



## CREDIT CARD AUTHORIZATION FORM

As a convenience to our customers and to make it easier on our accounts receivable department, we offer automated payments through Visa, MasterCard, American Express and Discover. This not only keeps you from having to go to the mailbox, but it also speeds up special ordering and protects your account from potential late fees generated by an invoice you may have accidentally overlooked.

By signing below, you are authorizing Aquarium Headquarters to charge the card you provide for any open balances on your account. In addition, you agree that all sales are final and to not perform any charge-backs whatsoever on pre-authorized transactions. We process all of our credit card transactions on the Monday of the week before your service call. The reason for this is it allows us time to contact customers and update their card information before their next service should their card expire or decline. Please note that we will not charge your card for any special orders or products outside of routine service unless we have prior signed authorization from you on a sales order form or invoice.

CUSTOMER OR COMPANY NAME: \_\_\_\_\_

NAME AS APPEARS ON CARD: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CARD TYPE (circle one):      Master Card                  Visa                  AMEX                  Discover

CARD NUMBER: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_ / \_\_\_\_\_      SECURITY CODE: \_\_\_\_\_

DL# \_\_\_\_\_

X-----

TODAY'S DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

SIGNED BY: \_\_\_\_\_

(Please Print Name)