

Food Vendor Application



Yavapai Fair
P.O. Box 1271
Chino Valley, AZ 86323
928-899-6056
www.yavapaifair.com
vendor@yavapaifair.com

Date: _____

Check One: New Vendor Returning Vendor

Owner/Contact Name	
Business Name	
Address	
Phone	
Email Address	

All applications must include:

- Specifics of items you wish to sell, with their prices listed
- At least one current photograph of your booth
- List of references from other events (events, dates, food vendor manager's name and current phone)
- **Specify one \$3 food item _____ that will be offered Sunday 12p – 3p**

Scavenger Hunt

We are excited to announce the return of the Scavenger Hunt! As part of this event, we would love to collaborate with you to provide a coupon for each day of the fair, which will be hidden throughout the grounds.

Here's how it will work:

*Fair patrons will search for the hidden items around the fairgrounds.
*A found item will have a coupon provided by you, redeemable at your establishment.

We kindly ask that you provide:

The item and quantity of coupons you are willing to offer for this promotion. We will handle all the logistics.

Thursday coupon _____ quantity _____

Friday coupon _____ quantity _____

Saturday coupon _____ quantity _____

Sunday coupon _____ quantity _____

Check In/Out Procedures:

Check In: Vendor check-in will take place **Tuesday, September 8th 2026**. All vendors must be fully set up by Tuesday due to fire inspection.

Approximately **two weeks prior to fair**, you will receive an assigned check-in time window. If you are unable to arrive during your scheduled time, your space can be reassigned to accommodate food vendors who arrive as scheduled, placing you in a location further down the line.

Check Out: It is vital that all vendors check out Sunday night by 8:00p. We have a very tight schedule for clean-up and we must have all vendor paperwork complete by Sunday night to keep this schedule. You will be assigned a check-out time. Please make sure to keep this time to help us meet our schedules.

Hours:

Hours of operation for food vendors:

Thursday 10a – 9p
Friday 10a – 10p
Saturday 10a – 11p
Sunday 10a – 6p

Booth Information:

THIS MUST CONTAIN ACCURATE DIMENSIONS AND A COMPLETE DRAWING. THE SPACE YOU ARE ASSIGNED WILL BE DEPENDENT UPON THE INFORMATION YOU PROVIDE. NO EXTRA SPACE WILL BE ALLOTTED.

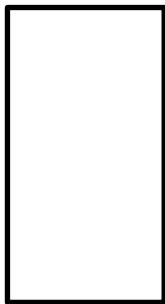
Dimensions: This includes all space needed including tents, trailers, awnings, table seating, hitch etc..

Total length of stand with hitch & awnings extended: _____

Total depth of stand, including counters: _____

Is your hitch removable? Yes No

Note: Area must include total size (awnings, counters, etc.) Use the diagram to show exact size and location of trailer hitch, sales windows, counters, awnings, and storage areas. Incorrect information may result in your stand being displaced, relocated, or a fee added.



Utility:

All vendors must provide their own cords & adapters to fit electrical/plugs. The amps/voltage listed below are what will be provided.
If you use more than what is allotted, you will be charged double the cost of the generator.

Electric: _____ Voltage _____ /Amps

Electrical charge: \$ 300.00 per 50 amp plug

Electric charge total \$ _____

Water Needed: Yes No

Propane Used: Yes No

Grease: Does your stand produce grease? Yes No- All grease must be placed in the designated grease trap.
If grease is put down a drain or any unapproved location, you will be charged for cleanup and damages.

Tickets:

Credentials Provided: Ten (10) passes are included with space rental

Additional: Daily at \$10.00 each

Number of additional tickets: _____ x \$10.00 = \$_____

Additional:

Stock Truck Spaces: Yes No \$20.00 each
(*No electrical available*)

Number of additional spaces: _____ x \$20.00 = \$_____

RV Space (upon availability): Yes No \$250.00 each

Number of camping spaces: _____ x \$250.00 = \$_____

Insurance:

Each company must provide "Yavapai Fair Foundation, Inc." with proof of both general liability insurance (no less than \$1,000,000) and workers compensation insurance. Liability insurance must read: "Yavapai Fair Foundation, Inc., City of Prescott, as additionally insured. Additionally, the name of the insured business must match the business name on this application.

Workers Compensation:

- Will provide insurance form

- Please sign here if you are not required to carry WCI according to state law: _____

Health Permits:

Yavapai County Health Permits must be obtained 3 weeks minimum prior to the fair. Applications may be obtained at www.yavapaihealth.com. A copy will be kept on file with the fair office.

Fee Schedule:

Spaces are based on service footage. It is important that you be accurate in size as stated above

20 X 20 \$800.00 Deposit upon signing of contract \$ _____

20 x up to 30 \$1000.00 Deposit upon signing of contract \$ _____

Daily sales and credit card sales, along with the Z tape, will be submitted daily. After subtracting 9.3% from total daily sales, the fair will be due a 15% charge on the remaining amount or your deposit amount, whichever is greater.

Products:

List each item you are selling along with the price. If you need additional room, attach a separate sheet. These are subject to approval.

Note:

- Products for which you apply may not be approved. Only the products approved in your contract will be authorized for sale. ABSOLUTELY NO items may be added after contract is executed unless it is approved and changes are made in writing by the event management.
- Pepsi is the official drink of the Yavapai County Fair. Including but not limited to: water, soda and sports drinks.
ALL DRINK PRODUCTS WILL BE PURCHASED FROM NACKARD DISTRIBUTION (928-445-7200)
NO OTHER DRINK PRODUCTS WILL BE ALLOWED TO BE SOLD (Unless otherwise preapproved)
- In the event a contract is issued to you, the location of your booth will be determined for you. However, the event management will be happy to accommodate any space requests when there is availability. Locations are subject to change.

All deposits and payments made by credit card will be assessed a 3% fee.

All payments made after August 4th, 2026 must be paid by cash, money order, or cashier's check.

If for any reason, you cancel within sixty (60) days of the fair; all monies will be forfeited to the Yavapai Fair Foundation, Inc. Any cancellation earlier than sixty days before fair shall be subject to an administrative/cancellation fee (\$50.00). If your application is not approved, all monies will be returned.

I understand that this form is an application for space only and is neither a commitment by the applicant, nor an offer by the Yavapai Fair Foundation, Inc. to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge. No contract is valid until signed by the fair manager.

Deposit due upon signing \$_____

Applicants Signature: _____ Date: _____

Title: _____

Please return to:

Yavapai Fair Foundation, Inc.
P.O. Box 1271
Chino Valley, AZ 86323
Email: vendor@yavapaifair.com

Application Accepted:

Yavapai County Fair General Manager: _____ Date: _____