Commercial Vendor Application

# Date: Check One:  New Vendor Returning Vendor

|  |  |
| --- | --- |
| Owner/Contact Name |  |
| Business Name |  |
| Address |  |
| Phone |  |
| Email Address |  |

All applications must enclose:

 Items you would like to sell must be listed and/or enclosed with this application. Please be specific and include prices.

 At least on current photograph of your booth

 List of references from other events (events, dates, commercials managers name and current phone number)

## Booth Information:

10 X 10 Minimum

This pricing includes all protruding awnings, counters, tents, signs, etc., and does not automatically include any side profile access to your booth.

 Exterior Booth: 10 X 10 $300.00

Exterior Non-Profit Booth: $100.00 Grandstand area 10 X 10 $400.00 Grandstand Non-Profit Booth: $150.00 Grandstand area 10 X extra deep $450.00

Grandstand Non-Profit 10 x extra deep $200.00  Interior $350.00 (very limited)

Interior Non-Profit $125.00

## Utility:

All vendors must provide their own cords & adapters to fit electrical/plugs Electric: $30.00  (Not Available at All Booths)

(Any other voltage will have to be approved)

Water: Yes No if needed (Not Available at All Booths) Propane:  Yes No if using (Not Available at All Booths)

## Tickets:

Credentials: Ten (10) one day passes provided with space rental

Additional: Daily at $10.00 Each Number Tickets Additional x $10.00=

## Additional:

Stock Truck Spaces  Yes No $20.00 Each Number of Stock Truck Spaces: x$20 =

## Insurance:

Each company must provide “Yavapai Fair Foundation, Inc.” with proof of both general liability insurance (no less than

$1,000,000) and workers compensations insurance. Liability insurance must read: “Yavapai Fair Foundation, Inc., City of Prescott, as additionally insured. Additionally, the name of the insured business must match business name on this application.

Workers Compensation:

* Will provide insurance form
* Please sign here if you are not required to carry WCI according to state law:

## Extras:

Do you plan to use a microphone or sound equipment?  yes  no Do you plan to have any drawings or raffles?  yes no

(If yes details must be approved & on file with the General Manger) Products:

Every item you would like to sell must be listed and/or enclosed with your application. Each item must include prices. If you need additional room, please attach a separate sheet.

|  |  |  |
| --- | --- | --- |
| Proposed Products and Prices: Item: | Price$  | Approval  |
|  | $  |   |
|  | $  |   |
|  | $  |   |
|  | $  |   |
|  | $  |   |
|  | $  |   |
|  | $  |   |
|  | $  |   |

Note:

* + Products for which you apply may not be approved. Only the products approved in your contract will be authorized for sale. ABSOLUTELY NO items may be added after contract is executed unless it is approved, and changes are made in writing by the event management.
	+ No Drinks or Water can be SOLD, Sold at the Food Court ONLY!
	+ In the event a contract is issued to you, the location of your booth will be determined for you. However, the event management will be happy to accommodate any space requests when there is availability. Locations are subject to change.
	+ The Yavapai County Fair is a family event because of this there will be no sales with sexual, pro drug, or offensive language as determined by fair staff.

All payments made after August 4th must be paid by cash, money order, or cashier’s check and a $50.00 late fee will be added.

Payments made by Credit Card will be accessed a 2.8% Credit Card fee.

If for any reason, you cancel within sixty (60) days of the fair; all monies will be forfeited to the Yavapai Fair Foundation, Inc. Any cancellation earlier than sixty days before fair shall be subject to an administrative/cancellation fee ($50.00). If you are not assigned a location, all monies will be returned.

I understand that this form is an application for space only and is neither a commitment by the applicant, nor an offer by the Yavapai Fair Foundation, Inc. to rent space. No contract is valid until signed by both the Yavapai Fair General Manager. I certify that all information contained in this application to be true and accurate to the best of my knowledge.

Payment Due by Aug 4, $

Applicants Signature: Date:

Title:

Fair General Manager Signature: Date:

Please return to:

 Yavapai Fair Foundation, Inc.

 P.O. Box 1271

 Chino Valley, AZ 86323

 Email: vendor@yavapaifair.com