostatic tested. David Speights suggested that we check the compressor before we buy it.

Bubba Jemison thanked everyone for the flowers which were sent to the funeral of Tom Lee's father.

Mike Davidson reported that the correct price for an I.D. system will be \$1645.00. The Sheriff's Office is ready to make the purchase and pay one half. The cost for supplies would be about \$500 to make I.D.'s for all of the firefighters. Motion was made by Ronnie Campbell with a second by Bob Bryant. During discussion it was decided to wait until after the first of the year and consider this then. Ronnie rescinded his motion.

Election of officers was held. Chairman-Mike Davidson, Co-Chairman-Tommy Cook, and Secretary-Charles Gangluff. Mike asked everyone to keep in mind that he would not always be able to attend the meetings and that if his business ever caused a conflict, he would have to resign.

David Speights announced that effective January 1, 1997 he would step down as Chief. The new Chief will be Tim Bengston.

A copy of Water Shuttle Worksheets were distributed. Garry Turner had found this and thought it might be useful.

Act 833 applications, Act 833 expenditure reports, and Worker's Comp forms are needed as soon as possible. All of these forms must be in to the State by the first of the year. Please get these forms to Charles Gangluff or to the courthouse.

Charles Gangluff reported that the Act 833 funds were corrected for each district.

The meeting adjourned at 7:20 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD



DECEMBER 10, 1996

The Administrative Fire Board was called to order at 7:30 p.m. by Chairman, Roger Black. Other members present were Pat Dunlap and Thomas Flowers. Minutes of the October meeting were read and approved.

Charles Gangluff reported that he had completed and mailed an Administrative Budget to Roger Black. This was done before submitting this budget to the Quorum Court.

Discussion was held on the residency requirements and Tommy Joe Hoelzeman's application. A motion was made by Thomas Flowers to allow Tommy Joe Hoelzeman on with District 5's approval. This was tabled until the January meeting. Charles Gangluff will contact Mr. Hoelzeman and advise him that at this time he may not be covered with Worker's Comp.

The fire departments P.O. Box at Solgohachia will not be renewed. Mail will be sent to the courthouse and to Charles Gangluff's home.

The meeting adjourned at 8:15 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

March 11, 1997

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Chairman Mike Davidson. Districts represented included: 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 8-Mike Davidson, 10-Paul Turner, 11-Wally Duewall, and 12-Tim Bengston. Minutes of the February meeting were read and approved. Guests included Misty McCoy with Med-Tech.

Misty McCoy announced that Med-Tech Ambulance Service will have a conference for Fire Department First Responders and EMT's. This has tentatively been scheduled for the first Saturday in May. A definite date will be announced later. They intend to have training classes and a competition. The conference will last all day and lunch will be served. Each of the districts present were given a sheet to mail back to Med-Tech with the name and address of each responder in the district. Miss McCoy also encouraged any responder to ride with the ambulances if they would like to.

Workers Comp forms need to be completed on all new members as soon as possible. Contact Charles Gangluff if any district needs additional forms.

Plumbing repairs have been made and costs a little over \$100.

The monthly fire report for February was distributed.

Mike Davidson brought up discussion on removing the wall in the meeting room at Central. After discussion a motion was made by Tommy Cook and a second by Tim Bengston that we ask the Administrative Board to allow the wall to be removed and allow us to get estimates on lighting and flooring that may need to be done. Any expenses will be brought before the Administrative Board before they are incurred. A roll call vote was taken. Districts 3,4,5,6,7,8,10,11,and 12 voted YES and none voted NO.

Discussion was held on ways of getting financial help with upkeep at Central. Using the building for a regional training center and getting grants were mentioned.

Ronny Campbell will install an electrical outlet for use with the air compressor. Ronny Campbell made a motion and Gerald Gangluff seconded to ask the Administrative Board will be asked to approve purchasing the compressor if it checks out OK.

Charles Gangluff announced that some districts had not received Act 833 funds. He will look into the reason and let those districts know what needs to be done.

Short discussion was held on training classes that we need to try to get for the county. The Waterous pump school was mentioned. Districts should bring suggestions to the next meeting.

Bob Bryant stated that his district feels that we could get a funding increase approved by the public. He would like to start looking into this again.

A 911 report was given by Charles Gangluff.

Charles Gangluff also reported on some bills which have been introduced by the Legislature concerning fire departments.

After discussion a motion was made by Bob Bryant with a second by Ronny Campbell to give a donation of \$500 to Bubba Jemison out of the firefighter's fund. Approved

The meeting adjourned at 7:15.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

FEBRUARY 11, 1997

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Co-Chairman Tommy Cook. Districts represented included: 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall, 12-John Trafford, and 5A-Augie Warren. Minutes of the January meeting were read and approved.

Charles reported that Worker's Comp forms are needed from District 1. As new members ~~are~~ added to a District, a form will be needed to add them to the list.

A list of District Chiefs will be taken to the 911 center.

A report will be given at the next meeting on distributing the ANO funds.

The plumbing repairs have not been made at this time. Charles will call on this.

The bay has been cleaned out and a key has been given to the hospital for their use.

The Morrilton Police Department has asked to use Central on February 18, 19, and 20 for a class. Bob Bryant made a motion with Ronny Campbell seconding to allow them to use the building. Approved

A Weather Spotter class will be held February 27 at the AP&L Reddy Room. The class will begin at 6:30 p.m.

A First Responder class will begin the first Monday in March. The class will be held at Central. A letter will be mailed with more information before this class begins.

Charles has visited with Linda McNeal about a resolution from the Quorum Court to allow District Chiefs to acquire property from Arkansas Forestry.

The county attorney suggested that we not pursue trying to collect from the companies that have not paid the bill on the truck accident at Menifee. She didn't think we would be able to collect.

A monthly fire report for January was distributed.

Charles discussed a problem that had come up recently with some reimbursements to a District. The Treasurer's Office received a number of bills from 1995 and 1996 which were to be reimbursed to the District's booster fund. They were in contact with the State Auditor who said that the bills could be paid this time, but that the county would be written up and not paid if this happens again. Each District is asked to turn in bills as soon as possible and to have an invoice to pay from.

Bob Bryant suggested that we go to the voters to try to get our budget increased. Discussion was held with no decision.

The meeting adjourned at 6:50 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD
P.O. BOX 748
SOLGOHACHIA, AR 72156

FEBRUARY 11, 1997

The Administrative Fire Board meeting was not held due to lack of a quorum. Board members present were Pat Dunlap and Thomas Flowers.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

March 11, 1997

The Administrative Fire Board was called to order at 7:20 p.m. by Chairman, Roger Black. Other members present were Jerry Jones and Thomas Flowers. Minutes of the January meeting were read and approved.

Charles Gangluff will talk to the County Judge about removing the tank from Central and grading the parking lot.

A motion was made by Thomas Flowers and seconded by Jerry Jones to remove the wall from the meeting room at Central and get estimates only on lighting and flooring. This was approved by all.

There also was discussion about possibly getting grant funds to improve the building.

The air compressor from Med-Tech will be tested and if it checks out OK, the Board will be asked to approve purchasing it for \$500. This will be discussed next month. It was suggested that a fill cage be constructed and only certain people be allowed to fill the cylinders

Charles Gangluff reported that the water lines had been repaired at Central.

The meeting adjourned at 7:45 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

APRIL 8, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Co-Chairman Tommy Cook. Districts represented included: 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 10-Gary Turner, 11-Wally Duewall, 12-Tim Bengston and 5-A- Augie Warren. Minutes of the March meeting were read and approved. J.P. Terry Alvey attended.

Charles Gangluff reported that the First Responder Conference will be held at Med-Tech on May 3, 1997. Misty McCoy has asked that Districts 1,3,5,9, and 12 send her a list of their First Responders and EMT's with their address. She will then send a notice to each concerning the Conference.

The wall has been removed at Central and the compressor has been tested.

Discussion was held on possible ways of increasing our funding. Tim Bengston suggested that we look at Act 35 to see if this may be possible for us. He also suggested an ad campaign with the radio and newspaper letting everyone know what we do. Terry Alvey discussed mentioned his views on the last request we made to the Quorum Court. If we do more work ahead of time, we may be able to get a tax passed. A committee was established to look into possible ways of increasing our budget. Charles Gangluff, Ronny Campbell, Bob Bryant and Tim Bengston will serve on this committee.

Monthly fire reports were distributed.

Charles Gangluff reported that a meeting had been held to discuss a disaster plan. The meeting was called by the County Judge and included all emergency agencies in the county. More meetings will be held in the future.

A letter showing items that are exempt from sales tax for fire departments is included with these minutes.

The fire department has been asked to help with the county-wide clean up this year. This will be held on April 19, 1997. Those districts that will be able to help are asked to call Beverly Paladino.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

April 8, 1997

The Administrative Fire Board meeting was not held due to lack of a quorum. Board members present were Roger Black and J. M. Duvall.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

January 14, 1997

The Administrative Fire Board was called to order at 7:00 p.m. by Chairman, Roger Black. Other members present were Pat Dunlap, Jerry Jones, and Thomas Flowers. Minutes of the December meeting were read and approved.

A motion was made by Jerry Jones and seconded by Pat Dunlap to approve Tommy Joe Hoelzeman as a firefighter for District 5. This was approved.

A motion was made by Jerry Jones and seconded by Pat Dunlap to approve Roy Prince Jr. as a firefighter for District 12. This also was approved.

The district will have the discretion to decide the rights of those members placed on their department that do not live in the county.

It was reported that the chiefs agree with the decision to place small appropriation into the Administrative fund rather than distribute to the districts. This will be amounts of \$250 or less.

Charles Gangluff reported that the water pipes had frozen and broke during the last cold weather. The repairs are being taken care of.

Charles Gangluff reported that Bruno Hoelzeman with the hospital has asked to use space at Central to store some equipment for a short time. It was decided to let the hospital use this space beginning February 1 and for a 60 day period.

A discussion was held on possibly removing the wall at Central to give us more space for classes. The Administrative Board decided to wait and see if there were any problems. Thomas Flowers offered the Media Room at Petit Jean Technical College.

Charles Gangluff distributed the 1996 Annual Run Report. A discussion was held on the number of medical responses. These calls were over 30% of the total. The number of medical calls will be monitored and if this becomes a problem, more discussion will be held later.

The meeting adjourned at 7:35 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

JANUARY 14, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Co-Chairman Tommy Cook. Districts represented included: 1- Jim Hensley, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 10-Garry Turner, 11-Wally Duewall, 12-Tim Bengston, and 5A-Augie Warren. Minutes of the December meeting were read and approved.

Charles Gangluff reported that forms were still needed from some districts. The Worker's Comp form is needed from districts 1 and 5. Act 833 certification and applications forms are needed from districts 1, 2, and 10. Please get these in as soon as possible.

911 dispatching was discussed. Some of the problems that were mentioned last month have not been taken care of. Garry Turner asked that a list of Chiefs and Assistant Chiefs with their phone number be given to the dispatch center. David Speights suggested that we ask the dispatchers to tone out all 10-22's.

Charles Gangluff reported on a special called Administrative Board meeting that was held on January 10, 1997. At this meeting two motions were passed. The first will change the residency requirement to say that a person must be a resident of Conway County to be on the Conway County Fire Department unless an exception is given by the Administrative Board. The other motion will allow the Treasurer's Office to place monthly disbursements of \$250 or less into the Administrative budget rather than distributing to each district. At the end of the year, the funds will be distributed if available.

Legislation on certifying First Responders was discussed.

Charles Gangluff distributed an annual fire report for 1996 and budget information from the Treasurer's Office.

We have received \$107.00 from the candy fund. Our balance is now \$1304.99.

Tommy Cook reported that the Sheriff's Office has decided against purchasing an I.D. system.

A Wildlands Class will be held at Central Station on Thursday, January 30, 1997 beginning at 6:30 p.m.

The distribution of ANO funds was asked about.

Charles Gangluff reported that a water pipe froze and broke at Central during the last cold spell. The carpet has been pulled up and a plumber has been called. We have insurance, but the deductible is \$1000.00.

The hospital has asked that we let them use one bay in Central to store some furniture which they are going to sell. The Advisory Board agreed to bring this up at the Administrative Board.

District 12 reported that they had a portable pump which is available to another district. It will be stored at Central.

The meeting adjourned at 6:35 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD

P.O. BOX 748
SOLGOHACHIA, AR 72156

JANUARY 10, 1997

The Administrative Fire Board held a special called meeting to discuss the residency issue. The meeting began at 6:45 p.m. with Roger Black presiding. Other board members present were Pat Dunlap, Thomas Flowers, and Jerry Jones.

After discussion a motion was made by Thomas Flowers with a second by Pat Dunlap to ammend the motion made May 14, 1996. The motion will now read as follows: A person must live in Conway County to be on the Conway County Fire Department (unless the Conway County Administrative Fire Board gives approval to allow a person from outside the county. This allowance will be considered on an individual basis.) The motion was approved unanimously.

Pat Dunlap stated that he had been contacted by the Treasurer's Office concerning small disbursements to the fire department. When a small amount of funds need to be disbursed, a lot of paperwork is required with each district receiving only a few dollars. A motion was made by Pat Dunlap with a second by Jerry Jones stating that any funds to be disbursed that equals \$250 or less will be placed into the Administrative fund. The board approved this unanimously. A letter will be prepared by Charles Gangluff to be signed by Roger Black and forwarded to the Treasurer's Office. The board also agreed that these funds would be distributed to each district at the end of each year if they are available.

The meeting adjourned at 8:10 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

May 13, 1987

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Chairman Mike Davidson. Districts represented included: 2-Bubba Jemison, 4-Gerald Gangluff, 5-J. R. Rager, 7-Bob Bryant, 8-Mike Davidson, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall, and 12-Tim Bengston. Minutes of the April meeting were read and approved.

The monthly fire reports and 911 alarm reports were distributed.

Charles Gangluff reported on the First Responder Conference.

Bids will be taken before next month's meeting on flooring and electrical at Central.

A motion was made by Bob Bryant with a second by Gerald Gangluff to ask the Administrative Board to purchase the compressor and to pay for a container to place the bottles in while filling. This was approved. It was suggested that we train one person per district on how to fill bottles.

The committee which was set up to look into ways of increasing our funding has not met.

Charles Gangluff reported that he had been contacted concerning the use of Central for a garage sale. Everyone agreed that we should not do this.

Charles also reported that Warren McKey agreed to mow the yard around Central for \$30 each time. Bubba Jemison made a motion with Tim Bengston seconding to ask the Administrative Board to accept this price.

The city inspector contacted Charles Gangluff concerning the need to drain the water hole behind Central. The County Judge will look into this.

Garry Turner made a motion with a second by Gerald Gangluff to ask the Administrative Board to ratify the decisions made by the Fire Board that existed before the current Administrative Board. This was approved.

A motion was made by Bubba Jemison with a second by Gerald Gangluff to submit the name of Tony Hofherr to the County Judge as a member of the Administrative Board. A roll call vote was taken with all districts present voting yes.

Mike Davidson reported that Intro and Protective Equipment classes would be given in June or July. Each district is asked to give Mike a number of firefighters attending from their district. We need to determine a way of paying for the materials needed for these classes.

A discussion was held on medical alarms. A suggestion was made to approach Med-Tech with the idea of receiving free ambulance membership for the First Responders.

Discussion was also held on the need for some type of certification for First Responders. Some people are responding when they should not be.

Mike Davidson suggested that we try to get Hazmat for First Responders and Incident Command classes in the county.

The meeting adjourned at 7:07 p.m.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD
P.O. BOX 748
SOLGOHACHIA, AR 72156

May 13, 1997

The Administrative Fire Board meeting was not held due to lack of a quorum. Board members present were Roger Black and Pat Dunlap.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

June 10, 1987

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Co-Chairman Tommy Cook. Districts represented included: 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 6-Ronny Campbell, 7-Bob Bryant, 9-Jerry Green, 10-Garry Turner, 12-Tim Bengston, and 5A-Augie Warren. Minutes of the May meeting were read and approved.

The monthly fire reports and 911 alarm reports were distributed.

The County Judge will be asked again about the concern with the water standing behind Central and grading the parking lot.

Additional discussion was held on the number of medical calls the districts are responding to.

The committee established to discuss ways of increasing funding has met. Further meetings will be held. The committee feels that we should again approach the quorum court about a mandatory millage. We also need to advertise the department.

Discussion was held concerning the need for laws in the county concerning open burning.

Discussion was also held on the need to be released from the duty of putting up signs. As of now most of the signs are up except those that have been stolen.

Act 833 certificates were distributed to some districts. Some of the districts did not receive a certificate due to various reasons. Charles Gangluff will look into this problem.

Discussion was held on applications for RC&D funding. Districts that are close to a lower class rating or feel that they should be considered for funding need to bring an estimate of their needs to the July meeting. A decision on who to fund will be made using these estimates.

The meeting adjourned at 7:15 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

June 10, 1997

The Administrative Fire Board meeting was not held due to lack of a quorum. Board members present were Roger Black and Jerry Jones.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

July 8, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Co-Chairman Tommy Cook. Districts represented included: 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 5-J.R. Rager, 7-Bob Bryant, 9-Jerry Green, 10-Garry Turner, 11- Wally Duewall, and 12-?. Minutes of the June meeting were read and approved.

The monthly fire reports and 911 alarm reports were distributed.

Discussion was held on funding possibilities and advertising for the fire department.

Charles Gangluff will call about mowing around Central Station.

Charles also reported that those districts that did not receive Act 833 certificates would still be eligible for funding.

Discussion continued on application for RC&D funding. Each district present reported on what they need to achieve a lower class rating. They reported as follows:

District 2 - Mostly more time to get ready.

District 3 - Not ready.

District 4 - Build tanker, some dry and pressure hydrants, and some pumper equipment.

District 5 - Dry hydrants and tanker. Not ready.

District 7 - Not ready.

District 8 - Not ready.

District 10- Dry and pressure hydrants, and some equipment.

District 11- Pressurized hydrants.

District 12- Some equipment needed.

Bob Bryant made a motion with a second by Garry Turner that the three districts that are closest (districts 4, 10, and 12) get together to determine their needs. Divide the funds according to the needs of these three districts. All districts present voted yes by roll call vote.

Bubba Jemison made a motion with Bob Bryant seconding that these three districts will not be eligible for funding again until the other districts have an opportunity to receive RC&D funding. All districts present voted yes by roll call vote. The districts that receive funding are asked to give progress reports to the Advisory Board.

Charles Gangluff will try to get the Hale pump class this fall.

Alan Burris offered radio sales and service to the districts. He said that he carried Motorola and Standard radios. Radios can be programmed and installed free at the station. Radio repairs cost a \$25.00 bench fee plus parts. No charge if radio is not repaired. A price sheet for various radios will be faxed to Charles Gangluff.

The meeting adjourned at 7:05 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

July 8, 1997

The Administrative Fire Board meeting was not held due to lack of a quorum. Board members present were Thomas Flowers and Pat Dunlap.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

September 9, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Chairman Mike Davidson. Districts represented included: 2-Mark Parker, 4-Gerald Gangluff, 5-J.R. Rager, 6-Ronny Campbell, 7-Bob Bryant, 8-Mike Davidson, 9-Jerome Green, 10-Garry Turner, 11-Phillip Cox, 12, and 5A-Mrs. Augie Warren. Minutes of the August meeting were read and approved.

The monthly fire reports, 911 alarm reports, and monthly budget reports were distributed.

Charles Gangluff reminded everyone about the First Responder classes that were beginning.

The water bill at Central has been looked into by Mike Davidson. The bill will go down to about \$25.00 per month. Charles will look at the other utility costs.

Mike Davidson suggested that a committee be established to set goals for the department. This can be used to talk to the Quorum Court. No action was taken. Bob Bryant suggested that we use the Schlumberger plan as our goals. Charles will mail each district a copy of the class 8 equipment list. Each district should bring a list of equipment needs to the next meeting.

Charles Gangluff reported that the RC&D grant has been approved and we should receive funds soon.

Two classes have been scheduled. A Tanker Shuttle class will be held September 16 at 6:30 p.m. Everyone should meet at the Sardis station. Wildland Fire class will be held October 13 at 6:30 p.m. at Central. An additional Wildlands Class will be looked into for the Jerusalem area.

The Administrative Fire Board will be asked to consider a fourth base station at Wonderview to help with the radio problems at Jerusalem. The tower site at Center Ridge needs to be cleaned up.

The Advisory Board met with the Administrative Fire Board to review the new bylaws. After changes were made, the Advisory Board approved and forwarded to the Administrative Fire Board.

The meeting adjourned at 8:45 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

September 9, 1997

The Administrative Fire Board was called to order at 7:15 p.m. by Chairman, Roger Black. Other members present were Jerry Jones, Pat Dunlap, Tony Hofherr and Thomas Flowers.

The bylaws were reviewed and a few changes were made. A motion to accept the bylaws as revised was made by Thomas Flowers with a second by Pat Dunlap. This was approved by all. Thomas Flowers thanked the committee for the hard work in preparing these bylaws. The bylaws will be brought before the Quorum Court on Monday, September 15. All Administrative Board members are asked to attend this Quorum Court meeting.

The board agreed to let Mike Davidson get estimates for a fourth tower site at Wonderview. No funds will be spent until approved.

Charles Gangluff reported that the Quorum Court had tabled a resolution at their last meeting which would have made each District Chief a Purchasing Officer for the county. After a few revisions were made by the Board, the resolution was approved to be brought before the Quorum Court members again.

The meeting adjourned at 9:30 p.m.

Conway County Advisory Fire Board

Charles Gangluff, Secretary

NOVEMBER 19, 1996

The Advisory Fire Board meeting was called to order at 6:05 p.m. by Chairman Mike Davidson. Districts represented included: 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Charles Hoyle, 7-Bobby Bryant, 8-Mike Davidson, 10-Garry Turner, 11-Wally Duewall, and 12-David Speights. Minutes of the October meeting were read and approved.

Charles Gangluff reported that he had attended the Quorum Court meeting that was held levying taxes for 1997. The volunteer tax was not made mandatory. We will continue to receive tax millage as we have in the past. We will need to consider any other options that may be available to us to implement the plan which was written for our county.

A motion was made by Bob Bryant and seconded by Garry Turner to rescind the motion made last month concerning the Oppelo Fire Department responding to areas in the county. This motion was made due to the tax levy not passing. More discussion will be held on the contract with Oppelo at a later date. The motion passed with district 3,4,7,8,10,11 and 12 voting YES and none voting NO.

Mike Davidson reported that Paul David Lear will bring some of the community service workers to Central on December 7 to clean the station.

The photo I. D. system was discussed. The cost will be about \$1000 with the Sheriff agreeing to pay half. More discussion will be held later.

Mike Davidson suggested that we consider removing the wall in the meeting room to make the room larger.

Garry Turner asked if the Act 833 funds have been corrected. Charles Gangluff will look into this.

The presentation on Driver Safety was made at St. Vincent and will be held at Central on November 21 and Birdtown on November 25. Both classes will begin at 7:00 p.m.

The Administrative Board will be asked to approve paying to tow the old pumper from the County Shop to Central.

Some items were discussed concerning 911 dispatching. These included some alarms going to other agencies before we receive them, incomplete alarm forms, and paging procedures. John Payne will be contacted and asked to look into these problems and also to attend our next meeting to discuss these items.

Charles Gangluff mentioned some concerns that have been brought up by the State Auditor. We are entering into contractual agreements with Arkansas Forestry Commission without proper authorization. We must be sure that all firefighters are properly certified before they engage in firefighting activities. This is for Worker's Comp coverage on the firefighters.

Mike Davidson suggested that we ask the Quorum Court to approve a resolution authorizing each District Chief to enter into contracts with Arkansas Forestry Commission as needed.

Charles asked that each district get a complete list of firemen to him with a date that each took the required classes. This will take care of the State Auditor's concerns plus help with Act 833 applications for certification.

CONWAY COUNTY FIRE DEPARTMENT
ADMINISTRATIVE BOARD
P.O. BOX 748
SOLGOHACHIA, AR 72156

November 19, 1996

The Administrative Fire Board meeting was not held due to lack of a quorum. Members present were Roger Black and Thomas Flowers.

The two members present agreed with the Advisory Board's recommendation to rescind last months motion on the Oppelo Fire Department. Roger Black will poll the other members by phone.

Charles Gangluff reported that a letter had been received from our Worker's Comp carrier concerning covering administrative persons that do not fight fires. An agreement must be signed by such persons stating that they will not fight fires before they can be covered. Wally asked about member of the department who only respond to medical calls. Charles will look into this and get a release that can be used by these persons.

Charles reported that a Quorum Court member asked that the Advisory Board be made aware that the Court is considering actions on District 5 and that we should suggest to the Administrative Board that they take some action. After discussion, the Advisory Board made no recommendations.

Flowers will be ordered for the funeral of Tom Lee's father. The candy fund will be used for this.

Charles Gangluff asked that each district complete the Act 833 forms and get them to him or to the courthouse.

Bob Bryant asked about storing excess equipment at Central. This can be done, but wait until all of Med-Tech's things are removed. As we get excess equipment in we can transfer it to another district if it is needed. If no other district needs it, the items can be sold by the county.

The meeting adjourned at 7:15 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

SEPTEMBER 10, 1996

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Secretary Charles Gangluff. Districts represented included: 2-Bubba Jemison, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bobby Bryant, 9-Jerry Green, 10-Garry Turner, 11-Wally Duewall and 12-David Speights. Minutes of the August meeting were read and approved.

After discussion a motion was made by David Speights and a second by Tommy Cook to ask the Quorum Court to change our current millage from volunteer to mandatory. The millage would remain at the current level. Approved by all present. Charles Gangluff will work on this issue. Also Robert Stobaugh will be asked to help. We will make a presentation to the Quorum Court if needed.

Locks have been change at Central. All doors are keyed the same.

Mike Davidson will take care of getting tables and chairs.

Charles Gangluff will contact John Payne about changing our paging procedures with 911.

Mike Davidson has had a person serving community service time to mow the grounds around Central. If we decide to use these people for grounds keeping, we will need to purchase a mower and a weedeater. Charles Gangluff reported that Warren McKey has stated that he would be able to mow the grounds at a lower price. Ronny Campbell will check with McKey to get his price. Further discussion will be held next month.

Gerald Gangluff asked about keeping the building heated in the cold weather. Charles Gangluff said he would keep an eye on it.

The building repairs will be discussed later.

The answer machine has been purchased but has not been put in at Central.

Bubba Jemison asked about the copier that was at Central. It was reported that the copier has been repaired by Mike Davidson and could possibly be brought back to Central.

A short discussion was held on filling SCBA now that the system has been removed from Central.

Act 833 forms were distributed and completed. Charles Gangluff was appointed Fire Service Coordinator for OES. I reported that I would accept this appointment if the Chiefs agreed and would step down if the Chiefs wished to have another person appointed in the next few months.

Garry Turner asked if an Advisory Board Member would be counted absent if he missed the meeting due to a fire. He was told that they would be excused.

The meeting adjourned at 6:40 p.m.


CONWAY COUNTY FIRE DEPARTMENT

To: Advisory and Administrative Board Members
From: Charles Gangluff
Date: August 30, 1997
Re: CCFD Bylaws

The Bylaws Committee has met and proposes that the enclosed bylaws be adopted for the Conway County Volunteer Fire Department. There have been some suggestions by members of the department that were not included in these bylaws. The committee feels that it would be better to have the Advisory Board discuss the ideas and then possibly ask the Administrative Board to make policy changes rather than bylaw changes.

Please review the enclosed bylaws and be prepared to discuss and vote on them at the Fire Board meeting on September 9th. The bylaws need to be ready to take to the Quorum Court meeting on September 15th.

Sincerely,



Charles Gangluff

Encl.

*Please bring these
bylaws to the meeting
EG*

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

August 12, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Co-Chairman Tommy Cook. Districts represented included: 2-Mark Parker, 3-Tommy Cook, 4-Gerald Gangluff, 5-J.R. Rager, 6-Ronny Campbell, 7-Bob Bryant, 8-Susie Threadgill, 10-Garry Turner, 11-Wally Duewall, and 12-Tim Bengston. Guest was David Taylor. Minutes of the July meeting were read and approved.

The monthly fire reports and 911 alarm reports were distributed.

Charles Gangluff reported that the RC&D grant had been approved at the local level and would be reviewed by the state tomorrow.

Discussion was held on having committee meetings to rewrite the County Fire Department by-laws. Hopefully this will be looked at by the Administrative Board this month.

David Taylor discussed and distributed information about a First Responder Class. The charge will be \$90.00 plus the cost of the book. He asked if he could use Central Station as the training site. A motion was made by Gerald Gangluff with a second by Mark Parker to allow him to use Central as the training site. This was approved by all present. If a conflict arises between this class and another class being taught, the instructors will work it out.

Discussion was held on the meeting incentive that was used in the past. Charles Gangluff reported that the incentive could be done again if the funds are available in the Administrative Fund. Since the volunteer tax has dropped we don't have the funds in this account that we have had in the past. We need to look at this at the end of the year.

Concerns were raised with the amount of the water bill at Central. It has been running more than \$80 per month. Mike Davidson is looking into the last few statements to see how much water is being used. Ronny Campbell looked at the meter during the meeting and said it was not running at the time. This will be looked into further.

Charles Gangluff will prepare a report of expenses at Central for the next meeting.

Charles Gangluff distributed the Worker's Comp form to districts that are adding members. If other districts need the form, contact Charles. A concern was raised about non-certified firefighters that are injured at a fire. Would they be covered? Charles Gangluff will look into this before the next meeting.

Charles Gangluff reported on the attempt to change our millage to permanent. He has met with the other entities that have a volunteer tax. They would like to go together and try to change this tax. More meetings will be held with these entities. The amount set for the fire department is over \$100,000.

Tim Bengston asked if the other districts would be interested in a tanker shuttle class. Everyone seemed to be interested so a class will be scheduled. This will probably be held in September.

Mark Parker discussed radio problems his district was having. The radio man is looking into this and more work is needed. We may have to put another base tower in. Another problem is the 911 dispatchers not calling a second district to structure fires and waiting too long to call back-up for other calls.

The meeting adjourned at 7:12 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

August 12, 1997

The Administrative Fire Board was called to order at 7:20 p.m. by Chairman, Roger Black. Other members present were Jerry Jones, Pat Dunlap, Tony Hofherr and Thomas Flowers.

Discussion was held on the need to update the current by-laws. A motion was made by Thomas Flowers with a second by Pat Dunlap to establish a committee to review and update the by-laws. Those on the committee will be Roger Black, Jerry Jones, Ronny Campbell, Mark Parker, and Charles Gangluff. This was approved by all. The first meeting will be held Tuesday, August 19, 1997 at 6:00 p.m.

Discussion on the proposal from citizens of Petit Jean Mountain was held. Roger Black stated that he would like to have some input from the firefighters. The corporation will need to be dissolved by some method. The board decided to hold off on any decision on this matter until the by-laws are reviewed and ratified by the Quorum Court.

The meeting adjourned at 7:55 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

October 14, 1997

The Administrative Fire Board met although a quorum was not present in the building. Members present were Jerry Jones and Tony Hofherr. Thomas Flowers was in telephone contact during the meeting.

The minutes of the last meeting were not read.

Charles Gangluff reported on the items discussed during the Advisory Board meeting; including, the motion to look into the Oppelo Fire Department meeting, asking John Payne to attend the next meeting, setting up the radio fund, and the RC&D Rural Fire Protection Grant presentation.

The changes to the by-laws by the Quorum Court committee were reviewed and approved by the two members present and by Thomas Flowers by telephone.

The meeting adjourned at 8:10 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

October 14, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by CO-Chairman Tommy Cook. Districts represented included: 2-Mark Parker, 3-Tommy Cook, 4-Gerald Gangluff, 7-Bob Bryant, 9-Jerome Green, 10-Garry Turner, 11-Wally Duewall, and 12-Tim Bengston. Minutes of the September meeting were read and approved.

The monthly fire and 911 alarm reports were distributed.

Conway County Treasurer Wayne Desalvo was present to discuss the 1998 budget. We will be required to be more exact this year as to which line items need to be funded for each department. Funds must come from the proper line item to be paid. Budget requests for the district funds and Act 833 funds were distributed and need to be returned as soon as possible. District 5 will need to complete one budget to include both their station and Ada Valley sub-station. Each district is reminded that any purchase over \$5000.00 must be approved by the Administrative Board and purchases over \$10,000.00 must be bid.

The list of equipment needs based on class 8 equipment was turned in by those districts that them.

The Tanker Shuttle Class will be rescheduled for a later date. The class will be paged as soon as it is set up.

A presentation of the RC&D Rural Fire Protection Grant will be made at 10:00 a.m. on Friday, October 17 at the Farm Bureau meeting room. Everyone is encouraged to attend.

After discussion, a motion was made by Bob Bryant with a second by Mark Parker to have Charles Gangluff contact someone to look into the contract with Oppelo Fire Department. A roll call vote was taken with all present voting yes.

Discussion was held on concerns with dispatching by 911. John Payne will be asked to attend the next meeting.

A motion was made by Mark Parker with a second by Bob Bryant to set aside \$10,000.00 in a radio fund in the Administrative budget. These funds are to be used to make possible improvements in the radio system. This motion was approved. Two options have been discussed. One would place a fourth tower site at Wonderview to serve district 2. The second option would make this site a low band repeater. This could be used to determine if a low band repeater system would be better for us. Everyone is reminded that this only places funds in an account to make changes if such changes are approved by the Advisory and Administrative Boards.

The new by-laws were not approved by the Quorum Court. They wanted to first review them in committee. The committee met and made some changes. These changes will be reviewed and possibly approved during the Administrative meeting.

A suggestion was made that we may look at establishing guidelines for firefighters responding to fire outside of their district that they have not been paged for. We are having some problems with firefighters responding across the county, running red lights, speeding, etc. This will be discussed at the next meeting.

The meeting adjourned at 7:32 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

November 6, 1997

The Advisory Fire Board meeting was called to order at 8:00 p.m. by Chairman Mike Davidson. Districts represented included: 1-Jimmy Hensley, 2-Mark Parker, 3-Tommy Cook, 4-Gerald Gangluff, 5-Mike Huff, 6-Ronny Campbell, 7-Bob Bryant, 8-Mike Davidson, 9-Jerome Green, 11-Wally Duewall, and 12-Tim Bengston. Minutes of the October meeting were read and approved.

The monthly fire and 911 alarm reports were distributed.

Charles Gangluff reminded everyone that budgets need to be completed and turned in.

Tim Bengston reported on the tanker shuttle class held at his station.

Discussion was held on the radio system. Mike Davidson reported that he was working on possibly getting additional frequencies and setting up a repeater system. Tommy Cook suggested raising the tower at the Center Ridge site and looking at increasing the power of the base radio. This might help the paging in District 2. We also need to look at a different site for the Petit Jean tower.

The bylaws were approved by the Quorum Court at the last meeting. The County Clerk's Office prepared binders for each of the districts. Charles Gangluff was asked to check on some errors in the bylaws and the signature sheets.

A number of problems with dispatching were discussed. John Payne will be asked to attend the December meeting.

Tim Bengston reported that he had a problem in his district with a fire hydrant which has been enclosed with a fence. This problem will be looked into.

Discussion was held on the need for fire codes in the county.

Mike Huff reported on the meeting held in District 5 concerning the fire department. He stated that members of the Quorum Court had told his district that the equipment purchased by the community would have to be turned over to the county. Everyone was concerned about this.

Charles Gangluff was asked to look into getting some repairs done at Central. We have holes in the walls which is allowing cats to get into the building. Discussion was held on the possibility of leasing or selling the building.

It was reported that the mandatory millage was defeated in committee. Other options were discussed including; a per residence fee collected by the county, a sales tax, and a permanent millage. If we wanted to try to get one of these passed, it would be by public vote.

A report was given on the ISO evaluation. Bill Barman with ISO is working with us to try to get a split rating in the county. This will be done after the improvements are made by the water district.

The cascade system may be moved to District 11 station. We may also purchase the van from District 11 and place the system in it. This will be discussed more at the next meeting.

The funds in the Administrative budget will be carried over to next year. These funds might be used to make improvements or for emergencies. A vote was not taken on this matter.

The meeting adjourned at 8:10 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

November 11, 1997

The Administrative Fire Board was called to order at 7:00 p.m. by Chairman Roger Black. Other members present were Pat Dunlap and Thomas Flowers.

Charles Gangluff reported on the meeting which was held on Petit Jean Mountain concerning the fire department. A vote was taken at the meeting to dissolve the corporation and to establish an advisory committee for District 5. The board was reminded that the committee must have their bylaws ratified by the Administrative Board.

After discussion, Thomas Flowers made a motion and Pat Dunlap seconded to have each district turn in an inventory by January 13, 1998. This should be a complete inventory of all equipment with each item listed showing who owns it. This motion was approved.

The 1998 budget request prepared by Charles Gangluff was approved after a motion by Pat Dunlap and a second by Thomas Flowers. The 1997 funds remaining in the Administrative fund will be carried over to 1998.

The request from District 2 for a \$10,000 Forestry loan to purchase used fire equipment was approved. The motion was made by Thomas Flowers with a second by Pat Dunlap. The Administrative Board requested that a list of the items purchased be forwarded to them.

Discussion was held on the repairs needed at Central. Charles Gangluff will have someone repair the holes in the exterior walls. The building may be sold or rented in the future.

The meeting adjourned at 8:35 p.m.

CONWAY COUNTY ADVISORY FIRE BOARD
CHARLES GANGLUFF, SECRETARY

December 9, 1997

The Advisory Fire Board meeting was called to order at 6:00 p.m. by Chairman Mike Davidson. Districts represented included: 1-Gus Biggers, 2-Mark Parker, 3-Tommy Cook, 4-Gerald Gangluff, 5-J. R. Rager, 6-Ronny Campbell, 7-Bob Bryant, 8-Mike Davidson, 10-Garry Turner, 11-Wally Duewall, 12-David Speights and 5A-Mrs. Augie Warren. Minutes of the November meeting were read and approved.

The monthly fire and 911 alarm reports were distributed.

Discussion was held on the possibility of selling or leasing Central Station. Robert Stobaugh, Mike Davidson, and Charles Gangluff have each talked with people concerning Morrilton Fire Department using the building. More discussion will be held with the Mayor, the County Judge, and the fire department. A motion was made by David Speights with a second by Ronny Campbell to have Charles Gangluff visit with the Mayor and get a proposal. This was approved by all present by a roll call vote.

Each district is asked to have a number of their firefighters attend the Quorum Court on December 29th. The meeting will begin at 6:00 p.m. and will be held in the court room. A vote will be taken on the tax millage at this time. Everyone should also get the word out that the J.P.'s need to receive calls supporting this tax millage. It was also suggested to contact supporters in the districts and ask them to send letters to the newspaper.

Mike Davidson has talked to the radio shop about increasing the height of the tower at Center Ridge. They told him that there is 50 foot of the tower at District 7 station that would be usable. We are waiting for a quote to increase the tower height.

The mistakes in the bylaws were changed in the County Clerk's office. Each district can decide if they want to use the signature sheets in the back of the book.

Charles was asked to send letters to John Payne, 911 Coordinator and County Judge D. H. Pettingill asking that they attend the next Advisory Fire Board meeting. Concerns with dispatching will be discussed at this meeting.

Mike Davidson contacted the State Fire Marshall concerning fire hydrants that had been enclosed by fences. The Fire Marshall suggested that we adopt the state fire code. This would take care of this problem as well as others. We will wait for the 1998 fire code and have further discussion later.

Charles Gangluff distributed the latest inventory he has for each district. The inventory must be completed and turned in by the January 13, 1998 meeting. The Administrative Fire Board has requested that the inventory show who owns each item.

Officer elections were held. Bob Bryant made a motion with a second by Ronny Campbell to reappoint the current officers. This motion was approved. The officers will be Mike Davidson - Chairman and Tommy Cook - Co-Chair. Charles Gangluff will continue to serve as Secretary.

The meeting adjourned at 7:08 p.m.

CONWAY COUNTY ADMINISTRATIVE FIRE BOARD

December 9, 1997

The Administrative Fire Board was called to order at 7:15 p.m. by Chairman Roger Black. Other members present were Pat Dunlap and Thomas Flowers. Jerry Jones called and said he would be unable to attend.

The minutes of the November meeting were read and approved.

Jim Ettman, representing the Conway County Fire District #5 Advisory Committee presented the advisory committee's bylaws. After numerous questions and considerable discussion the Administrative Fire Board decided to take the bylaws under consideration and have further discussion at the next board meeting. Areas of concern include; the requested inventory, development of a master fire plan, the method of selecting representatives to the committee, The authority of the district chief, and the possibility of amending the bylaws at a later date.

The Administrative Fire Board is asked to attend the Quorum Court meeting on December 29th. The meeting will begin at 6:00 p.m. in the court room. The tax issue will be voted on at this meeting.

Charles Gangluff has contacted someone about making repairs at Central. It was decided to hold off on repairs until we decide if we are going to sell or lease the building.

The meeting adjourned at 8:25 p.m.